Burden Statement for Site Monitor Survey

SURVEY INSTRUMENTS

SURVEY 3: **SITE MONITOR SURVEY**

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1. **HOW LONG HAVE YOU BEEN A SITE MONITOR?** **_____ y**ears

2. **HOW MANY *SPONSORS* WERE YOU RESPONSIBLE FOR THIS SUMMER?**
   _____ sponsors

3. **HOW MANY *SITES* WERE YOU RESPONSIBLE FOR THIS SUMMER?**
   _____ sites

4. **HOW MANY SITES DID YOU MONITOR? (ASKED ONLY FOR THOSE YEARS THIS MONITOR WAS MONITORING SITES.)**

   ___ 2004
   ___ 2005
   ___ 2006

5. **ABOUT HOW LONG DID EACH MONITORING VISIT TAKE?**

   _____ hours, _____ minutes

6. **APPROXIMATELY HOW MANY OF YOUR SITE MONITOR VISITS WERE MADE TO FOLLOW-UP ON A PREVIOUSLY IDENTIFIED PROBLEM?**
   _____%

   (6A) APPROXIMATELY HOW MANY PROBLEMS WERE RESOLVED BY THE TIME THE FIRST FOLLOW-UP VISIT IS MADE?
   _____%

7. **APPROXIMATELY WHAT PERCENT OF YOUR SITE MONITORING VISITS WERE NOT ANNOUNCED AHEAD OF TIME?**

   _____%

8. **THE STATE COLLECTS DATA ON THE FOLLOWING POTENTIAL SFSP VIOLATIONS. PLEASE RANK THESE FROM 1 TO 7 TO SHOW HOW SERIOUS THE VIOLATION WAS COMPARED TO OTHER VIOLATIONS. BY "SERIOUS," WE DO NOT MEAN THE NUMBER OF TIMES YOU ENCOUNTERED THIS VIOLATION, BUT RATHER THE SERIOUSNESS OF THE VIOLATION COMPARED TO OTHER VIOLATIONS. *USE 1 FOR THE MOST SERIOUS VIOLATION AND 7 FOR THE LEAST SERIOUS VIOLATION.***

    ___ Meals not utilized
    ___ Off-site consumption
    ___ Time violation
    ___ Meal pattern violation
    ___ Damaged/spoiled meals
    ___ Meals served to ineligible individuals
    ___ Other (Specify _____)

9. **DID NEW, 40% SITES HAVE THE SAME VIOLATIONS AS OTHER SITES?**
    ___ Yes GO TO Q10.
    ___ No (If no, GO TO 9A)

    (9A) PLEASE RANK VIOLATIONS AMONG NEW 40% SITES. BY "SERIOUS," WE DO NOT MEAN THE NUMBER OF TIMES YOU ENCOUNTERED THIS VIOLATION, BUT RATHER THE SERIOUSNESS OF THE VIOLATION COMPARED TO OTHER VIOLATIONS. **USE 1 FOR THE MOST SERIOUS VIOLATION AND 7 FOR THE LEAST SERIOUS VIOLATION.**

    ___ Meals not utilized
    ___ Off-site consumption
    ___ Time violation
    ___ Meal pattern violation
    ___ Damaged/spoiled meals
    ___ Meals served to ineligible individuals
    ___ Other (Specify _____)

10. **WHAT TYPES OF SITES SEEMED TO HAVE THE MOST VIOLATIONS?**
    _____
    _____

11. **PLEASE DESCRIBE THE MAJOR PROBLEMS YOU ENCOUNTERED DURING YOUR SITE MONITORING VISITS. "PROBLEMS" CAN INCLUDE FORMAL SFSP VIOLATIONS AND/OR OTHER DIFFICULTIES OR SITUATIONS THAT YOU ENCOUNTERED.**
    _____
    _____
    _____

Date: _____/_____/2006