

PAPERWORK REDUCTION ACT SUBMISSION

Please read the instructions before completing this form. For additional forms or assistance in completing this form, contact your agency's Paperwork Clearance Officer. Send two copies of this form, the collection instrument to be reviewed, the Supporting Statement, and any additional documentation to: Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 17th Street NW, Washington, DC 20503.

1. AGENCY/SUBAGENCY ORIGINATING REQUEST Department of Defense/Department of the Air Force National Museum of the U.S. Air Force (NMUSAF/MUTV) Wright-Patterson AFB OH 45433-7102		2. OMB CONTROL NUMBER a. 0701 - 0127 <input type="checkbox"/> b. NONE <input type="checkbox"/>	
3. TYPE OF INFORMATION COLLECTION <i>(X one)</i> <i>If for b. - f., note item A2 of Supporting Statement instructions)</i> a. NEW COLLECTION <input type="checkbox"/> b. REVISION OF A CURRENTLY APPROVED COLLECTION <input type="checkbox"/> c. EXTENSION OF A CURRENTLY APPROVED COLLECTION <input checked="" type="checkbox"/> d. REINSTATEMENT, WITHOUT CHANGE, OF A PREVIOUSLY APPROVED COLLECTION FOR WHICH APPROVAL HAS EXPIRED <input type="checkbox"/> e. REINSTATEMENT, WITH CHANGE, OF A PREVIOUSLY APPROVED COLLECTION FOR WHICH APPROVAL HAS EXPIRED <input type="checkbox"/> f. EXISTING COLLECTION IN USE WITHOUT AN OMB CONTROL NUMBER <input type="checkbox"/>		4. TYPE OF REVIEW REQUESTED <i>(X one)</i> a. REGULAR SUBMISSION <input checked="" type="checkbox"/> b. EMERGENCY - APPROVAL REQUESTED BY: ___/___/___ c. DELEGATED <input type="checkbox"/> 5. SMALL ENTITIES Will this information collection have a significant economic impact on a substantial number of small entities? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
6. REQUESTED EXPIRATION DATE a. THREE YEARS FROM APPROVAL DATE <input checked="" type="checkbox"/> b. OTHER: <input type="checkbox"/>			
7. TITLE USAF Museum system Volunteer Application/Registration			
8. AGENCY FORM NUMBER(S) <i>(if applicable)</i> AF Form 3569			
9. KEYWORDS Museum, Volunteer, Historic Preservation, Application/Registration			
10. ABSTRACT AF Form 3569 is used to obtain data from civilian and active duty or retired military personnel applying to perform voluntary services for the USAF Museum System. Data includes career experience, education background, employer, military/federal service history, special skills/hobbies, assignment preferences, time available, emergency point-of-contact, driver's license and military identification credential information.			
11. AFFECTED PUBLIC <i>(Mark primary with "P" and all others that apply with "X")</i> P a. INDIVIDUALS OR HOUSEHOLDS <input type="checkbox"/> b. BUSINESS OR OTHER FOR-PROFIT <input type="checkbox"/> c. NOT-FOR-PROFIT INSTITUTIONS <input type="checkbox"/> d. FARMS <input type="checkbox"/> e. FEDERAL GOVERNMENT <input type="checkbox"/> f. STATE, LOCAL OR TRIBAL GOVERNMENT <input type="checkbox"/>		12. OBLIGATION TO RESPOND <i>(X one)</i> a. VOLUNTARY <input type="checkbox"/> b. REQUIRED TO OBTAIN OR RETAIN BENEFITS <input checked="" type="checkbox"/> c. MANDATORY <input type="checkbox"/>	
13. ANNUAL REPORTING AND RECORDKEEPING HOUR BURDEN a. NUMBER OF RESPONDENTS: 198 b. TOTAL ANNUAL RESPONSES: 198 (1) Percentage of these responses collected electronically: 0.00 % c. TOTAL ANNUAL HOURS REQUESTED: 50 d. CURRENT OMB INVENTORY: 64 e. DIFFERENCE (+, -): -14 f. EXPLANATION OF DIFFERENCE: (1) Program change (+, -): 0; (2) Adjustment (+, -): -14		14. ANNUALIZED COST TO RESPONDENTS <i>(in thousands of dollars)</i> a. TOTAL CAPITAL/STARTUP COSTS: \$0.00 b. TOTAL ANNUAL COSTS (O&M): 0.00 c. TOTAL ANNUALIZED COST REQUESTED: 0.00 d. CURRENT OMB INVENTORY: 0.00 e. DIFFERENCE (+, -): 0.00 f. EXPLANATION OF DIFFERENCE: (1) Program change (+, -): 0.00; (2) Adjustment (+, -): 0.00	
15. PURPOSE OF INFORMATION COLLECTION <i>(Mark primary with "P" and all others that apply with "X")</i> P a. APPLICATION FOR BENEFITS <input type="checkbox"/> b. PROGRAM EVALUATION <input type="checkbox"/> c. GENERAL PURPOSE STATISTICS <input type="checkbox"/> d. AUDIT <input type="checkbox"/> X e. PROGRAM PLANNING OR MANAGEMENT <input checked="" type="checkbox"/> f. RESEARCH <input type="checkbox"/> g. REGULATORY OR COMPLIANCE <input type="checkbox"/>		16. FREQUENCY OF RECORDKEEPING OR REPORTING <i>(X all that apply)</i> a. RECORDKEEPING <input type="checkbox"/> b. THIRD PARTY DISCLOSURE <input type="checkbox"/> c. REPORTING: (1) On Occasion <input type="checkbox"/> (2) Weekly <input type="checkbox"/> (3) Monthly <input type="checkbox"/> (4) Quarterly <input type="checkbox"/> (5) Semi-Annually <input type="checkbox"/> (6) Annually <input type="checkbox"/> (7) Biennially <input type="checkbox"/> X (8) Other (Describe) One-time	
17. STATISTICAL METHODS Does this information collection employ statistical methods? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		18. AGENCY CONTACT <i>(Person who can best answer questions regarding the content of this submission)</i> a. NAME (Last, First, Middle Initial): Holtmann, Bonnie L. b. TELEPHONE NUMBER (include area code): (937) 255-8099	

OMB CONTROL NUMBER 0701 -- 0127	TITLE USAF Museum System Volunteer Application/Registration
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19. CERTIFICATION FOR PAPERWORK REDUCTION ACT SUBMISSIONS

a. PROGRAM OFFICIAL CERTIFICATION *(Internal DoD Use Only)*

(1) Signature <i>Denise Holmann</i>	(2) Date <i>12 July 06</i>
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On behalf of this Federal agency, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9.

NOTE: The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320.8(b)(3), appear at the end of the instructions. *The certification is to be made with reference to those regulatory provisions as set forth in the instructions.*

The following is a summary of the topics, regarding the proposed collection of information, that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It uses plain, coherent, and unambiguous language that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention periods for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3) about:
 - (i) Why the information is being collected;
 - (ii) Use of information;
 - (iii) Burden estimate;
 - (iv) Nature of response (voluntary, required for a benefit, or mandatory);
 - (v) Nature and extent of confidentiality; and
 - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected (see note in Item 19 of the instructions);
- (i) If applicable, it uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of these provisions, identify the item below and explain the reason in Item 18 of the Supporting Statement.

b. SENIOR OFFICIAL OR DESIGNEE CERTIFICATION

(1) Signature <i>Stacy A. Toppings</i>	(2) Date <i>11 July 06</i>
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Stacy A. Toppings, DoD Clearance Officer 25 Aug 06