

Indian Housing Operating Cost Study
Attachment D: Spreadsheet Format for Operating Costs of 1937 Act Units

FISCAL YEAR:

TRIBE

:

of units _____ LR _____ MH

Note: Indicate the number of LR and MH that were operated at the beginning of the fiscal year.

Insert lines in this spreadsheet if that makes entering expenses easier. For example, you could insert a line for each trip that occurred and enter costs from travel vouchers, or you could take the total for Administrative Travel from existing records and

	Enter the Fiscal Year 2002 total annual cost			Estimated	Comments
	all units	LR	MH		
Administration					
Administrative Employee Costs					
Administrative Salaries					
Administrative Benefits					
Legal Expenses					
Training					
Travel					
Accounting/Auditing Fees					
Office Rent					
Sundry					
Telephone/Pagers					
Computers					
Shipping					
Materials and Supplies					
All Other Administrative					
Outside Management Fees					
Capital Expenditure					
TOTAL Administrative Expenses					
Tenant Services/ Housing Services					
Employee Costs					
Salaries					
Benefits					
Training					
Travel					
Supplies and Materials					
Other					
Telephone/Pagers					
Shipping					
All Other Tenant Services					
Capital Expenditure					
TOTAL Tenant Services/ Housing Services					
Utilities					
Water (& Sewer)					
Office					
Resident					
Electricity					
Office					
Resident					
Gas					
Office					
Resident					
Fuel					
Office					
Resident					
Labor					
Other Utilities Expenses					
Office					
Resident					
TOTAL Utilities					

TRIBE

of units _____ LR _____ MH

:

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	Enter the Fiscal Year 2002 total annual cost			Estimated	Comments
	all units	LR	MH		
Ordinary Maintenance and Operation					
Employee Costs					
Salaries					
Benefits					
Training					
Travel					
Materials					
Contract Costs					
Garbage & Trash Removal					
Yard Maintenance					
Snow removal					
Mowing and Others					
Capital expenditure					
Rent					
Other					
Telephone/Pagers					
Shipping					
All Other Maintenance and Operation					
TOTAL Maintenance and Operation					
General Expenses					
Insurance					
Payments					
PILOT					
Other, including payments to Tribes					
Protective Services					
TOTAL General Expenses					
TOTAL ROUTINE OPERATING EXPENSES					
Modernization					
Employee Costs					
Salaries					
Benefits					
Training					
Travel					
Materials					
Contract Costs					
Capital expenditure					
Other					
TOTAL Modernization					
TOTAL EXPENDITURES INCLUDING MODERNIZATION					

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Attachment D: Spreadsheet Format for Operating Costs of 1937 Act Units

Note: Enter energy use and cost for 1937 Act residential units separately from all Tribe/TDHE spaces or public outdoor spaces. Insert lines in this spreadsheet if that makes entering expenses easier. For example, if you have two electrical companies, you might insert rows for each company.

Fiscal Year:

Energy Costs for 1937 Units

	Enter the Usage and Cost of All Energy by Month			Comments
	Amount	Cost	Rate	
Electricity				
Office, Street Lights, other TDHE	Kilowatt Hours	\$ Cost	Rate	
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
1937 Act Residential Unit	Kilowatt Hours	\$ Cost	Rate	
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
Natural Gas				
Office & other TDHE buildings	Therms-MCF	\$ Cost	Rate	
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
1937 Act Residential Units	Therms-MCF	\$ Cost	Rate	
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				

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Note: Enter energy use and cost for 1937 Act residential units separately from all Tribe/TDHE spaces or public outdoor spaces. Insert lines in this spreadsheet if that makes entering expenses easier. For example, if you have two electrical companies, you might insert rows for each company.

Fiscal Year:

Energy Costs for 1937 Units

	Enter the Usage and Cost of All Energy by Month			Comments
	Amount	Cost	Rate	
Propane				
Office & other TDHE buildings	Therms-MCF	\$ Cost	Rate	
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
1937 Act Residential Units	Therms-MCF	\$ Cost	Rate	
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
Fuel Oil				
Office & other TDHE buildings	Gallons	\$ Cost	Rate	
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
1937 Act Residential Units	Therms-MCF	\$ Cost	Rate	
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				