

Summary of Information Collections		Title of Information Document						OMB No.						
		Federal Collection Methods for Food Stamp Program Recipient						0584-0446						
IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS		ANNUAL BURDEN												
SECTION OF REG	DESCRIPTION	FORM NO(s) (If "none" so state)	REPORTING					RECORDKEEPING						
			NO. OF RESPONDENTS	NO. OF RESPONSES PER RESPONDENT	TOTAL ANNUAL RESPONSES (Col. d & e)	HOURS PER RESPONSE	TOTAL HOURS (Col. f & g)	NO. OF RECORD-KEEPERS	ANNUAL RECORDS PER RECORD-KEEPER	TOTAL RECORDS PER RECORD-KEEPER	HOURS PER RECORD	TOTAL RECORD-KEEPING HOURS		
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)		
<b>A. Due-Process Notice Requirements</b>														
7CFR 273.18	Notice Production		53	7,075.47	375,000	0.02	7,500.00							
	Phone Inquires		53	495.28	26,250	0.25	6,562.46							
	Debtor - Reading Notice		380,000	1.00	380,000	0.08	30,400.00							
	Debtor - Informal Inquiries		45,600	1.00	45,600	0.25	11,400.00							
	Debtor - Formal Appeals		2,900	1.00	2,900	0.50	1,450.00							
	SA - Formal Appeals		2,900	1.00	2,900	0.50	1,450.00							
<b>B. State Agency Reporting and Related Items</b>														
7CFR 273.18	State Plan of Operations		53	1.00	53	0.17	8.80							
	Pre-Certification Estimates		53	1.00	53	0.50	26.50							
	Certification Letter		53	1.00	53	0.50	26.50							
<b>C. TOP Automated Data Processing</b>														
7CFR 273.18	System Compatibility File		53	1.00	53	11.50	609.50							
	Off-Set Cycle		53	8.00	424	1.63	689.00							
	Off-Set Reports and Corrections		53	8.00	424	6.50	2,756.00							
	Final System Compatibility		53	1.00	53	7.00	371.00							
	Test Weekly Update Files		53	1.00	53	2.00	106.00							
	SA Address Files		53	1.00	53	6.00	318.00	53	1	53	4	212.00		
	Weekly Files		53	1.00	53	78.00	4,134.00	53	1	53	6	318.00		
	Weekly Files - Post TOP Data		53	1.00	53	21.00	1,113.00							
<b>TOTALS</b>			<b>380,053</b>	<b>2.19</b>	<b>833,975</b>	<b>0.08</b>	<b>68,921</b>			<b>106</b>	<b>5.00</b>	<b>530</b>		

SUMMARY OF BURDEN		Line Item on OMB 83-1	Determining Range
TOTAL NO. RESPONDENTS	380,053	83-1 13(a)	Total (d) - Respondent is only counted once
AVERAGE NO. OF RESPONSES PER RESPONDENT	2.19		Total (f)/Total (d) = Total (e)
TOTAL ANNUAL RESPONSES	834,081	83-1 13 (b)	Total (f) + total (k) = Sum
AVERAGE HOURS PER RESPONSE	0.08		Total (h)/Total (f) = Total (g)
<b>TOTAL ANNUAL BURDEN (Annual Hours Requested)</b>	<b>69,451</b>	83-1 13(c)	Total (h) + Total (m) = Sum
CURRENT OMB INVENTORY	56,123	83-1 13(d)	
DIFFERENCE	13,328	83-1 13(e)	