

REPORTING - #0584-0055

Section of Regulation	Title	Estimated Number of Respondents	Reports Filed Annually	Total Annual Responses (Col. CxD)	Estimated Avg. No. of Hours Per Response	Estimated Total Manhours (Col. ExF)	Previously Approved	Change Due to Adjustment	Due to Program Change	Total Difference
A	B	D	E	F	G	H				
<b>STATE AGENCY LEVEL</b>										
226.3	Federal/State agreement	55	1	55.000	0.92	50.600	48.760	1.840		
	SAs									
226.4	SA submits request for letter of credit	55	1	55.000	6	330.000	318.000	12.000		
	SAs									
226.6(b)	SA notifies applicant within 30 days of approval or disapproval of application	55	1	55.000	15	825.000	795.000	30.000		
	SAs									
226.6(c)	SA denies applications or terminates institution that is seriously deficient	55	1	55.000	24	1,320.000	1,272.000	48.000		
	SAs									
226.6(d)(1)(e)	SA establishes licensing/compliance review procedures for child care centers, day care homes, outside-school hours care centers and adult day centers	55	1	55.000	1	55.000	53.000	2.000		
	SAs									
226.6(d)(3)	SA establishes alternate procedures for review of institutions for which licensing or approval is not available	55	1	55.000	28	1,540.000	1,484.000	56.000		
	SAs									
226.6(f)(2)	Require management plans	55	1	55.000	0.92	50.600	48.760	1.840		
	SAs									
226.6(f)(5)	Inquire into preference for commodities	55	1	55.000	0.92	50.600	48.760	1.840		
	SAs									
226.6(f)(7)	SA informs institutions of free and reduced price policy and provide copy of income standards	55	1	55.000	0.92	50.600	48.760	1.840		
	SAs									

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226.6(f)(9)	SAs administering CACFP provide listing of eligible schools to sponsoring organizations	55	23	1,265.000	1	1,265.000	1,219.000	46.000		
226.6(f)(9)	SAs administering CACFP provide census data to sponsoring organizations	55	2.3	126.500	1	126.500	121.900	4.600		
226.6 (g)	SA annually notifies each eligible nonparticipating institution of the availability of the program	55	1	55.000	37	2,035.000	1,961.000	74.000		
226.6 (h)	SA submits to State commodity distribution agency list of institutions receiving commodities by June 1	55	1	55.000	3.7	203.500	196.100	7.400		
226.6 (i)	SA develops standard contract for use between institutions and food service management companies	55	1	55.000	8	440.000	424.000	16.000		
226.6 (j)	Ensure procurement compliance	55	1	55.000	5	275.000	265.000	10.000		
226.6 (k)	SA establishes appeal procedures	55	1	55.000	7.4	407.000	392.200	14.800		
226.6 (m)	Program assistance	55	1	55.000	2,292.0	126,060.000	121,476.000	4,584.000		
226.6(m)(5)	SA must submit to FNS the policies and procedures they have developed regarding household contacts	55	1	55.000	40	2,200.000	2,120.000	80.000		
226.6 (n)	Investigate irregularities	55	1	55.000	7.4	407.000	392.200	14.800		
226.6 (p)	SA develops and provides sponsoring organization agreement between sponsor and facilities	55	1	55.000	36.7	2,018.500	1,945.100	73.400		

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226.7	Financial management system	55	1	55.000	40	2,200.000	2,120.000	80.000		
	SAs									
226.7 (c)	Audits and management evaluation	55	1	55.000	7.4	407.000	392.200	14.800		
226.7 (h) (i)(j)	Establish procedures for start ups, advances, and recovery of over-payments	55	1	55.000	6.4	352.000	339.200	12.800		
226.7 (k)	Process claims	55	1	55.000	1.79	98.450	94.870	3.580		
	SAs									
226.8 (a)	Audits shall be conducted in accordance with A-128 and A-110 and 7 CFR part 3015	55	1	55.000	22	1,210.000	1,166.000	44.000		
	SAs									
226.8 (b)	Establish audits funds priorities	55	1	55.000	0.92	50.600	48.760	1.840		
226.9 (a)	SA assigns rates of reimbursement for all institutions not less than annually	55	1	55.000	0.25	13.750	13.250	0.500		
226.10 (a)	SA provides advance payments to those institutions electing to receive payments	55	1	55.000	0.92	50.600	48.760	1.840		
	SAs									
226.10 (b)	Notify of withholding advances	55	1	55.000	0.92	50.600	48.760	1.840		
	SAs									
226.10 (e)	Corrective action on claims prior to January 1	55	1	55.000	4.6	253.000	243.800	9.200		
	SAs									
226.14	SA notifies institution of disallowed claim and demands repayment	55	1	55.000	3.7	203.500	196.100	7.400		
	SAs									

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226.23(l)	SAs that plan to use or disclose information in ways not permitted by statute must obtain written consent from the child's parents or guardian prior to use or disclosure.	55	1	55	0.25	13.750	0.000		13.750	
226.23(m)	Each SA must enter into a written agreement with the party requesting children's free and reduced price eligibility information.	55	1	55	0.25	13.750	0.000		13.750	
226.24	Property management	55	1	55.000	6.07	333.850	321.710	12.140		
	SAs									
<b>TOTAL STATE AGENCY BURDEN</b>		55	57.300000	3,151.500	45.997382	144,960.750	139,662.950	5,270.300	27.500	5,297.800
<b>SPONSOR/INSTITUTION LEVEL</b>										
226.6 (d)(e)	Sponsoring organization submits documentation to demonstrate that child care centers, outside-school-hours care centers, day care homes, and adult day care centers are in compliance with licensing/approval criteria	12,742	1	12,742.000	0.3	3,822.600	3,822.600	0.000		
226.6(c)(1)(2)	Sponsoring Organizations must provide a copy of the serious deficiency notice to the SA	1,062	2	2,124.000	8	16,992.000	16,992.000	0.000		
226.6 (f) (10)	Sponsoring organizations submit tier 1 and tier 2 enrollment information to SAs	995	1	995.000	1	995.000	995.000	0.000		
226.6 (1)	Participate in reviews and training	12,742	1	12,742.000	4	50,968.000	50,968.000	0.000		
	sponsors									

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226.13 (b)	Sponsoring organizations collect and report meals by category to SA each month	995	12	11,940.000	2	23,880.000	23,880.000	0.000		
226.13 (b)(3) (i) - (iii)	Sponsoring organizations establish reimbursement amounts for tier 2 with income-eligible children	995	108	107,460.000	0.5	53,730.000	53,730.000	0.000		
226.16 (d)	Sponsoring organization supervisory responsibilities (training, reviews, etc.)	12,742	1	12,742.000	160	2,038,720.000	2,038,720.000	0.000		
226.16 (g) (h)	Sponsoring organization disburses advances and program payments within 5 days of receipt from SA	12,742	1	12,742.000	40	509,680.000	509,680.000	0.000		
226.23	Free and reduced price meal requirements	18,316	1	18,316.000	2	36,632.000	36,632.000	0.000		
226.23(l)	Sponsors/Institutions that plan to use or disclose information in ways not permitted by statute must obtain written consent from the child's parent or guardian prior to use or disclosure.	21,224	1	21224	0.083	1,761.592	0.000		1,761.592	
226.23(m)	Each institution must enter into a written agreement with the party requesting children's free and reduced price eligibility information.	21,224	1	21224	0.25	5,306.000	0.000		5,306.000	
<b>Sponsor/Institution Burden Totals</b>		21,224		<b>234,251.000</b>		<b>2,742,487.192</b>	2,735,419.600	0.000	7,067.592	7,067.592
<b>FACILITY LEVEL</b>										
226.6.13 (d) (1)-(3)	Tier 1 and tier 2 homes submit monthly meal counts to sponsors	165,251	12	1,983,012.000	1.25	2,478,765.000	2,478,765.000	0.000		

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226.18 (e)										
<b>Facility Burden Totals</b>		165,251		<b>1,983,012.000</b>		<b>2,478,765.000</b>	2,478,765.000	0.000	0.000	0.000
<i>Total Private Sector (Sponsor + Facility)</i>		186,475	11.890404	2,217,263.000	2.354819	5,221,252.192	7,692,949.600	Err:522	7,067.592	7,067.592

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<b>HOUSEHOLD LEVEL</b>										
226.15(e)(2)	Enrollment documentation	2,746,847	1	2,746,847.000	0.083	227,988.301	227,988.301	0.000		
226.16(e)(3)	shall be updated annually, signed by a parent or legal guardian, and include information on child's normal days & hours of care and the meals normally received while in care									
226.23 (e)	Free and reduced price eligibility households	1,445,708	1	1,445,708.000	0.05	72,285.400	72,285.400	Err:522		
226.23 (e)(1)	Households of children enrolled in tier 2 day care homes complete free and reduced price application	24,029	1	24,029.000	0.075	1,802.175	1,802.175	Err:522		
226.23(l)	Households must provide written consent prior to use or disclosure of information not permitted by statute.	887,419	1	887,419.000	0.083	73,655.777	0.000		73,655.777	
<b>HOUSEHOLD BURDEN TOTALS</b>		2,746,847	1.858132	5,104,003.000	0.073615	375,731.653	302,075.876	Err:522	73,655.777	Err:522
<b>SUMMARY OF BURDEN</b>										
	<b>State Agency Burden</b>	55		3,151.500		144,960.750	139,662.950	5,270.300	27.500	5,297.800
	<b>Sponsor/Institution Burden</b>	21,224		234,251.000		2,742,487.192	2,735,419.600	0.000	7,067.592	7,067.592
	<b>Facility Burden</b>	165,251		1,983,012.000		2,478,765.000	2,478,765.000	0.000	0.000	0.000
	<b>Household Burden</b>	2,746,847		5,104,003.000		375,731.653	302,075.876	Err:522	73,655.777	Err:522
	<b>Total Reporting Burden</b>	2,933,377		7,324,417.500		5,741,944.595	5,655,923.426	Err:522	80,750.869	Err:522