

RECORDKEEPING - #0584-0055

Section of Regulations	Title	Estimated # Respondents	Reports Filed Annually	Total Annual Responses (Col. Dx E)	Estimated Avg. No. of Manhours Per Response	Estimated Total Manhours (Col. FxG)	Previously Approved	Change Due Adjustment	Due to Program Change	Total Difference
(A)	(B)	(D)	(E)	(F)	(G)	(H)				
State Agency Level										
226.6	Each SA must collect and maintain on file CACFP agreements, records received from applicant and participating institutions and documentation of administrative review and Program assistance activities, results, and corrective actions.	55	1	55	1.90	104.500	100.700	3.800		3.800
STATE AGENCY BURDEN		55	1	55	1.90000	104.500	100.700	3.800	0.000	3.800
SPONSOR/INSTITUTION LEVEL										
226.10(d) 226.15(e)	Each independent center and sponsoring organization of centers must ensure that family size and income, menus, meal counts, enrollment, invoices, and receipts claims for reimbursement, day care licenses, CACFP application, and tax licenses, and tax exempt certification (if applicable) are maintained on file for a period of 3 years. Sponsoring organizations of day care homes must ensure that menus, meal counts, attendance, enrollment, day care license, CAVFP application and providers' family size and income records are permanent.	17,957	1	17,957.000	6.078	109,142.646	109,142.646			
226.15(e)(3)	Sponsoring organizations maintain documentation used to classify homes as Tier 1	966	90	86,940.000	0.075	6,520.500	6,520.500			
	sponsors									
226.15(e)(3)	Sponsoring organizations, upon request, collect free and reduced price applications from enrolled children in tier 2 that are not provider's own at least once a year and maintain eligibility determination of each child.	966	63	60,858.000	0.083	5,051.214	5,051.214			
	sponsors									

RECORDKEEPING - #0584-0055

Section of Regulations	Title	Estimated # Respondents	Reports Filed Annually	Total Annual Responses (Col. Dx E)	Estimated Avg. No. of Manhours Per Response	Estimated Total Manhours (Col. FxG)	Previously Approved	Change Due Adjustment	Due to Program Change	Total Difference
(A)	(B)	(D)	(E)	(F)	(G)	(H)				
226.23(h)(6)	Sponsoring organizations collect information to conduct verification of homes that qualify as tier 1 based on provider's income.	966	31	29,946.000	0.083	2,485.518	2,485.518			
	sponsors									
SPONSOR/INSTITUTION BURDEN		17,957	10.8983	195,701	0.62953	123,199.878	123,199.878	0.000	0.000	0.000
Summary of Recordkeeping Burden										
	State Agency Burden			55		104.500	100.700	3.800	0.000	3.800
	Sponsor/Institution Burden			195,701		123,199.878	123,199.878	0.000	0.000	0.000
	Total Recordkeeping Burden			195,756		123,304.378	123,300.578	3.800	0.000	3.800
SUMMARY OF BURDEN FOR #0584-0055										
	REPORTING	2,933,377		7,324,418		5,741,945	5,655,923	5,271	80,751	86,021
	RECORKEEPING			195,756		123,304	123,301	4	0.000	4
		Total No. of Respondents		Total No. of Responses Per Respondent		Total Annual Burden Requested	Previously Approved	Total Change Due to Adjustment	Total Program Change	Total Difference
	TOTAL BURDEN	2,933,377		7,520,174		5,865,249	5,779,223	5,275	80,751	86,026