

Attachment A - C7

N-SSATS 2006 thank you-reminder letter

Data Collection Manager
National Survey of Substance Abuse Treatment Services (N-SSATS)
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Subject: Facility located at –

Dear Facility Director:

About four weeks ago, we sent you the questionnaire packet for the 2006 National Survey of Substance Abuse Treatment Services (N-SSATS). This survey is sponsored by the Substance Abuse and Mental Health Services Administration (SAMHSA). If you have recently returned your completed questionnaire in the mail, or completed the survey on the Internet, we thank you for your prompt response.

If you have not yet returned a completed questionnaire by mail or Internet, we urge you to do so as soon as possible. If you did not receive a questionnaire, or if you have any questions about how to complete it, please call the N-SSATS helpline at: **1-888-324-8337**.

To complete the questionnaire on the Internet, simply log-on to: <http://nssats.mprnj.com>

The screen will ask for a USER ID and PASSWORD. The unique USER ID and PASSWORD assigned to this facility, at the location shown above, are:

USER ID: [field 2]

PASSWORD: [field 3]

The results from this survey will be used by Federal, State, and local policymakers to develop treatment policies and to allocate resources. The data collected are also used to update the *National Directory of Drug and Alcohol Abuse Treatment Programs* and SAMHSA's Substance Abuse Treatment Facility Locator available online at <http://findtreatment.samhsa.gov>. Your participation is necessary to assure the information collected is as complete and accurate as possible. We look forward to your response.

Sincerely,

Data Collection Manager
National Survey of Substance Abuse
Treatment Services