

Exhibit 1

Estimated Annual Respondent Burden and Cost
ENERGY STAR Program: Joining ENERGY STAR and Related Activities

	Hours and Costs Per Respondent										Total Hours and Costs	
	Legal	Managerial	Technical	Operational	Respond. Hours/Year	Labor Costs/Year	Annual Capital Startup Costs	Annual O&M Costs	No. of Respond/Activities	Total Hours/Year	Total Cost/Year	
Information Collection Activity												
	\$110.08	\$93.77	\$65.44	\$37.51								
Commercial and Industrial Sector Partners												
Partnership Letter												
Review the instructions of the Partnership Letter	0.00	0.50	0.50	0.00	1.00	\$79.61	\$0.00	\$0.00	100	100.00	\$7,961.00	
Complete the Partnership Letter	0.00	0.75	0.50	0.00	0.75	\$56.10	\$0.00	\$0.00	100	75.00	\$5,616.00	
Return the Partnership Letter to EPA	0.00	0.00	0.00	0.10	0.10	\$3.75	\$0.00	\$0.39	100	10.00	\$414.00	
Subtotal	0.00	0.75	1.00	0.10	1.85	\$139.52	\$0.00	\$0.39	100	185.00	\$13,991.00	
Related Activities												
Prepare and follow Energy Management Plan	0.00	0.00	5.00	0.00	5.00	\$327.20	\$0.00	\$0.00	60	300.00	\$19,632.00	
Subtotal	0.00	0.00	5.00	0.00	5.00	\$327.20	\$0.00	\$0.00	60	300.00	\$19,632.00	
Subtotal (for Commercial and Industrial Sector Partners)	0.00	varies	varies	varies	varies	varies	\$0.00	varies	varies	485.00	\$33,623.00	
Service and Product Providers												
Partnership Agreement												
Review the instructions of the Partnership Agreement and Company Profile	0.00	0.50	0.50	0.00	1.00	\$79.61	\$0.00	\$0.00	80	80.00	\$6,369.60	
Complete these materials	0.50	0.25	0.75	0.00	1.50	\$127.56	\$0.00	\$0.00	80	120.00	\$10,204.80	
Return these materials to EPA	0.00	0.00	0.00	0.10	0.10	\$3.75	\$0.00	\$0.39	80	8.00	\$331.20	
Subtotal	0.50	0.75	1.25	0.10	2.60	\$210.92	\$0.00	\$0.39	80	208.00	\$10,004.80	
Related Activities												
Update profile information annually	0.00	0.00	0.00	0.08	0.08	\$3.00	\$0.00	\$0.00	1,150	92.00	\$3,450.00	
Include ENERGY STAR tools, messages and other information in services/products	0.00	0.50	2.00	0.50	3.00	\$196.52	\$0.00	\$0.00	1,150	3,450.00	\$225,008.00	
Subtotal	0.00	0.50	2.00	0.58	3.08	\$199.52	\$0.00	\$0.00	1,150	3,542.00	\$229,448.00	
Subtotal (for Service and Product Providers)	varies	varies	varies	varies	varies	varies	\$0.00	varies	varies	3,750.00	\$246,352.80	

Exhibit 1 (continued)

Estimated Annual Respondent Burden and Cost
ENERGY STAR Program: Joining ENERGY STAR and Related Activities

Information Collection Activity	Hours and Costs Per Respondent							Total Hours and Costs			
	Legal	Managerial	Technical	Clerical	Respond. Hours/Year	Labor Costs/Year	Annual Capital Startup Costs	Annual O&M Costs	No. of Respond./Activities	Total Hours/Year	Total Cost/Year
Information Collection Activity	\$110.08	\$53.77	\$65.44	\$37.51							
Energy Efficiency Program Sponsors											
Partnership Agreement											
Review the instructions of the Partnership Agreement	0.00	0.50	0.50	0.00	1.00	\$79.61	\$0.00	\$0.00	15	15.00	\$1,184.15
Complete the Partnership Agreement	0.50	0.25	0.75	0.00	1.50	\$127.58	\$0.00	\$0.00	15	22.50	\$1,913.40
Return the Partnership Agreement to EPA	0.00	0.00	0.00	0.10	0.10	\$3.75	\$0.00	\$0.39	15	1.50	\$82.10
Subtotal	0.50	0.75	1.25	0.10	2.60	\$210.92	\$0.00	\$0.39	15	30.00	\$3,169.65
Related Activities											
Submit a brief plan outlining the key ENERGY STAR promotional activities in the commercial and/or industrial markets	0.00	0.00	1.00	0.00	1.00	\$65.44	\$0.00	\$0.39	15	15.00	\$887.45
Periodically update brief plan	0.00	0.00	0.50	0.00	0.50	\$32.72	\$0.00	\$0.39	100	50.00	\$3,311.00
Update organization and contact information displayed on the Web site and DEEP	0.00	0.00	0.00	0.08	0.08	\$3.00	\$0.00	\$0.00	100	8.00	\$300.00
Provide information to promote ENERGY STAR in the commercial and/or industrial markets	0.00	0.50	2.00	0.50	3.00	\$190.52	\$0.00	\$0.00	100	300.00	\$19,652.00
Subtotal	0.00	varies	varies	varies	varies	varies	\$0.00	varies	varies	373.00	\$24,250.45
Subtotal (for Energy Efficiency Program Sponsors)	varies	varies	varies	varies	varies	varies	\$0.00	varies	varies	412.00	\$27,420.10
Small Business and Congregations Network											
Provide requested information	0.00	0.00	0.08	0.00	0.08	\$5.24	\$0.00	\$0.00	1,500	120.00	\$7,860.00
Subtotal (for Small Business and Congregations Network)	0.00	0.00	0.08	0.00	0.08	\$5.24	\$0.00	\$0.00	1,500	120.00	\$7,860.00
ENERGY STAR Challenge											
Provide requested information	0.00	0.00	0.17	0.00	0.17	\$11.12	\$0.00	\$0.39	45	7.65	\$517.95
Subtotal (for ENERGY STAR Challenge)	0.00	0.00	0.17	0.00	0.17	\$11.12	\$0.00	\$0.39	45	7.65	\$517.95
TOTAL	varies	varies	varies	varies	varies	varies	\$0.00	varies	varies	4,774.65	\$315,773.85

Exhibit 2

Estimated Annual Respondent Burden and Cost
ENERGY STAR Program: Benchmarking

	Hours and Costs Per Respondent							Total Hours and Costs			
	Legal	Managerial	Technical	Clerical	Respond. Hours/Year	Labor Costs/Year	Annual Capital Startup Costs	Annual O&M Costs	No. of Respond/Activities	Total Hours/Year	Total Cost/Year
Portfolio Manager											
Information Collection Activity											
Manual Data Entry											
New Benchmarks											
Review instructions of Portfolio Manager	0.00	0.00	0.50	0.00	0.50	\$32.72	\$0.00	\$0.00	1,000	500.00	\$32,720.00
Gather building and energy data	0.00	0.00	4.00	0.00	4.00	\$201.76	\$0.00	\$0.00	5,000	20,000.00	\$1,308,800.00
Enter data into Portfolio Manager	0.00	0.00	1.00	0.00	1.00	\$65.44	\$0.00	\$0.00	5,000	5,000.00	\$327,200.00
Repeat Benchmarks											
Gather building and energy data	0.00	0.00	1.00	0.00	1.00	\$65.44	\$0.00	\$0.00	7,000	7,000.00	\$458,080.00
Enter the data into benchmarking software	0.00	0.00	0.50	0.00	0.50	\$32.72	\$0.00	\$0.00	7,000	3,500.00	\$229,040.00
Subtotal	0.00	0.00	varies	0.00	varies	varies	\$0.00	\$0.00	varies	36,000.00	\$2,355,840.00
Data Entry using Import Tool											
Review instructions of Import Tool	0.00	0.00	0.50	0.00	0.50	\$32.72	\$0.00	\$0.00	40	20.00	\$1,308.80
Collect building characteristics, download data into tool, and email to EPA	0.00	0.00	1.00	0.00	1.00	\$65.44	\$0.00	\$0.00	1,500	1,500.00	\$98,160.00
Subtotal	0.00	0.00	varies	0.00	varies	varies	\$0.00	\$0.00	varies	1,520.00	\$99,468.80
ENERGY STAR Exchange Services											
Review instructions and set up account and automated process	0.00	0.00	20.00	0.00	20.00	\$1,308.80	\$0.00	\$0.00	3	60.00	\$3,920.40
Collect building characteristics for initial set up of customer	0.00	0.00	2.00	0.00	2.00	\$130.88	\$0.00	\$0.00	18	36.00	\$2,355.84
Submit information to EPA monthly and retrieve/rely scores to customers	0.00	0.00	3.00	0.00	3.00	\$193.32	\$0.00	\$0.00	72	216.00	\$14,135.04
Subtotal	0.00	0.00	varies	0.00	varies	varies	\$0.00	\$0.00	varies	312.00	\$20,417.28
Evaluation of Portfolio Manager											
Respond to questions about usability of tool	0.00	0.00	0.25	0.00	0.25	\$16.36	\$0.00	\$0.00	167	41.75	\$2,732.12
Respond to questions about training on tool	0.00	0.00	0.50	0.00	0.50	\$32.72	\$0.00	\$0.00	167	83.50	\$5,464.24
Subtotal	0.00	0.00	varies	0.00	varies	varies	\$0.00	\$0.00	varies	125.25	\$8,196.36
Subtotal (for Portfolio Manager)	0.00	0.00	varies	0.00	varies	varies	\$0.00	\$0.00	varies	37,857.25	\$2,483,922.44

Exhibit 2 (continued)
 Estimated Annual Respondent Burden and Cost
 ENERGY STAR Program: Benchmarking

	Hours and Costs Per Respondent							Total Hours and Costs			
	Legal	Managerial	Technical	Clerical	Respond. Hours/Year	Labor Costs/Year	Annual Capital Startup Costs	Annual O&M Costs	No. of Respond. Activities	Total Hours/Year	Total Cost/Year
Information Collection Activity											
ENERGY STAR Energy Performance Indicator											
Generate energy-efficiency results - Petroleum plants	0.00	0.00	0.17	0.00	0.17	\$11.12	\$0.00	\$1,200.00	40	0.80	\$49,444.80
Enter information into the EPI - Non-petroleum plants	0.00	0.00	0.25	0.00	0.25	\$18.36	\$0.00	\$0.00	99	24.75	\$1,619.04
Subtotal (for ENERGY STAR Energy Performance Indicator)	0.00	varies	varies	0.00	varies	varies	\$0.00	varies	varies	31.55	\$50,064.44
Information for the Development of New Facility Types											
Initial Data Collection											
Gather building and energy data	0.00	0.00	5.00	0.00	5.00	\$327.20	\$0.00	\$0.00	333	1,665.00	\$108,957.00
Enter data into Portfolio Manager or spreadsheet	0.00	0.00	1.00	0.00	1.00	\$65.44	\$0.00	\$0.00	333	333.00	\$21,791.52
Subtotal	0.00	0.00	6.00	0.00	6.00	\$392.64	\$0.00	\$0.00	333	1,998.00	\$130,749.12
Beta Testing											
Review instructions of Portfolio Manager	0.00	0.00	0.50	0.00	0.50	\$32.72	\$0.00	\$0.00	6.67	3.34	\$216.24
Gather building and energy data	0.00	0.00	4.00	0.00	4.00	\$281.76	\$0.00	\$0.00	66.67	266.68	\$17,451.54
Enter data into Portfolio Manager	0.00	0.00	1.00	0.00	1.00	\$65.44	\$0.00	\$0.00	66.67	66.67	\$4,302.89
Subtotal	0.00	0.00	varies	0.00	varies	varies	\$0.00	\$0.00	varies	336.69	\$22,032.67
Subtotal (for information for the Development of New Facility Types)	0.00	0.00	varies	0.00	varies	varies	\$0.00	\$0.00	varies	2,334.69	\$152,781.79
TOTAL	0.00	0.00	varies	0.00	varies	varies	\$0.00	varies	varies	40,323.49	\$2,696,768.07

Exhibit 3

Estimated Annual Respondent Burden and Cost
ENERGY STAR Program: Recognition

Information Collection Activity	Hours and Costs Per Respondent							Total Hours and Costs			
	Legal	Managerial	Technical	Clinical	Respond. Hours/Year	Labor Costs/Year	Annual Capital Startup Costs	Annual O&M Costs	No. of Respond./Activities	Total Hours/Year	Total Cost/Year
ENERGY STAR Labeling											
Buildings											
Contract a Professional Engineer to conduct a facility inspection and notarize the Statement of Energy Performance	0.00	0.00	5.00	0.00	5.00	\$327.20	\$0.00	\$1,205.00	1,400	7,000.00	\$2,271,080.00
Submit the verified Statement of Energy Performance and Letter of Agreement (LOA) to EPA	0.00	0.00	0.00	0.10	0.10	\$3.75	\$0.00	\$0.30	1,400	140.00	\$5,796.00
Provide requested information to EPA during on-site verification	0.00	0.00	4.00	0.00	4.00	\$201.76	\$0.00	\$0.00	10	40.00	\$2,617.00
Respond to EPA questions for the analysis of ENERGY STAR Labeled Buildings	0.00	0.00	0.40	0.00	0.40	\$26.18	\$0.00	\$0.00	167	66.80	\$4,372.00
Subtotal (for Buildings)	0.00	0.00	varies	varies	varies	varies	\$0.00	varies	varies	7,248.80	\$2,283,865.60
Plants											
Submit results and letter to EPA - Petroleum plants	0.00	0.04	0.13	0.08	0.25	\$15.26	\$0.00	\$0.39	40	10.00	\$620.00
Print out the Statement of Energy Performance, prepare letter, and submit materials to EPA - Non-petroleum plants	0.00	0.08	0.17	0.17	0.42	\$25.00	\$0.00	\$0.78	90	41.56	\$2,552.22
Subtotal (for Plants)	0.00	varies	varies	varies	varies	varies	\$0.00	varies	varies	51.56	\$3,178.22
Subtotal (for ENERGY STAR Labeling)	0.00	varies	varies	varies	varies	varies	\$0.00	varies	varies	7,299.36	\$2,287,043.89
ENERGY STAR Leaders											
Set up account in Portfolio Manager	0.00	0.00	0.50	0.00	0.50	\$32.72	\$0.00	\$0.00	100	50.00	\$3,272.00
Apply for recognition achievement	0.00	0.00	0.50	0.00	0.50	\$32.72	\$0.00	\$0.30	100	50.00	\$3,311.00
Subtotal (for ENERGY STAR Leaders)	0.00	0.00	1.00	0.00	1.00	\$65.44	\$0.00	\$0.30	100	100.00	\$6,583.00
Success Stories											
Provide information to EPA	0.00	0.00	0.50	0.00	0.50	\$32.72	\$0.00	\$0.39	105	52.50	\$3,470.55
Subtotal (for Success Stories)	0.00	0.00	0.50	0.00	0.50	\$32.72	\$0.00	\$0.39	105	52.50	\$3,470.55
Statement of Energy Design Intent											
Enter information into Target Finder	0.00	0.00	0.17	0.00	0.17	\$11.12	\$0.00	\$0.00	15	2.55	\$160.80
Complete and submit the SEDI and Application Letter to EPA	0.00	0.00	0.17	0.00	0.17	\$11.12	\$0.00	\$0.39	15	2.55	\$172.05
Collaborate with EPA on case study	0.00	0.00	0.00	1.00	1.00	\$37.51	\$0.00	\$0.39	15	15.00	\$568.50
Subtotal (for Statement of Energy Design Intent)	0.00	0.00	0.34	1.00	1.34	\$59.75	\$0.00	\$0.78	15	20.10	\$907.95

Exhibit 3 (continued)
 Estimated Annual Respondent Burden and Cost
 ENERGY STAR Program: Recognition

Information Collection Activity	Hours and Costs Per Respondent							Total Hours and Costs			
	Legal	Managerial	Technical	Operational	Respond. Hours/Year	Labor Costs/Year	Annual Capital Startup Costs	Annual O&M Costs	No. of Respond./Activities	Total Hours/Year	Total Cost/Year
Information Collection Activity	\$110.08	\$93.77	\$65.44	\$37.51							
ENERGY STAR Awards											
Commercial and Industrial Sector Partners											
Review the instructions	0.00	1.00	1.50	0.00	2.50	\$191.93	\$0.00	\$0.00	60	150.00	\$11,515.60
Complete and submit the information	0.00	8.00	12.00	4.00	24.00	\$1,695.48	\$0.00	\$5.00	60	1,440.00	\$101,428.80
Subtotal	0.00	9.00	13.50	4.00	26.50	\$1,877.41	\$0.00	\$5.00	60	1,590.00	\$112,944.00
Service and Product Providers											
Review the instructions	0.00	1.00	1.50	0.00	2.50	\$191.93	\$0.00	\$0.00	5	12.50	\$959.65
Complete and submit the information	0.00	8.00	12.00	4.00	24.00	\$1,695.48	\$0.00	\$5.00	5	120.00	\$8,452.40
Subtotal	0.00	9.00	13.50	4.00	26.50	\$1,877.41	\$0.00	\$5.00	5	132.50	\$9,412.05
Energy Efficiency Program Sponsors											
Review the instructions	0.00	0.75	1.00	0.00	1.75	\$135.77	\$0.00	\$0.00	5	8.75	\$678.65
Complete and submit the information	0.00	4.00	8.00	4.00	16.00	\$1,048.04	\$0.00	\$5.00	5	80.00	\$5,268.20
Subtotal	0.00	4.75	9.00	4.00	17.75	\$1,184.41	\$0.00	\$5.00	5	88.75	\$5,947.05
Small Businesses and Congregations											
Review the instructions	0.00	0.00	0.50	0.00	0.50	\$32.72	\$0.00	\$0.00	60	30.00	\$1,963.20
Complete and submit the information	0.00	0.00	1.50	0.00	1.50	\$99.16	\$0.00	\$0.00	60	90.00	\$5,899.60
Subtotal	0.00	0.00	2.00	0.00	2.00	\$130.88	\$0.00	\$0.00	60	120.00	\$7,862.80
Subtotal (ENERGY STAR Awards)	0.00	varies	varies	varies	varies	varies	\$0.00	varies	varies	1,931.25	\$130,156.50
TOTAL	0.00	varies	varies	varies	varies	varies	\$0.00	varies	varies	9,402.23	\$2,434,187.89

Exhibit 4

**Estimated Annual Agency Burden and Cost
ENERGY STAR Program: Joining ENERGY STAR and Related Activities**

	Agency Hours and Costs Per Respondent							Total Hours and Costs			
	Legal	Managerial	Technical	Clerical	Agency Hours/Year	Labor Costs/Year	Annual Capital Startup Costs	Annual O&M Costs	No. of Responders/Activators	Total Hours/Year	Total Cost/Year
Information Collection Activity											
	\$70.30	\$56.82	\$48.26	\$19.38							
Partnership Letter or Agreement/Related Activities											
Partnership Letters, Partnership Agreements and Related Materials											
Develop the Partnership Letter, Partnership Agreements, and related materials	0.50	0.50	5.00	0.00	6.00	\$309.41	\$0.00	\$0.00	1	6.00	\$309.41
Review the completed Partnership Letters, Partnership Agreements and related materials	0.00	0.00	0.25	0.00	0.25	\$12.07	\$0.00	\$0.00	185	48.75	\$2,353.05
Enter the information contained in the Partnership Letters, Partnership Agreements and related materials into the iSTAR database	0.00	0.00	0.00	0.25	0.25	\$4.85	\$0.00	\$0.00	105	48.75	\$645.75
Send emails, passwords, and welcome aboard kits	0.00	0.00	0.08	0.00	0.08	\$3.86	\$0.00	\$0.38	185	15.00	\$828.75
Update and maintain the ENERGY STAR Web site	0.00	2.00	50.00	0.00	52.00	\$2,544.64	\$0.00	\$0.00	1	52.00	\$2,544.64
Monitor the use of ENERGY STAR Logos	0.00	0.00	10.00	0.00	10.00	\$492.60	\$0.00	\$0.00	1	10.00	\$492.60
Subtotal	varies	varies	varies	varies	varies	varies	\$0.00	varies	varies	181.10	\$7,484.80
SPP Related Activities											
Request updated information annually	0.00	0.00	0.50	0.00	0.50	\$24.13	\$0.00	\$0.00	1	0.50	\$24.13
Enter updated information into the SPP Directory Web site	0.00	0.00	0.00	0.08	0.08	\$1.55	\$0.00	\$0.00	1,150	92.00	\$1,782.50
Develop and maintain the SPP Web site	0.00	2.00	50.00	0.00	52.00	\$2,544.64	\$0.00	\$0.00	1	52.00	\$2,544.64
Subtotal	0.00	varies	varies	varies	varies	varies	\$0.00	varies	varies	144.50	\$4,351.27
EEPS Related Activities											
Receive and review the brief plans from EEPS outlining their key activities the intend to undertake to cooperatively promote ENERGY STAR in the commercial and/or industrial sectors	0.00	0.00	0.25	0.00	0.25	\$12.07	\$0.00	\$0.00	115	28.75	\$1,388.05
Receive annual updates from EEPS and update the Directory of Energy Efficiency Programs	0.00	0.00	0.00	0.08	0.08	\$1.55	\$0.00	\$0.00	100	8.00	\$155.00
Subtotal	0.00	0.00	varies	varies	varies	varies	\$0.00	\$0.00	varies	36.75	\$1,543.05
Subtotal (for Partnership Letters, Partnership Agreements and Related Materials)	0.00	varies	varies	varies	varies	varies	\$0.00	varies	varies	362.35	\$13,350.12

Exhibit 4 (continued)

Estimated Annual Agency Burden and Cost
ENERGY STAR Program: Joining ENERGY STAR and Related Activities

	Agency Hours and Costs Per Respondent										Total Hours and Costs		
	Legal \$70.39	Managerial \$65.82	Technical \$48.25	Clerical \$19.38	Agency Hours/Year	Labor Costs/Year	Annual Capital Startup	Annual O&M Costs	No. of Respond./ Activities	Total Hours/Year	Total Cost/Year		
Information Collection Activity													
Small Business and Congregations Network													
Maintain the Web site and provide monthly updates	0.00	0.00	1.00	0.00	1.00	\$48.26	\$0.00	\$0.00	1	1.00	\$48.26		
Subtotal	0.00	0.00	1.00	0.00	1.00	\$48.26	\$0.00	\$0.00	1	1.00	\$48.26		
ENERGY STAR Challenge													
Review and keep track of information	0.00	0.00	0.25	0.00	0.25	\$12.07	\$0.00	\$0.00	45	11.25	\$543.15		
Send information to organizations	0.00	0.00	0.00	0.08	0.08	\$1.55	\$0.00	\$0.36	45	3.60	\$87.30		
Update the Web site	0.00	0.00	5.00	0.00	5.00	\$241.30	\$0.00	\$0.00	1	5.00	\$241.30		
Subtotal	0.00	0.00	varies	varies	varies	varies	\$0.00	varies	varies	19.85	\$871.75		
TOTAL	varies	varies	varies	varies	varies	varies	\$0.00	varies	varies	383.20	\$14,279.13		

Exhibit 5

Estimated Annual Agency Burden and Cost
ENERGY STAR Program: Benchmarking

	Agency Hours and Costs Per Respondent						Total Hours and Costs				
	Legal	Managerial	Technical	Clerical	Agency Hours/Year	Labor Costs/Year	Annual Capital Start-up Costs	Annual O&M Costs	No. of Respond./Activities	Total Hours/Year	Total Cost/Year
Information Collection Activity											
	\$70.36	\$65.82	\$48.76	\$19.38							
Portfolio Manager											
Maintenance and Use of Portfolio Manager											
Enhance functionality of and maintain Portfolio Manager	0.00	400.00	1,000.00	400.00	1,800.00	\$82,340.00	\$0.00	\$0.00	1	1,800.00	\$82,340.00
Collect information submitted through Import Tool and enter it into Portfolio Manager	0.00	0.00	6.00	0.00	6.00	\$289.50	\$0.00	\$0.00	40	240.00	\$11,582.40
Keep data current and update when market changes	0.00	0.00	10.00	0.00	10.00	\$482.00	\$0.00	\$0.00	1	10.00	\$482.00
Subtotal	0.00	varies	varies	varies	varies	varies	\$0.00	\$0.00	varies	2,050.00	\$94,405.00
Evaluation of Portfolio Manager											
Develop the questions	0.00	0.00	8.00	0.00	8.00	\$366.08	\$0.00	\$0.00	1	8.00	\$366.08
Solicit feedback from respondents - usability	0.00	0.00	0.75	0.00	0.75	\$12.07	\$0.00	\$5.00	167	41.75	\$2,850.69
Solicit feedback from respondents - training	0.00	0.00	0.50	0.00	0.50	\$74.13	\$0.00	\$5.00	167	83.50	\$4,864.71
Review answers to questions	0.00	0.00	0.25	0.00	0.25	\$12.07	\$0.00	\$0.00	334	83.50	\$4,031.38
Take follow-up action	0.00	0.00	0.25	0.00	0.25	\$12.07	\$0.00	\$0.00	334	83.50	\$4,031.38
Subtotal	0.00	varies	varies	varies	varies	varies	\$0.00	varies	varies	300.25	\$16,164.24
Subtotal (for Portfolio Manager)	0.00	varies	varies	varies	varies	varies	\$0.00	\$0.00	varies	2,350.25	\$110,569.24
ENERGY STAR Energy Performance Indicator											
Enhance functionality of and maintain the EPI	0.00	0.00	8.00	0.00	8.00	\$366.08	\$0.00	\$0.00	1	8.00	\$366.08
Subtotal	0.00	0.00	8.00	0.00	8.00	\$366.08	\$0.00	\$0.00	1	8.00	\$366.08
Information for the Development of New Facility Types											
Conduct initial data gathering	0.00	4.00	10.00	4.00	18.00	\$873.40	\$0.00	\$0.00	1	18.00	\$873.40
Conduct beta test and review results	0.00	4.00	10.00	4.00	18.00	\$873.40	\$0.00	\$0.00	1	18.00	\$873.40
Subtotal	0.00	8.00	20.00	8.00	36.00	\$1,646.80	\$0.00	\$0.00	1	36.00	\$1,646.80
TOTAL	0.00	varies	varies	varies	varies	varies	\$0.00	\$0.00	varies	2,394.25	\$112,602.12

Exhibit 6

Estimated Annual Agency Burden and Cost
ENERGY STAR Program: Recognition

Information Collection Activity	Agency Hours and Costs Per Respondent						Total Hours and Costs			
	Legal	Managerial	Technical	Clerical	Agency Hours/Year	Labor Costs/Year	Annual Capital Startup Costs	No of Respondents/Activities	Total Hours/Year	Total Cost/Year
ENERGY STAR Labelling	\$70.30	\$65.82	\$48.26	\$10.35						
Buildings										
Review of Applications										
Review submitted Statements of Energy Performance and Letters of Agreement	0.00	0.10	0.50	0.50	1.10	\$40.40	\$0.00	1,400	1,540.00	\$56,560.00
Send a letter of denial/acceptance (and plaque mold if accepted)	0.00	0.00	0.00	0.50	0.50	\$9.06	\$0.00	1,400	700.00	\$14,112.00
On-Site Verifications										
Collect information from ENERGY STAR Labeled Buildings in performing on-site verifications	0.00	0.00	4.00	0.00	4.00	\$193.04	\$0.00	10	40.00	\$1,930.40
Evaluation of ENERGY STAR Labeled Buildings										
Develop questions for analysis of ENERGY STAR Labeled Buildings	0.00	0.00	4.00	0.00	4.00	\$193.04	\$0.00	1	4.00	\$193.04
Solicit feedback from respondents	0.00	0.00	0.40	0.00	0.40	\$19.30	\$0.00	167	66.80	\$4,058.10
Review answers to questions	0.00	0.00	0.25	0.00	0.25	\$12.07	\$0.00	167	41.75	\$2,015.65
Take follow-up action	0.00	0.00	0.25	0.00	0.25	\$12.07	\$0.00	167	41.75	\$2,015.65
Subtotal (for Buildings)	0.00	varies	varies	varies	varies	varies	\$0.00	varies	2,434.30	\$90,984.00
Plants										
Review and evaluate the Statement of Energy Performance and Letter	0.00	0.00	0.67	0.00	0.67	\$32.30	\$0.00	136	93.12	\$4,480.87
Give permission to display banner or plant flag	0.00	0.00	0.00	0.00	0.00	\$1.56	\$0.36	136	11.12	\$259.66
Subtotal (for Plants)	0.00	0.00	0.67	0.00	0.72	\$33.86	\$0.36	136	104.24	\$4,740.53
Subtotal (ENERGY STAR Labeling)	0.00	varies	varies	varies	varies	varies	\$0.00	varies	2,538.54	\$85,648.45
ENERGY STAR Leaders										
Develop the ENERGY STAR Leader recognition levels	0.00	0.00	24.00	0.00	24.00	\$1,158.24	\$0.00	1	24.00	\$1,158.24
Promote ENERGY STAR Leaders where appropriate	0.00	2.00	4.00	2.00	8.00	\$393.44	\$0.00	1	8.00	\$393.44
Review Letters of Qualification, Facility Summary Reports, and Facility Lists	0.00	0.00	0.25	0.00	0.25	\$12.07	\$0.00	100	25.00	\$1,207.00
Send a letter, certificate, and ENERGY STAR Leaders tool kit	0.00	0.00	0.30	0.00	0.30	\$14.48	\$0.30	100	30.00	\$1,487.00
Subtotal (ENERGY STAR Leaders)	0.00	varies	varies	varies	varies	varies	\$0.00	varies	67.00	\$4,215.66
Success Stories										
Receive information from organizations	0.00	0.00	0.00	0.17	0.17	\$3.20	\$0.00	105	17.85	\$345.45
Update the ENERGY STAR Web site to reflect the information received	0.00	0.00	0.00	0.08	0.08	\$1.55	\$0.00	106	8.40	\$162.75
Subtotal (for Success Stories)	0.00	0.00	0.00	0.25	0.25	\$4.85	\$0.00	105	26.25	\$508.20
Statement of Energy Design Intent										
Review the Statement of Energy Design Intent and Application Letter	0.00	0.00	0.17	0.00	0.17	\$8.20	\$0.00	15	2.55	\$123.00
Collaborate with organizations in developing case studies	0.00	0.00	1.00	0.00	1.00	\$48.26	\$0.00	15	15.00	\$723.90
Update the ENERGY STAR Web site to reflect the information collected	0.00	0.00	0.00	0.08	0.08	\$1.55	\$0.00	15	1.20	\$29.25
Subtotal (for Statement of Energy Design Intent)	0.00	0.00	1.17	0.08	1.25	\$58.01	\$0.00	15	18.75	\$879.15

Exhibit 6 (continued)

Estimated Annual Agency Burden and Cost
ENERGY STAR Program: Recognition

Information Collection Activity	Agency Hours and Costs Per Respondent							Total Hours and Costs			
	Legal	Managerial	Technical	Clerical	Agency Hours/Year	Labor Costs/Year	Annual Capital Startup Costs	Annual OAM Costs	No. of Responses/Activities	Total Hours/Year	Total Cost/Year
Information Collection Activity	\$70.30	\$65.82	\$49.25	\$19.38							
ENERGY STAR Awards											
Develop the awards criteria	0.00	1.00	9.00	1.00	11.00	\$519.54	\$0.00	\$0.00	1	11.00	\$519.54
Receive and review the information submitted	0.00	2.00	3.00	1.00	6.00	\$295.80	\$0.00	\$0.00	60	360.00	\$17,748.00
Take follow-up action (e.g., send letter of award or loss)	0.00	0.00	0.00	0.08	0.16	\$6.82	\$0.00	\$0.36	60	9.60	\$432.60
Subtotal	0.00	varies	varies	varies	varies	varies	\$0.00	varies	varies	380.60	\$16,700.14
Service and Product Providers											
Develop the awards criteria	0.00	1.00	9.00	1.00	11.00	\$519.54	\$0.00	\$0.00	1	11.00	\$519.54
Receive and review the information submitted	0.00	2.00	3.00	1.00	6.00	\$295.80	\$0.00	\$0.00	5	30.00	\$1,479.00
Take follow-up action (e.g., send letter of award or loss)	0.00	0.08	0.00	0.08	0.16	\$6.82	\$0.00	\$0.36	5	0.80	\$36.05
Subtotal	0.00	varies	varies	varies	varies	varies	\$0.00	varies	varies	41.80	\$2,034.59
Energy Efficiency Program Sponsors											
Develop the awards criteria	0.00	0.75	4.50	0.00	5.25	\$266.54	\$0.00	\$0.00	1	5.25	\$266.54
Receive and review the information submitted	0.00	1.00	2.00	1.00	4.00	\$181.72	\$0.00	\$0.00	5	20.00	\$908.60
Take follow-up action (e.g., send letter of award or loss)	0.00	0.08	0.00	0.08	0.16	\$6.82	\$0.00	\$0.36	5	0.80	\$36.05
Subtotal	0.00	varies	varies	varies	varies	varies	\$0.00	varies	varies	26.05	\$1,211.19
Small Businesses and Congregations											
Develop the awards criteria	0.00	0.00	4.50	0.00	4.50	\$217.17	\$0.00	\$0.00	1	4.50	\$217.17
Receive and review the information submitted	0.00	0.00	1.00	0.00	1.00	\$48.20	\$0.00	\$0.00	60	60.00	\$2,895.60
Take follow-up action (e.g., send letter of award or loss)	0.00	0.00	3.50	0.00	3.50	\$168.91	\$0.00	\$0.36	60	210.00	\$10,158.00
Subtotal	0.00	0.00	varies	0.00	varies	varies	\$0.00	varies	varies	274.50	\$13,270.77
Subtotal (ENERGY STAR Awards)	0.00	varies	varies	varies	varies	varies	\$0.00	varies	varies	722.95	\$35,216.69
TOTAL	0.00	varies	varies	varies	varies	varies	\$0.00	varies	varies	3,393.50	\$126,459.17

6(e) Bottom Line Burden Hours and Cost Tables

(i) Respondent Tally

As shown in Table 1, EPA estimates the total annual hour and cost burden to respondents to be 54,500 hours and \$5,436,710. The bottom-line burden to respondents over three years is estimated to be 163,500 hours and \$16,310,130 .

**TABLE 1
TOTAL ESTIMATED ANNUAL RESPONDENT BURDEN AND COST SUMMARY***

Information Collections	Total Hours Per Year	Total Labor Cost Per Year	Total Annual Capital Costs	Total Annual O&M Costs	Total Cost Per Year
Joining ENERGY STAR and Related Activities	4,775	\$315,635	\$0	\$138	\$315,774
Benchmarking	40,323	\$2,638,769	\$0	\$48,000	\$2,686,769
Recognition	9,402	\$620,087	\$0	\$1,814,080	\$2,434,168
TOTAL	54,500	\$3,574,491	\$0	\$1,862,219	\$5,436,710

*Table contains rounding

(ii) Agency Tally

As shown in Table 2, EPA estimates the total annual hour and cost burden to the Agency to be 6,171 hours and \$253,340. The bottom-line burden to the Agency over three years is estimated to be 18,513 hours and \$760,020.

**TABLE 2
TOTAL ESTIMATED ANNUAL AGENCY BURDEN AND COST SUMMARY***

Information Collections	Total Hours Per Year	Total Labor Cost Per Year	Total Annual Capital Costs	Total Annual O&M Costs	Total Cost Per Year
Joining ENERGY STAR and Related Activities	383	\$14,186	\$0	\$94	\$14,279
Benchmarking	2,394	\$110,932	\$0	\$1,670	\$112,602
Recognition	3,394	\$124,934	\$0	\$1,525	\$126,459
TOTAL	6,171	\$250,052	\$0	\$3,289	\$253,340

*Table includes rounding

6(f) Reasons for Change in Burden

EPA estimates a total annual respondent burden in this ICR, 1772.04, of 54,500 hours. This is a decrease of 28,843 hours from the previously approved ICR, 1772.03.

Table 3 explains this 28,843-hour decrease. Specifically, the table presents the total annual hours estimated in ICR 1772.03 and ICR 1772.04 for each information collection (see columns 1-3). The table then compares their respective hours for each collection to derive the change in hours, and indicates whether this hour-change resulted from a program change and/or adjustment (see column 4). For example, there was a decrease of 378 hours for C&I Sector Partner collections for joining ENERGY STAR and related activities, all of which resulted from an adjustment. The table also briefly describes the program change and/or adjustment (see column 5). Finally, the table sums up all hour-changes to derive the total annual change in hours for all collections (see the bottom row of the table).

The table shows that, of the 28,843-hour decrease, 234 hours resulted from program changes. The remaining 28,609 hours resulted from adjustments.

The table shows that the majority of the decrease resulted from EPA's adjustments to its analysis of benchmarking burden and, in particular, the burden associated with Portfolio Manager. In preparing ICR 1772.04, EPA improved its analysis of Portfolio Manager data based on its experience gained over the past three years. For example, EPA improved its methodology for calculating burden under ENERGY STAR Exchange Services, which is one of several methods for benchmarking in Portfolio Manager. When EPA developed ICR 1772.03, Exchange Services had not been implemented and EPA lacked data on the number of respondents. Since then, EPA has implemented Exchange Services and thus possesses information on the respondent universe, as well as the relationships that have developed between organizations that host Exchange Services and their customers. In addition, the decreased burden under Portfolio Manager reflects a growing trend for users to replace manual benchmarking by using automated benchmarking, such as Exchange Services. Automated benchmarking takes less time per benchmark than manual benchmarking. Under Exchange Services, for example, a host organization sets up the automated process for each of its customers initially and then regularly forwards their building data to EPA by automated method (i.e., using Extensible Markup Language). The host then retrieves the scores and relays them to customers electronically. This process relieves customers from entering their data manually into the tool.

TABLE 3
COMPARISON OF TOTAL ANNUAL HOURS UNDER ICR 1772.03 AND ICR 1772.04¹

(1) Information Collections ² Joining ENERGY STAR and Related Activities	(2) Annual Hour Burden In ICR 1772.03	(3) Annual Hour Burden In ICR 1772.04	(4) Difference in Hour Burden Between ICR 1772.03 and 1772.04		(5) Description of Program Change and/or Adjustment
			Program Change	Adjustment	
Commercial and Industrial Sector Partners	862.50	485.00	0.00	(377.50)	EPA adjusted the number of respondents based on improved and updated data and analysis. The burden estimates in ICR 1772.04 reflect EPA's program experience gained over the past three years.
Service and Product Providers	135.80	3,750.00	0.00	3,614.20	EPA adjusted the number of respondents and the burden estimated for some activities based on improved and updated data and analysis. The burden estimates in ICR 1772.04 reflect EPA's program experience gained over the past three years.
Energy Efficiency Program Sponsors ³	231.12	412.00	0.00	180.88	EPA adjusted the number of respondents and the burden estimated for some activities based on improved and updated data and analysis. The burden estimates in ICR 1772.04 reflect EPA's program experience gained over the past three years.
Partner Evaluation ⁴	400.00	N/A	(400.00)	0.00	ICR 1772.04 does not include this information collection.
Small Business and Congregations Network ⁵	40.00	120.00	0.00	80.00	EPA adjusted the number of respondents and the burden estimated per activity based on improved and updated data and analysis. The burden estimates in ICR 1772.04 reflect EPA's program experience gained over the past three years.
ENERGY STAR Challenge	N/A	7.65	7.65	0.00	This is a new collection. It is a call to action for businesses and institutions to voluntarily improve the energy efficiency of their buildings. Under the Challenge, EPA works with associations and State/local governments to encourage their members and/or constituents to leverage the ENERGY STAR platform to accomplish these improvements.

TABLE 3
COMPARISON OF TOTAL ANNUAL HOURS UNDER ICR 1772.03 AND ICR 1772.04 (continued) ¹

(1) Information Collections ²	(2) Annual Hour Burden in ICR 1772.03	(3) Annual Hour Burden in ICR 1772.04	(4) Difference in Hour Burden Between ICR 1772.03 and 1772.04		(5) Description of Program Change and/or Adjustment
			Program Change	Adjustment	
Benchmarking ³					
Portfolio Manager ⁷	61,037.00	37,957.25	83.50	(23,163.25)	(23,079.75)
ENERGY STAR Energy Performance Indicator	N/A	31.55	31.55	0.00	31.55
Information for the Development of New Facility Types	11,010.00	2,334.69	0.00	(8,675.32)	(8,675.32)
Recognition					
ENERGY STAR Labeling	7,259.97	7,299.38	51.58	(12.17)	39.41
ENERGY STAR Loaders ⁸	400.00	100.00	0.00	(300.00)	(300.00)

TABLE 3
COMPARISON OF TOTAL ANNUAL HOURS UNDER ICR 1772.03 AND ICR 1772.04 (continued)¹

(1) Information Collections ² Recognition (continued)	(2) Annual Hour Burden in ICR 1772.03	(3) Annual Hour Burden in ICR 1772.04	(4) Difference in Hour Burden Between ICR 1772.03 and 1772.04		(5) Description of Program Change and/or Adjustment
			Program Change	Adjustment	
Success Stories	N/A	52.50	52.50	0.00	This is a new collection. Partners and others voluntarily submit success stories and other information that they would like to share with the public about their accomplishments in energy performance improvements.
Statement of Energy Design Intent ³	6.40	20.10	17.55	(3.85)	EPA adjusted the number of respondents and the burden for some activities based on improved and updated data and analysis. The burden estimates in ICR 1772.04 reflect EPA's program experience gained over the past three years. In addition, EPA modified this collection to enable organizations to voluntarily apply for EPA recognition; this is reflected as a program change.
ENERGY STAR Awards	1,961.25	1,931.25	(78.00)	48.00	EPA adjusted the number of respondents based on improved and updated data and analysis. The burden estimates in ICR 1772.04 reflect EPA's program experience gained over the past three years. In addition, EPA modified an existing collection to address Partner needs; this modification is reflected as a program change.
Total	83,343.04	54,500.37	(233.67)	(28,609.01)	(28,842.68)

¹ Table includes minor rounding.

² The information collections in this column reflect the collections included in ICR 1772.04, except as otherwise noted.

³ In ICR 1772.03, these respondents were called "Regional Energy Efficiency Program Sponsors."

⁴ ICR 1772.04 does not include this collection.

⁵ In ICR 1772.03, this collection was called "Small Business Members."

⁶ In ICR 1772.03, this collection was called "Portfolio Manager." It included benchmarking activities as well as activities associated with ENERGY STAR Labeled Buildings (e.g., on-site verifications and evaluations) and use of Target Finder. In ICR 1772.04, EPA moved ENERGY STAR Labeling and Target Finder activities to a new section, "Recognition." For purposes of comparing burden changes between ICRs, the burden estimates in the second column of this table (i.e., for ICR 1772.03) have been reorganized as needed to reflect their location in ICR 1772.04. This enables EPA to compare comparable activities and estimates in each row of the table.

⁷ In ICR 1772.03, this collection was called "Benchmarking."

⁸ In ICR 1772.03, this collection was called "Milestones."

⁹ In ICR 1772.03, this collection was called "Target Finder."

6(g) Burden Statement

JOINING THE ENERGY STAR PROGRAM AND RELATED ACTIVITIES

The burden for joining the ENERGY STAR program and related activities is expected to vary depending on the type of Partner. The burden per Partner is expected to range from about 2 hours for a C&I Sector Partner to prepare/submit a Partnership Letter to 7 hours for an EEPS Partner to prepare/submit a Partnership Agreement and related information (e.g., a brief plan **outlining the key activities they intend to undertake to cooperatively promote ENERGY STAR in the commercial and/or industrial markets**). These burden estimates include the time for reading the instructions and requirements, gathering information, and preparing/submitting the information to EPA.

BENCHMARKING

The burden for benchmarking in Portfolio Manager is estimated to vary depending on the type of benchmarking method. The burden per respondent for manual benchmarking is estimated to be 30 minutes to read Portfolio Manager instructions, 5 hours to gather and enter building data for a new benchmark, and 1.5 hours to perform a repeat benchmark. The burden per respondent for the import tool is estimated to be 30 minutes for reading the Portfolio Manager instructions and 1 hour for collecting building data, downloading it into the tool, and emailing it to EPA. The burden per respondent for ENERGY STAR Exchange Services is estimated to be 20 hours for the host to set up its account and automated process, 2 hours to collect building data and set up each customer, and 15 minutes per month to submit customer information to EPA and retrieve/relay scores to customers.

The burden for entering information into the ENERGY STAR Energy Performance Indicator is estimated to range from 10 to 15 minutes per plant. This includes time for reading the EPI's instructions and entering data in order to generate a score.

RECOGNITION

The burden for applying to EPA for recognition is estimated to vary depending on the type of recognition. The burden per respondent is estimated to range from 15 minutes for preparing/submitting a plant's energy efficiency score to EPA for recognition (e.g., for EPA permission to display a banner or plant flag) to 26.5 hours for preparing/submitting an application to EPA for an ENERGY STAR award.

Burden means the total time, effort, or financial resources expended by persons to generate, maintain, retain, or disclose or provide information to or for a Federal agency. This includes the time needed to review instructions; develop, acquire, install, and utilize technology and systems for the purposes of collecting, validating, and verifying information, processing and maintaining information, and disclosing and providing information; adjust the existing ways to

comply with any previously applicable instructions and requirements; train personnel to be able to respond to a collection of information; search data sources; complete and review the collection of information; and transmit or otherwise disclose the information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control numbers for EPA's regulations are listed in 40 CFR part 9 and 48 CFR chapter 15.

To comment on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including the use of automated collection techniques, EPA has established a public docket for this ICR under Docket ID Number EPA-HQ-OAR-2006-0407, which is available for online viewing at www.regulations.gov, or in person viewing at the Air and Radiation Docket and Information Center in the EPA Docket Center (EPA/DC), EPA West, Room B102, 1301 Constitution Avenue, NW, Washington, D.C. The EPA Docket Center Public Reading Room is open from 8:30 a.m. to 4:30 p.m., Monday through Friday, excluding legal holidays. The telephone number for the Reading Room is (202) 566-1744, and the telephone number for the Air and Radiation Docket and Information Center is 202-566-1742. An electronic version of the public docket is available at www.regulations.gov. This site can be used to submit or view public comments, access the index listing of the contents of the public docket, and to access those documents in the public docket that are available electronically. When in the system, select "search," then key in the Docket ID Number identified above. Also, you can send comments to the Office of Information and Regulatory Affairs, Office of Management and Budget, 725 17th Street, NW, Washington, D.C. 20503, Attention: Desk Officer for EPA. Please include the EPA Docket ID Number EPA-HQ-OAR-2006-0407 in any correspondence.