

**United States Department of Agriculture
Cooperative State Research, Education, and Extension Service
Form CSREES-665, "Assurance of Compliance with the Department of Agriculture Regulations Assuring Civil Rights
Compliance" and Form CSREES-666, "Organizational Information"
Total Costs**

Total Number of Burden Hours

1020 Hours

Determination of Cost per Response

For Form CSREES-665:

Clerical

Average Hours per Response .5 hours

Average Hourly Rate \$19.17

Cost per Response \$ 9.58

For Form CSREES-666:

Clerical

Average Hours per Response 1.0 hours

Average Hourly Rate \$19.17

Cost per Response \$19.17

Accountants

Average Hours per Response 5.3 hours

Average Hourly Rate \$ 28.00

Cost per Response \$148.40

* Salary estimates were taken from the Department of Labor Employment and Wages, Annual Averages 2004.

Determination of Total Costs

For Form CSREES-665:

Total Number of Responses	150
Cost Per Response	<u>\$9.58</u>
Total Costs	<u>\$1,437</u>

For Form CSREES-666:

Total Number of Responses	150
Cost Per Response	<u>\$168.00</u>
Total Costs	<u>\$25,200.00</u>

Our survey results indicated that primarily clerical workers completed Form CSREES-665, and that clerical workers and accountants primarily completed Form CSREES-666.)