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Review and edit project information and contact information for the project director. To change the name, phone or email of the project director, contact your program officer for assistance. Scroll down to select the languages, countries, disciplines and subject areas that apply to the project.

Project Information

* **Required fields**

Project director:

Title:

Street: *

City: *

State: ▼

Country: * ▼

Postal code: *

Phone:

Fax:

Email:

Web address:

Home institution: * ▼

Project title: *

World area: * ▼

U.S. Dept. of ED program officer:

List agreement partners:
(limit 200 characters)

Select all of the languages, countries, disciplines and subject areas that apply to the project.
 (for multiple selections, hold down "ctrl" or "apple" key and click)

Languages:

- Abron
- Achinese (Achenese)
- Acholi
- Afar
- Afrikaans
- Aja-Gbe

(Any languages already selected are displayed first.)

Country(ies):

- Afghanistan
- Albania
- Algeria
- American Samoa
- Andorra
- Angola

(Any countries already selected are displayed first.)

Disciplines:

Select all that apply

- Accounting
- Agriculture
- Anthropology
- Archaeology
- Architecture/urban and regional planning
- Area studies

(Any disciplines already selected are displayed first.)

Subject areas:

Select all that apply

- Area Studies
- Assessment and Testing
- Collaboration
- Dissemination
- Dissertation Research
- Distance Learning

(Any subject areas already selected are displayed first.)

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To add a user with permission to edit reports for this project, enter the person's first name, last name and email address. The IEPS system will email login information to each added user.

To remove a user, clear the fields and click "Save."

Additional Users

* Required fields

First Name *	Last Name *	Title	Phone	Email *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Save



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Create a Travel Approval Request (TAR) for each grant-funded participant who is traveling to or from the U.S.

Travel Approval Request

- The TARs for this grant are listed below.
- To view or edit a TAR, click "Update."
- To remove a TAR, click "Delete."
- To add a TAR, click the "Add a Travel Approval Request" button.
- For travel to the U.S., only international travel costs need to be approved.
- After entering a TAR, click the "Submit to IEPS" button at the bottom of the page to submit it to IEPS.
- The IEPS system will notify your program officer by email when the TAR is submitted.
- Once the TAR is approved or disapproved, the IEPS system will send you an email with additional information from your program officer.
- Once the TAR has been approved by IEPS, you will not be able to update it.
- **Note:** If no grant funding was used to support travel to or from the U.S., do not create a TAR.

The TAR must be submitted to IEPS at least 30 days prior to the traveler's departure.

Add a Travel Approval Request

Action	Name(s)	Status	Country	Type	Purpose
--------	---------	--------	---------	------	---------

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Enter the Travel Approval Request (TAR) information for each grant-funded participant traveling either to or from the U.S. or in-country.

Travel Approval Request

* **Required fields**

Group or individual: * Group Individual

(If there is more than one participant, elaborate in the "Purpose of travel explanation.")

Number of participant(s): *

Participant name(s): *
(limit 500 characters)

Travel to or from U.S.: * To From U.S.

Title VI BIE funds used for travel: * In-Country International

Type of participant: *

Purpose of travel: *

Purpose of travel explanation: * (limit 2,000 characters)

(Provide a brief explanation of the purpose of travel. If the purpose is research, show relevance to program activities. Provide a justification for the travel relating it to the scope of the work. Indicate whether this funding was in the original approved budget.)

Discipline / Field(s):
Accounting
Agriculture
Anthropology
Archaeology

Country(ies): * (For travel to the U.S., select the country the participant is traveling from.)

Title VI BIE funds expended: * \$

Explanation of funds expended: * (limit 2,000 characters)

(Provide a detailed itemized breakout of the funds expended, e.g., lodging, per diem, travel. Clearly explain all expenditures.)

Departure date: * (mm/dd/yyyy)

Return date: * (mm/dd/yyyy)

Comments: (limit 1,000 characters)

■ Participant's Departure Itinerary

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

■ Participant's Return Itinerary

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Save and Add Another TAR

Save and Return to List

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Cut and paste the abstract from the application into the box below.

Abstract

Required field

(limit 5,000 characters)

Save

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Describe each of the objectives of the project and the progress made towards those objectives in the current reporting period.

Objectives

Required field

(limit 5,000 characters)

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For any planned activity that was scheduled to take place during the current reporting period, but did not, explain the circumstances. Indicate whether the activity will be rescheduled or if and how grant monies will be reprogrammed.

Adjustments to Project

Required field

(limit 5,000 characters)

Save

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Describe project accomplishments during the current reporting period. Discuss expected accomplishments that did not occur as planned and explain why they did not.

Accomplishments

Required field

(limit 8,000 characters)

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Identify and describe any exemplary activities that took place during the current reporting period as a result of having the grant.

Exemplary Activities

Required field

(limit 5,000 characters)

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Provide an overall assessment of the project for the current reporting period.

Director's Assessment

Required field

(limit 5,000 characters)

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Describe planned activities for the next project year.

Next Project Year

Required field

(limit 5,000 characters)

Save

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Describe any activities that took place during the current reporting period which address the invitational priorities of the program. Indicate if grant funds were used to support the activities. To view a list of the relevant invitational priorities, click [here](#).

Invitational Priorities

Required field

(limit 4,000 characters)



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Enter information for each major, minor or certificate program in international business created or enhanced during the current reporting period for which Title VI BIE or matching funds were expended.

International Business Programs Created or Enhanced

* Required fields

(for multiple selections, hold down the "ctrl" or "apple" key and click)

Funded by: * Title VI BIE Matching funds Both

Program title: *

Program type: *

World area(s): *
Africa
Asia
Canada

Discipline(s): *
Accounting
Agriculture
Anthropology
Archaeology

Is this a new program? * Yes No

Nature of enhancements:
(required if program is not new)

Comments: * (limit 1,000 characters)

Save and New Entry

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An international business course is defined as "a business course having at least 25% international content." Using this definition, enter information for each international business course created or enhanced during the current reporting period for which Title VI BIE or matching funds were expended.

International Business Courses Created or Enhanced

*** Required fields**
(for multiple selections, hold down the "ctrl" or "apple" key and click)

Funded by: * Title VI BIE Matching funds Both

Course title: *

Course number: *

World area(s): * Select all that apply
 Africa
 Asia
 Canada

Discipline(s): * Select all that apply
 Accounting
 Agriculture
 Anthropology
 Archaeology

Is this a new course? * Yes No

Nature of enhancements:
(required if course is not new)

Does this course meet a general education requirement? * Yes No

Indicate any pre-professional or professional degree program(s) toward which this course applies:

Select all that apply
 Business
 Education
 Engineering
 Health services

Comments: * (limit 1,000 characters)



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Enter information for each international business studies faculty / instructor position created during the current reporting period for which Title VI BIE or matching funds were expended. The total and percentages will be automatically calculated.

International Business Faculty / Instructor Positions

* Required fields

Funded by: * Title VI BIE Matching funds Both

World area: *

Discipline: *

Type of position: *

Amount of funds supporting position

Title VI BIE grant funds:	<input type="text" value="0"/>	<input type="text" value="0"/>	%
Institutional match:	<input type="text" value="0"/>	<input type="text" value="0"/>	%
Total:	<input type="text" value="0"/>	<input type="text" value="0"/>	%

Comments: * (limit 1,000 characters)



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Enter information for each faculty development activity conducted at your institution. Report only activities that took place in the current reporting period for which Title VI BIE or matching funds were expended.

Enhancement of Faculty Expertise

*** Required fields**
(for multiple selections, hold down the "ctrl" or "apple" key and click)

Funded by: * Title VI BIE Matching funds Both

Activity: *

World area(s): *
Africa
Asia
Canada

Language(s):
Abron
Achinese (Achenese)
Acholi
Afar

Discipline(s): *
Accounting
Agriculture
Anthropology
Archaeology

Total number of participants: *

Comments: * (limit 1,000 characters)



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Enter information for each outreach or professional development activity conducted during the current reporting period for which Title VI BIE or matching funds were expended.

Outreach Activities

*** Required fields**
(for multiple selections, hold down the "ctrl" or "apple" key and click)

Funded by: * Title VI BIE Matching funds Both

Title of activity: *
(limit 200 characters)

Partners: *
(limit 1,000 characters)

Type of Activity: *

World area(s): *
Africa
Asia
Canada

Language(s):
Abnon
Achinese (Achenese)
Acholi
Afar
Afrikaans
Aja-Gbe

Target audience(s): *
Business
Business executives
Elementary and secondary education
Federal government

City: *

State:

Country: *

Dates of activity: * From: To:

Total attendance: *

Comments: (include activity outcomes) * (limit 1,000 characters)

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Enter information for each study abroad or internship program created or enhanced during the current reporting period for which Title VI BIE or matching funds were expended. Include only programs with foreign institutions of higher education or other foreign organizations that contribute to the study of international business.

Study Abroad and Internship Programs Created or Enhanced

* **Required fields**

Funded by: * Title VI BIE Matching funds Both

Study abroad or internship: *

Program title: *

U.S. state: *
(for internships)

Country(ies): *
(for study abroad)
Afghanistan
Albania
Algeria
American Samoa
Andorra

(for multiple selections, hold down the "ctrl" or "apple" key and click)

Type of partner organization(s): *
Business
Educational institution
Government

Number of weeks: *

Classroom hours per week: *

Number of participants during the current reporting period

Students:

Faculty:

Is this a Title VI BIE funded internship? * Yes No

If yes, amount of funding: \$

Is this a new program? * Yes No

Nature of enhancements:

Purpose of program: (limit 4,000 characters)

[Save and New Entry](#)

[Save and Return to List](#)

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REPORTS

Select a Report

NARRATIVES

- Abstract
- Objectives
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- Next Project Year
- Invitational Priorities

PROJECT DATA

- Int'l Business Programs
- Int'l Business Courses
- Int'l Business Positions
- Faculty Enhancement
- Outreach
- Study Abroad/Internships
- Int'l Bus Resource Centers**
- Travel from U.S.
- Travel to U.S.
- Budget

[View/Submit Report](#)

Program: BIE	Grant Start Date:
Project:	Grant End Date:
Award #:	Final Due Date:
Project Director:	Amount: \$ 0
World Area:	

Current Report Information:	Start Date:	Due Date:	Amount: \$0
	End Date:	Submit Date:	

Enter information for each international business resource center created or enhanced during the current reporting period for which Title VI BIE or matching funds were expended.

International Business Resource Centers Created or Enhanced

*** Required fields**

Funded by: * Title VI BIE Matching funds Both

Center title: *

Did the center exist prior to inception of the grant? * Yes No

Describe the center activities: *
(limit 250 characters)

How will the center sustain activities after the grant? *
(limit 250 characters)

Number of individual companies assisted: *

Number of institutional linkages created: *



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REPORTS

Select a Report

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PROJECT DATA

- Int'l Business Programs
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- Int'l Business Positions
- Faculty Enhancement
- Outreach
- Study Abroad/Internships
- Int'l Bus Resource Centers

Travel from U.S.

- Travel to U.S.
- Budget

[View/Submit Report](#)

Program: BIE	Grant Start Date:
Project:	Grant End Date:
Award #:	Final Due Date:
Project Director:	Amount: \$ 0
World Area:	
Current Report Information:	Start Date: Due Date: Amount: \$0
	End Date: Submit Date:

Enter the information for each grant-funded participant who traveled from the U.S. during the reporting period.

Participation in International Travel from the U.S.

*** Required fields**

Type of participant: *

Discipline / Field:

Country of destination: *

Purpose of travel: *

Title VI funds expended: \$

Institution contribution: \$

Personal contribution: \$

Other contribution: \$

This page is being phased out.



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REPORTS

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- Outreach
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- Travel from U.S.

Travel to U.S.

Budget

[View/Submit Report](#)

Program: BIE	Grant Start Date:
Project:	Grant End Date:
Award #:	Final Due Date:
Project Director:	Amount: \$ 0
World Area:	

Current Report Information:	Start Date:	Due Date:	Amount: \$0
	End Date:	Submit Date:	

Enter the information for each grant-funded participant who traveled to the U.S. during the reporting period.

Participation in International Travel to the U.S.

*** Required fields**

Type of participant: *	<input type="text" value="Select One"/>
Country traveling from: *	<input type="text" value="Select One"/>
Title VI funds expended: \$	<input type="text" value="0"/>
Institution contribution: \$	<input type="text" value="0"/>
Personal contribution: \$	<input type="text" value="0"/>
Other contribution: \$	<input type="text" value="0"/>

<input type="button" value="Save and New Entry"/>	<input type="button" value="Save and Return to List"/>
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This page is being phased out.

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Budget

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Program: BIE	Grant Start Date:
Project:	Grant End Date:
Award #:	Final Due Date:
Project Director:	Amount: \$ 0
World Area:	

Current Report Information:	Start Date:	Due Date:	Amount: \$ 0
	End Date:	Submit Date:	

For each category, enter the amount of Title VI BIE and matching funds expended during the current reporting period. Report on expenditures from 07/01/2006 through 07/31/2007. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total budget.

Budget

* **Required fields**

Budget Category	Title VI BIE Funds Spent in the Current Reporting Period	Matching Funds Spent in the Current Reporting Period
Personnel	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>
Fringe Benefits	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>
Travel	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>
Equipment	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>
Supplies	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>
Contractual	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>
Other	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>
Total Direct Costs	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>
Total Indirect Costs (may not exceed 8% of direct costs)	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>
Total Budget	\$ <input type="text" value="0"/> <input type="text" value="0"/> %	\$ <input type="text" value="0"/> <input type="text" value="0"/> %

Comments: (limit 1,000 characters)

Budget attachment: * Excel spreadsheet only. Attach a spreadsheet with the proposed budget for the next one year budget period.

(Click the Browse... button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached for this report. Uploading a document replaces the document previously attached.)



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REPORTS

Select a Report

NARRATIVES

- [Abstract](#)
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PROJECT DATA

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- [Faculty Enhancement](#)
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[View/Submit Report](#)

To change your password, enter your current password and the new password. Enter the new password again to confirm. Then click "Update."

Update Password

Current password:

New password:

Confirm password: