



**Homeland  
Security**

National Preparedness Task Force  
Directorate for Preparedness  
Department of Homeland Security  
Washington, DC 20528

Dear [Insert Applicable Name]:

In the next week, the Department of Homeland Security (DHS) will begin surveying homeland security officials and first responders to help assess the effectiveness and user-friendliness of DHS programs. The results of the survey will guide ongoing efforts to improve DHS programs. Feedback from stakeholders across the country will be critical to this initiative.

You have been identified as an active member of the homeland security community and DHS needs your input to understand how we can more effectively meet the needs of those with whom we work most closely. Within the next week, you will receive an email invitation to participate in this survey. The survey should take no more than twenty minutes of your time to complete. If you have any questions at any time during this process please contact Jonathan Schneller via email at [jonathan.schneller@associates.dhs.gov](mailto:jonathan.schneller@associates.dhs.gov).

Your responses will be aggregated and reported to Congress in December 2006. No names will be used in the report. The results of the survey will be drawn upon to gauge the usability and effectiveness of DHS programs and to identify areas for potential improvements. We appreciate your support and willingness to participate in this important effort.

Sincerely,  
George Foresman  
Under Secretary for Preparedness  
Department of Homeland Security