

Appendix B: Strategic Tracking and Reporting Tool and Item Justification



Purpose/Usage:

The purpose of this screen is to take the user to the appropriate login screen.

Description/Function:

Separate links to login screens will exist both in the center of the screen and in the left navigation bar for center users, HUD coordinators, and HUD staff.

Appendix B: Center Users Login Screen

Center login - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://lnshhq05w.hud.gov/NN/start.nsf/centersef?OpenForm&request=edit>

Homes & Communities
U.S. Department of Housing and Urban Development

Housing
Multifamily
Neighborhood Networks
Databases
NN at Work
Center Users
HUD NN Coordinators
HUD Headquarter Staff
Reports
FAQ

HUD news

Homes

Communities

Working with HUD

Resources

Tools
Webcasts
Mailing lists
Contact us
Help

FIRSTGOV
Your First Click to the U.S. Government

Housing Text only | Translate | Search/index
Neighborhood Networks
[Multifamily](#) [Neighborhood Networks](#) [Databases](#) [Reports](#) [FAQ](#)

Neighborhood Networks at Work Center Login

If you have a login ID and password for NN at Work, or if you have a previously assigned START login and password, please login here.

State: Alaska

Center Name: Executive Estates Neighborhood Networks Community Center

Enter User Name:

Enter Password:

If your center has a center profile but does not have a NN at Work login account, you may [request a login account](#) here (Your center needs to have a center profile first).

If your center does not have center profile, you may [create a new center profile](#) here.

Forgot your password? If so, please enter your contact e-mail. The login information will be e-mailed to you.

To contact us, please send e-mail to neighborhoodnetworks@hud.gov

<http://www.hud.gov/assist/siteindex.cfm>

start | Center login - Micros... | Appendix (START) - ... | 11:41 AM

Purpose/Usage:

The purpose of this screen is to take the user to the principal login screen.

Description/Function:

The user can select to “create a new center profile”, “request a login account”, or login directly into the online web tool. The user must create a new center profile before being able to request a login account for the website.

Appendix B: Create A New Center Profile

New Company Profile - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://lnshhq05w.hud.gov/NN/contacts.nsf/Center>

Homes & Communities
U.S. Department of Housing and Urban Development

Housing
Neighborhood Networks
Multifamily Neighborhood Networks Databases Reports FAQ

Print Submit

Create New Center Profile

* Required fields

General Information

Center Name *

Center Address *

City * State *

Zip * E-mail *

Phone * (#####) Ext

Fax (#####)

Website

Center Phase * 1. In Planning 2. Plan Submitted 3. Plan Approved
 4. Center Operational 5. Center Closed 6. Center Suspended

Operational Date
(mm/dd/yyyy)

Internet Connection

Type

Field Office *

Designated HUD Coordinator *

Contact Information

Purpose/Usage:

The Purpose of this screen is to allow centers that are not listed in the center name drop-down list to request a profile be created for their center.

Description/Function:

After filling in all of the relevant contact information. The user shall click the “submit” button at the bottom of the menu. This shall send the request for a new profile to be established to the NN Database Specialist. This form will request information concerning contact and property information.

Appendix B: Create A New Center Profile (Continued)

The screenshot shows a Microsoft Internet Explorer browser window titled "New Company Profile - Microsoft Internet Explorer". The address bar displays "http://lnshhq05w.hud.gov/NN/contacts.nsf/Center". The page content is a form with a red sidebar on the left. The form is divided into three main sections:

- Contact Information:** Fields include Prefix (dropdown), First Name *, Middle Name, Last Name *, Address *, City *, State * (dropdown), Zip *, E-mail *, Phone * (###-###-####), Ext, and Fax (###-###-####).
- Property Information:** Fields include Property Name *, Property Address, City, State (dropdown), Zip, E-mail, Phone(###-###-####), Ext, Fax (###-###-####), REMS # **, and Section 8 # **, FHA # **. A note states: "**For property, at least one of the three fields (REMS #, Section 8 #, FHA #) has to be filled."
- Property Management Agency Information:** Fields include Agency Name, Agency Address, City, State (dropdown), Zip, E-mail, Phone(###-###-####), and Ext.

The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time 11:43 AM.

See Description Above.

Appendix B: Create A New Center Profile (Continued)

New Company Profile - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Mail Print Address Book

Address <http://lnshhq05w.hud.gov/NN/contacts.nsf/Center> Go Links

Fax (#####)

Second Property Information (if any)

Property Name

Property Address

City State

Zip E-mail

Phone(#####) Ext

Fax (#####) REMS #

Section 8 # FHA #

Second Property Management Agency Information

Agency Name

Agency Address

City State

Zip E-mail

Phone(#####) Ext

Fax (#####)

Mailing List Area of Interests

- Starting an NN Center
- Programs for Children and Youth
- Programs for Adults
- Partnerships
- Training Events (includes monthly conference call announcements)
- Funding Opportunities

Done Internet

start New Company Profil... Appendix (START) - ... 11:44 AM

See Description Above.

Appendix B: Center Login Creation

Center login - Microsoft Internet Explorer

Address: <http://lnshhq05w.hud.gov/NN/start.nsf/centerse?OpenForm&request=new>

Homes & Communities
U.S. Department of Housing and Urban Development

Housing
Neighborhood Networks
Multifamily
Databases
Reports
FAQ

Neighborhood Networks at Work
Center Login Creation

State: Alabama

*Center Name: Fauth Metropolitan Manor Apartments Neighborhood Networks Center

Contact E-mail:

Create User Name:

Create Password:

Retype Password:

Choose Beginning Fiscal Year:

[What is a Fiscal Year>>](#)

*If you cannot find your center name in the drop-down and you have not previously created a business plan, please **request** a center profile to be built.

start | Center login - Micros... | Appendix (START) - ... | 11:46 AM

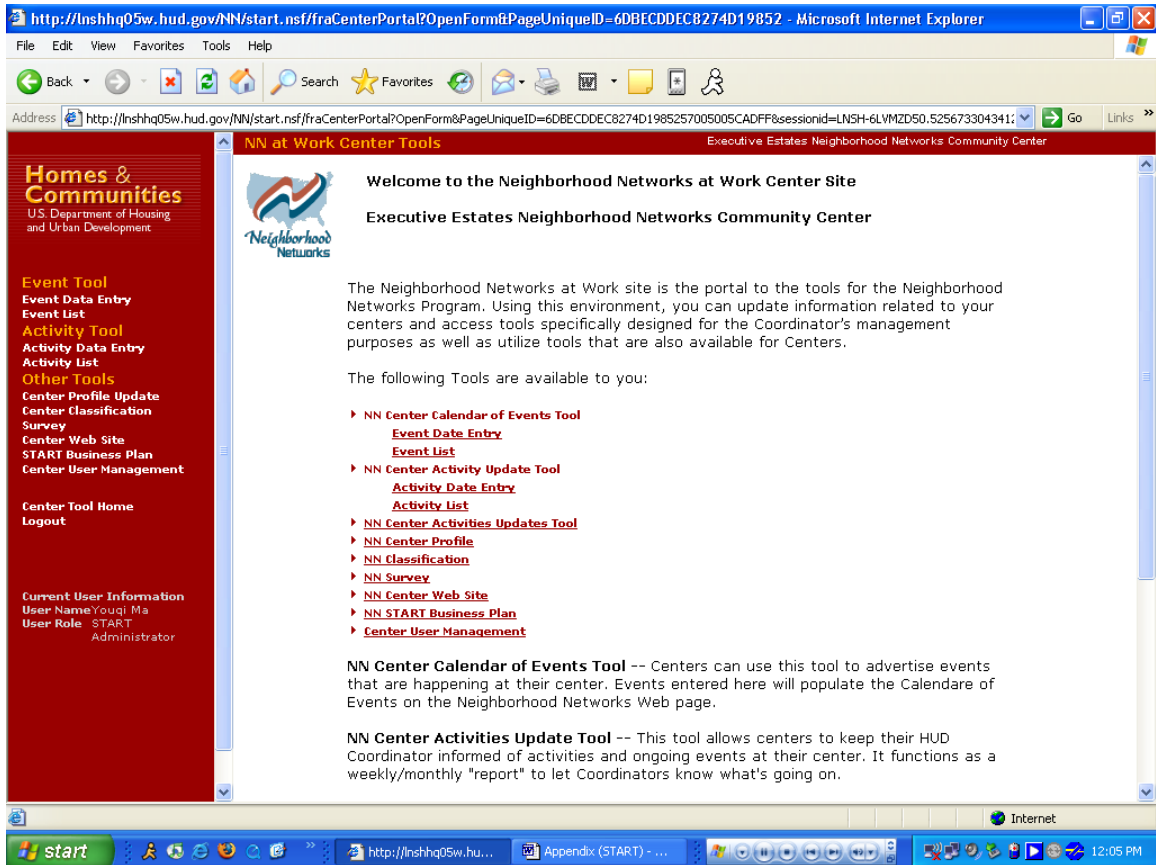
Purpose/Usage:

The Purpose of this screen is to allow centers to login to the portal.

Description/Function:

This is the initial login screen for the center user. From here they can enter their center's credentials and log into the portal.

Appendix B: Portal Welcome Site



Purpose/Usage:

Welcomes the centers to their customized portal and all of the tools available to them.

Description/Function:

Serves as a main page listing all of the portals tools and resources available to the center.

Appendix B: Calendar Of Events

The screenshot shows a web browser window with the URL <http://lnshhq05w.hud.gov/NN/start.nsf/fraCenterPortal?OpenForm&PageUniqueID=6DBECDDC8274D1985257005005CADFF&sessionid=LNSH-6LVMZD50.525673304341>. The page title is "NN at Work Center Tools" and the breadcrumb is "Executive Estates Neighborhood Networks Community Center".

Calendar of Events

Center Name: Executive Estates
Neighborhood Networks
Community Center

Event Category: [Dropdown]
Event Type: [Dropdown]
*Event Name: [Text Field]
*Start Date(m/m/d/yyyy): [Text Field]
*End Date(m/m/d/yyyy): [Text Field]
Time: [Text Field]
*Event Location: [Text Field]
*City: [Text Field]
*State: [Dropdown]
Host: [Text Field]
Cost: [Text Field]
*Contact Name: [Text Field]
*Phone(#####): [Text Field]
Fax(#####): [Text Field]
*E-mail: [Text Field]
Event URL: [Text Field]
*Event Description: [Text Area]
Event Status: On Schedule [Dropdown]

[Submit](#) [Return to Last Version](#)

Left sidebar: Homes & Communities, U.S. Department of Housing and Urban Development. Event Tool: Event Data Entry, Event List. Activity Tool: Activity Data Entry, Activity List. Other Tools: Center Profile Update, Center Classification Survey, Center Web Site, START Business Plan, Center User Management. Current User Information: User Name: Youqi Ma, User Role: START Administrator.

Purpose/Usage:

Centers can use this tool to advertise events that are happening at their center. Events entered here will populate the Calendar of Events on the Neighborhood Networks Web page.

Description/Function:

Website for centers to submit their events to help organize their planned events.

Appendix B: Center Activity

The screenshot shows a web browser window with the address bar displaying a URL from the HUD system. The page title is "NN at Work Center Tools" and the breadcrumb trail is "Executive Estates Neighborhood Networks Community Center". The main heading is "Center Activity". The form contains the following fields:

- Center Name:** Executive Estates, Neighborhood Networks, Community Center
- State:** AK
- *From:** (m/m/dd/yyyy) [text input]
- *TO:** (m/m/dd/yyyy) [text input]
- *Activity Subject:** [text input]
- *Activity Description:** [text area]
- Coordinator Comments:** [text area]

At the bottom of the form are two buttons: "Submit" and "Return to Last Version". A left sidebar contains navigation links for "Event Tool", "Activity Tool", "Other Tools", and "Current User Information". The current user is identified as "Youqi Ma" with the role of "START Administrator".

Purpose/Usage:

This tool allows centers to keep their HUD Coordinator informed of activities and ongoing events at their center. It functions as a weekly/monthly "report" to let Coordinators know what's going on.

Description/Function:

This page allows the centers to submit their activities to inform their HUD coordinators.

Appendix B: Modify Existing Center Profile

http://lnshhq05w.hud.gov/NN/start.nsf/fraCenterPortal?OpenForm&PageUniqueID=6DBECDDC8274D1985257005005CADFF&sessionid=LNSH-6LVN4Y55.2880140383001

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Print Mail

Address http://lnshhq05w.hud.gov/NN/start.nsf/fraCenterPortal?OpenForm&PageUniqueID=6DBECDDC8274D1985257005005CADFF&sessionid=LNSH-6LVN4Y55.2880140383001 Go Links

Executive Estates Neighborhood Networks Community Center

Print Submit

Modify Existing Center Profile

Current Status	
Submission Date	05/18/2005 12:19:22 PM
Approved Status?	Approved
HUD Coordinator Name	
Approved Date	

* Required fields

General Information

Center Name * Executive Estates Neighborhood Networks Community Center

Center Address * 1620 Washington Drive

City * Fairbanks State * Alaska

Zip * 99709 E-mail * downingcomputing@att.net

Phone * (###-###-####) 907-479-4675 Ext

Fax * (###-###-####) 907-474-0465

Website

Center Phase * 1. In Planning 2. Plan Submitted 3. Plan Approved 4. Center Operational 5. Center Closed 6. Center Suspended

Operational Date (mm/dd/yyyy) 05/01/97

Internet Connection Type Cable

Field Office * Seattle

Designated HUD Coordinator * Laura Cole

Current User Information
User Name Youqi Ma
User Role START Administrator

Center Tool Home
Logout

start | http://lnshhq05w.hu... | Appendix (START) - ... | 12:11 PM

Purpose/Usage:

Centers may access their profile here and update contact information.

Description/Function:

This page allows the center to submit updates to their existing center's profile.

Appendix B: Modify Existing Center Profile (Continued)

http://lnshhq05w.hud.gov/NN/start.nsf/fraCenterPortal?OpenForm&PageUniqueID=6DBECDDC8274D1985257005005CADFF&sessionid=LNSH-6LVN4Y55.2880140383001 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Print Mail Stop

Address http://lnshhq05w.hud.gov/NN/start.nsf/fraCenterPortal?OpenForm&PageUniqueID=6DBECDDC8274D1985257005005CADFF&sessionid=LNSH-6LVN4Y55.2880140383001 Go Links

NN at Work Center Tools Executive Estates Neighborhood Networks Community Center

Homes & Communities
U.S. Department of Housing and Urban Development

Event Tool
Event Data Entry
Event List

Activity Tool
Activity Data Entry
Activity List

Other Tools
Center Profile Update
Center Classification Survey
Center Web Site
START Business Plan
Center User Management

Center Tool Home
Logout

Current User Information
User Name Youqi Ma
User Role START Administrator

Contact Information

Prefix	Mr.	First Name *	Michael
Middle Name		Last Name *	Downing
Address *	1620 Washington Drive		
City *	Fairbanks	State *	Alaska
Zip *	99709	E-mail *	downingcomputing@att.net
Phone * (###-###-####)	907-479-3655	Ext	
Fax (###-###-####)	907-479-2913		

Property Information

**For property, at least one of the three fields (REMS #, Section 8 #, FHA #) has to be filled.

Property Name *	Little Dipper		
Property Address	1910 Turner Street		
City	Fairbanks	State	Alaska
Zip	99701	E-mail	
Phone(###-###-####)	907-452-6092	Ext	
Fax (###-###-####)	907-452-6547	REMS # **	800000107
Section 8 # **	AK02M000011	FHA # **	17644016

Property Management Agency Information

Agency Name			
Agency Address			
City		State	
Zip		E-mail	

start | http://lnshhq05w.hu... | Appendix (START) - ... | 12:11 PM

Online form continued.

Appendix B: Modify Existing Center Profile (Continued)

http://lnshhq05w.hud.gov/NN/start.nsf/fraCenterPortal?OpenForm&PageUniqueID=6DBECDDEC8274D1985257005005CADFF&sessionid=LNSH-6LVN4Y55.2880140383001 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Print Mail Stop

Address http://lnshhq05w.hud.gov/NN/start.nsf/fraCenterPortal?OpenForm&PageUniqueID=6DBECDDEC8274D1985257005005CADFF&sessionid=LNSH-6LVN4Y55.2880140383001 Go Links

NN at Work Center Tools Executive Estates Neighborhood Networks Community Center

Second Property Information (if any)

Property Name	Little Dipper		
Property Address	1910 Turner Street		
City	Fairbanks	State	Alaska
Zip	99701	E-mail	
Phone(#####)	907-452-6092	Ext	
Fax(#####)	907-452-6547	REMS #	800000107
Section 8 #	AK02M000011	FHA #	17644016

Second Property Management Agency Information

Agency Name			
Agency Address			
City		State	
Zip		E-mail	
Phone(#####)		Ext	
Fax(#####)			

Starting an NN Center
 Programs for Children and Youth
 Programs for Adults
 Partnerships
 Training Events (includes monthly conference call announcements)
 Funding Opportunities

Mailing List Area of Interests

Comments

Center Tool Home
Logout

Current User Information
User Name Youqi Ma
User Role START Administrator

start | http://lnshhq05w.hu... | Appendix (START) - ... | 12:12 PM

Online form continued.

Appendix B: Center Website Creation

http://lnshhq05w.hud.gov/NN/start.nsf/fraCenterPortal?OpenForm&PageUniqueID=6DBECDDEC8274D1985257005005CADFF&sessionId=LNSH-6LVNYL63.7033646143282 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://lnshhq05w.hud.gov/NN/start.nsf/fraCenterPortal?OpenForm&PageUniqueID=6DBECDDEC8274D1985257005005CADFF&sessionId=LNSH-6LVNYL63.7033646143282

Executive Estates Neighborhood Networks Community Center

**Executive Estates Neighborhood Networks Community Center
Neighborhood Networks Center Web Site Profile**

Center Address: 1620 Washington Drive
Fairbanks, AK 99709

Phone: 907-479-4675
Fax: 907-474-0465
E-mail: downingcomputing@att.net

STEP 1. Web Site Selection

- Choose one of the options below to list your center web site address on the Neighborhood Network web site:
 - Use the center web site created using this tool
 - Use an existing web site

If you would like to use an existing center web site, please enter the web site address below.

http://

- Select the **Open to public** check box below to allow your center web site to be viewed by the public.
 - Open to public

[Save](#) [View Center Web Site List](#)

STEP 2. Web Site Editor Selection

Select one of the web site editing methods below to create your center web site:

Web Site Editing Method

- Easy (Text only)
- HTML

If you select the "Easy" editing method, you will be able to create your center web pages with **limited formatting**.

If you select the "HTML" editing method, you will need to have basic HTML coding knowledge. The "HTML" editing method will allow you to have more control over the format of your web pages and more flexibility when creating your user-defined web pages.

STEP 3. Web Site Name

Choose a name for your center web site. Make sure no other center is currently using the center web site name you choose. (The default name is your center name). If you submit a web site name that is being used by another center, you will be asked to choose another

Current User Information
User Name: Youqi Ma
User Role: START Administrator

Center Tool Home
Logout

Event Tool
Event Data Entry
Event List
Activity Tool
Activity Data Entry
Activity List
Other Tools
Center Profile Update
Center Classification Survey
Center Web Site
START Business Plan
Center User Management

Homes & Communities
U.S. Department of Housing and Urban Development

start Appendix (START) - ... http://lnshhq05w.hu... 12:56 PM

Purpose/Usage:

Centers can use this tool to create a Web site specifically for their center.

Description/Function:

This page allows the center to create or update a website for their location either by using the provided templates or their own HTML.

Appendix B: Center Website Creation (Continued)

Homees & Communities
U.S. Department of Housing and Urban Development

Event Tool
Event Data Entry
Event List

Activity Tool
Activity Data Entry
Activity List

Other Tools
Center Profile Update
Center Classification Survey
Center Web Site
START Business Plan
Center User Management

Center Tool Home
Logout

Current User Information
User Name: Youqi Ma
User Role: START Administrator

NN at Work Center Tools Executive Estates Neighborhood Networks Community Center

STEP 3. Web Site Name

Choose a name for your center web site. Make sure no other center is currently using the center web site name you choose. (The default name is your center name). If you submit a web site name that is being used by another center, you will be asked to choose another name.

Your center web site name will be part of the URL to let public users access your web site directly. (i.e., if your web site name is "Executive Estates Neighborhood Networks Community Center", the center web site address will be: [http://lnshhq05w.hud.gov/NN/websites.nsf/center/Executive Estates Neighborhood Networks Community Center](http://lnshhq05w.hud.gov/NN/websites.nsf/center/Executive%20Estates%20Neighborhood%20Networks%20Community%20Center).)

Web Site Name Executive Estates Neighborhood Networks Community Center

STEP 4. Web Site Style Design

Choose a custom look for your center web site. To preview the web site style choices, click the thumbnail images below. You can easily change the web style later even after you have created the web site. Simply select another web site style and save the web site profile:

(1) (2) (3)

Web Site Style

- Graphic Style 1
- Graphic Style 2
- Graphic Style 3

STEP 5. Image Attachment

Use this section of the web site profile screen to attach image(s) that you would like to appear on your center web site. To attach an image, first click "Browse..." to locate the file, then click "Save". The image name and "Image HTML code" will appear below the image textbox. To delete an image, select the checkbox in front of the image name and then click "Save".

Note: For "Easy" editing method, you can only add "Homepage Image" to the homepage in the next step by making the selection from the drop-down box named "Homepage Image (Optional)". For "HTML" editing method, you can also add images to any other pages by copying the "Image HTML code" and then paste into one of the page boxes.

Image Name **Image HTML code**

Online form continued.

Appendix B: Center Website Creation (Continued)

The screenshot shows a Microsoft Internet Explorer browser window displaying the 'NN at Work Center Tools' web application. The address bar shows the URL: <http://lnshhq05w.hud.gov/NN/start.nsf/fraCenterPortal?OpenForm&PageUniqueID=6DBECDDEC8274D1985257005005CADFF&sessionid=LNSH-6LVNVL63.7033646143282>. The page title is 'NN at Work Center Tools' and the breadcrumb trail is 'Executive Estates Neighborhood Networks Community Center'.

The left sidebar contains the following navigation links:

- Homes & Communities
U.S. Department of Housing and Urban Development
- Event Tool
 - Event Data Entry
 - Event List
- Activity Tool
 - Activity Data Entry
 - Activity List
- Other Tools
 - Center Profile Update
 - Center Classification Survey
 - Center Web Site
 - START Business Plan
 - Center User Management
- Center Tool Home
- Logout
- Current User Information
 - User Name: Youqi Ma
 - User Role: START Administrator

The main content area is titled 'STEP 6. Template Web Pages'. It contains the following text:

To add an image to your homepage, select an image file from the drop-down box below. The web site styles are designed for .gif or .jpg files (.bmp files are not supported by internet browsers). Our suggestion for attached image size is **120 pixels high and 85 pixels wide** for Style 1. For Style 2 and 3, the choice is more flexible as long as the image does not appear distorted. You can resize your image by using any image editor such as Adobe Photoshop or Microsoft Photo Editor. You will have additional opportunities to add an image once your web site has been created.

Below this text is a table of image options:

Image Name	Image HTML code
<input type="checkbox"/> nnwnew_1354b.jpg	
<input type="checkbox"/> homeIntro.jpg	

Below the table is a section for adding a homepage image:

Homepage Image (Optional) :

Below this is a section for the HTML code for the homepage:

HTML code for Homepage [Homepage Preview](#) [Reset Homepage Default](#)

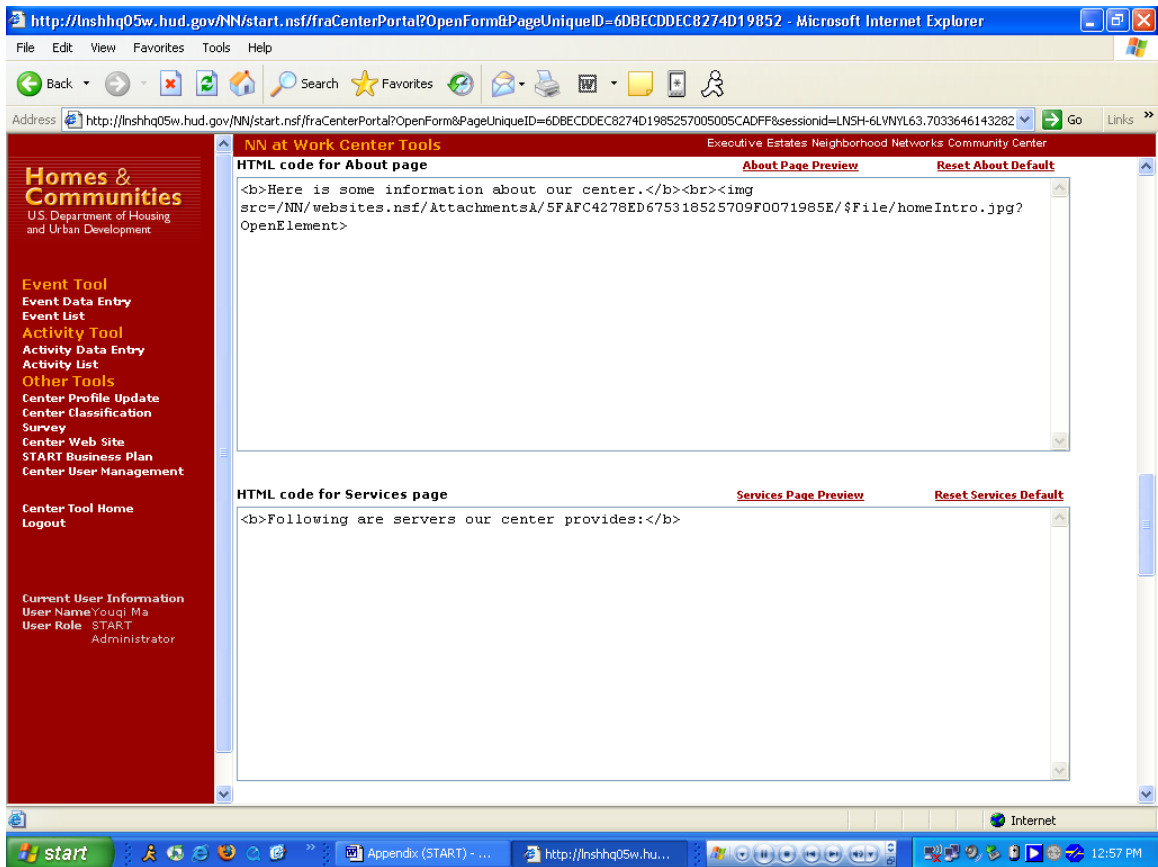
The HTML code area contains the following text:

```
<b>Welcome to our Neighborhood Networks center web site.</b>
```

The bottom of the browser window shows the Windows taskbar with the Start button, several application icons, and the system tray showing the time as 12:56 PM.

Online form continued.

Appendix B: Center Website Creation (Continued)



Online form continued.

Appendix B: Center Website Creation (Continued)

The screenshot shows a Microsoft Internet Explorer browser window displaying the 'NN at Work Center Tools' web application. The address bar shows the URL: <http://lnshhq05w.hud.gov/NN/start.nsf/fraCenterPortal?OpenForm&PageUniqueID=6DBECDDEC8274D1985257005005CADFF&sessionid=LNSH-6LVNYL63.7033646143282>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The address bar also contains a search field, a star icon for Favorites, and a 'Go' button. The page title is 'NN at Work Center Tools' and the breadcrumb trail is 'Executive Estates Neighborhood Networks Community Center'. The left sidebar is red and contains the following navigation links: 'Homes & Communities U.S. Department of Housing and Urban Development', 'Event Tool' (with sub-links 'Event Data Entry' and 'Event List'), 'Activity Tool' (with sub-links 'Activity Data Entry' and 'Activity List'), 'Other Tools' (with sub-links 'Center Profile Update', 'Center Classification Survey', 'Center Web Site', 'START Business Plan', and 'Center User Management'), 'Center Tool Home', and 'Logout'. Below these links, the 'Current User Information' is displayed: 'User Name Youqi Ma' and 'User Role START Administrator'. The main content area has a white background and contains two text editors. The first editor is titled 'HTML code for News/Events page' and contains the code `News/Events`. It has links for 'News/Events Page Preview' and 'Reset News/Events Default'. The second editor is titled 'HTML code for Contact page' and contains the code `Following is contact information`. It has links for 'Contact Page Preview', 'Reset Contact Default', and 'Contact Page Admin'. The browser's status bar at the bottom shows the start button, taskbar icons, and the system clock at 12:57 PM.

Online form continued.

Appendix B: Center Website Creation (Continued)

The screenshot shows a Microsoft Internet Explorer browser window displaying the 'NN at Work Center Tools' web application. The browser's address bar shows the URL: <http://lnshhq05w.hud.gov/NN/start.nsf/fraCenterPortal?OpenForm&PageUniqueID=6DBECDDEC8274D1985257005005CADFF&sessionid=LNSH-6LVNYL63.7033646143282>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The address bar also contains a search field, a star icon for Favorites, and a Go button.

The web application interface is titled 'NN at Work Center Tools' and includes a breadcrumb trail: Executive Estates Neighborhood Networks Community Center. The main heading is 'STEP 7. User Defined Web Page(s)'. Below this heading, there is a text box for 'Link Text' and a large text area for 'HTML code for a new user page'. A 'Create New User Defined Page' link is located to the right of the HTML code area. At the bottom of the main content area, there are three buttons: 'Save', 'Preview Web Site', and 'Delete'. A 'Note' section provides instructions for troubleshooting previewing issues.

The left sidebar contains the 'Homes & Communities' logo and navigation links for various tools: Event Tool, Activity Tool, and Other Tools. The 'Current User Information' section shows the user name as 'Youqi Ma' and the role as 'START Administrator'. The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time '12:58 PM'.

Online form continued.

Appendix B: Strategic Tracking and Reporting Tool and Item Justification

Homes & Communities Center Profile
U.S. Department of Housing and Urban Development

Introduction to the START Tool

- Starting the START Process ✓
- Budgeting and Fundraising ✓
- Planning for Center Operations ✓
- Organization and Management ✓
- Program Planning ✓
- Marketing and Outreach ✓
- Business Plan Reports
- Assessment and Evaluation

Send E-mail Message
Update Start Fiscal Year
Help on Navigation
Expand All Collapse All Refresh

START Home
NN at Work Home
Logout

Current User Information
User Name Youqi Ma
User Role START Administrator

START
Strategic Tracking And Reporting Tool
Work Smart. Use START.

Welcome to the Neighborhood Networks Strategic Tracking And Reporting Tool

OMB No. 2502-0553
Expiration Date: 09/30/2006

Hunters Point Apartments Neighborhood Networks Center

In order to create a START Neighborhood Networks Business Plan, information is inputted into a database. Although it is possible to input all of the required information in one session to be able to create a complete START Business Plan, you may need more than one session. You can work through the data input process at your own pace. You may need to take some time, for example, to consult with other staff, undertake resident surveys, obtain demographic information, obtain cost estimates, or clarify the center's goals. Once you receive this information, it is suggested that you input the data as soon as possible.

Estimates can be used for demographic information entered into START for Neighborhood Networks centers that are in the planning stage and not yet operational. As Neighborhood Networks centers evolve and center needs change the START Business Plan can be updated. At this time more accurate demographic information can be entered into START. Once the START Business Plan is completed it should be updated every three years.

This is your private working document. No other HUD Neighborhood Networks Center can read or edit this information. Your local HUD Field Office Neighborhood Networks Coordinator cannot view your information until you transmit the START Business Plan to the local HUD Field Office. You are advised, however, that HUD Neighborhood Networks staff in Washington, D.C. has the ability to view your data at any time.

The information that you will input relates to the section listed on the left side of this page. When all sections have been completed, you will be ready to convert the data into a START Business Plan. Go to the "Business Plan Reports" section and click the "Preview Business Plan Report" link. This will prepare a preview Business Plan report. If you are satisfied with the "Preview" click on "Create a Business Plan Report", a Business Plan will be created and you will be able to click on the "Submit Report To HUD" link. A data validity check will be performed and let you know if any required information is missing. When you are ready, you can print a copy of your business plan report and submit it to your HUD Neighborhood Networks Coordinator.

Public reporting burden for this collection of information is estimated to average 4.5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate

Done | Inbox - Micr... | http://nnr... | RFA: □□?... | Index - For... | start2.bmp ... | Local intranet | 2:53 PM

Purpose/Usage:

The purpose of this page is to welcome users to the START database.

Description/Function:

This page shall provide a brief description of how to use the START database.