



## Project Information

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<b>Project:</b>	<b>Grant End Date:</b>
<b>Award #:</b>	<b>Final Due Date:</b>
<b>Project Director:</b>	<b>Amount:</b> \$ 0
<b>World Area:</b>	
<b>Current Report Information:</b>	<b>Start Date:</b> <b>Due Date:</b> <b>Amount:</b> \$0
	<b>End Date:</b> <b>Submit Date:</b>

Review and edit project information and contact information for the project director. To change the name, phone or email of the project director, contact your program officer for assistance.

## Project Information

\* **Required fields**

**Project director:**

**Title:**

**Street: \***

**City: \***

**State:**

**Country: \***

**Postal code: \***

**Phone:**

**Fax:**

**Email:**

**Web address:**

**Administering agency: \***

**Project title: \***

**World area: \***

**U.S. Dept. of ED program officer:**

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**Project:**  
**Award #:**  
**Project Director:**  
**World Area:**

**Grant Start Date:**  
**Grant End Date:**  
**Final Due Date:**  
**Amount:** \$ 0

**Current Report Information:** **Start Date:** **Due Date:** **Amount: \$0**  
**End Date:** **Submit Date:**

To add a user with permission to edit reports for this project, enter the person's first name, last name and email address. The IEPS system will email login information to each added user.

To remove a user, clear the fields and click "Save."

### Additional Users

**\* Required fields**

First Name *	Last Name *	Title	Phone	Email *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

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<b>World Area:</b>	

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	<b>End Date:</b>	<b>Submit Date:</b>	

For each category, enter the projected amount of funds that the administering agency plans to expend for the seminar abroad project.

**Projected Budget**

\* **Required fields**

Budget Category	Total
<b>Personnel</b>	
Staff Salaries	\$ <input type="text"/>
Postage	\$ <input type="text"/>
Printing and Copying	\$ <input type="text"/>
Other Related Expenses	\$ <input type="text"/>
<b>Travel</b>	
Domestic Travel	\$ <input type="text"/>
International Air Travel	\$ <input type="text"/>
Inter-Country and Inter-City Travel	\$ <input type="text"/>
Local Travel	\$ <input type="text"/>
Lodging	\$ <input type="text"/>
<b>Other</b>	
Visas	\$ <input type="text"/>
Per Diem	\$ <input type="text"/>
Escort(s) and Interpreter(s)	\$ <input type="text"/>
Honoraria and Lectures	\$ <input type="text"/>
Pre-Departure Orientation	\$ <input type="text"/>
In-Country Orientation	\$ <input type="text"/>
Curriculum Project Costs	\$ <input type="text"/>
Other <input type="text"/>	\$ <input type="text"/>
<b>Total Budget</b>	\$ <input type="text"/>

**Budget attachment:** \* Provide a detailed budget narrative with an explanation of each line item.

 

(Click the "Browse..." button to attach an electronic copy of the projected budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)



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<b>Project Director:</b>	<b>Amount:</b> \$ 0
<b>World Area:</b>	

  

<b>Current Report Information:</b>	<b>Start Date:</b>	<b>Due Date:</b>	<b>Amount:</b> \$ 0
	<b>End Date:</b>	<b>Submit Date:</b>	

For each category, enter the amount of funds that the administering agency expended for the seminar abroad project.

## Actual Budget

\* **Required fields**

Budget Category	Total
<b>Personnel</b>	
Staff Salaries	\$ <input type="text"/>
Postage	\$ <input type="text"/>
Printing and Copying	\$ <input type="text"/>
Other Related Expenses	\$ <input type="text"/>
<b>Travel</b>	
Domestic Travel	\$ <input type="text"/>
International Air Travel	\$ <input type="text"/>
Inter-Country and Inter-City Travel	\$ <input type="text"/>
Local Travel	\$ <input type="text"/>
Lodging	\$ <input type="text"/>
<b>Other</b>	
Visas	\$ <input type="text"/>
Per Diem	\$ <input type="text"/>
Escort(s) and Interpreter(s)	\$ <input type="text"/>
Honoraria and Lectures	\$ <input type="text"/>
Pre-Departure Orientation	\$ <input type="text"/>
In-Country Orientation	\$ <input type="text"/>
Curriculum Project Costs	\$ <input type="text"/>
Other <input type="text"/>	\$ <input type="text"/>
<b>Total Budget</b>	\$ <input type="text"/>

**Budget attachment:** \* Provide a detailed budget narrative with an explanation of each line item.

 

(Click the "Browse..." button to attach an electronic copy of the actual budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)



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<b>Project Director:</b>	<b>Amount:</b> \$ 0
<b>World Area:</b>	

<b>Current Report Information:</b>	<b>Start Date:</b>	<b>Due Date:</b>	<b>Amount:</b> \$0
	<b>End Date:</b>	<b>Submit Date:</b>	

Rate the following aspects of the orientation to the program on a scale of excellent to very poor. You may enter comments below to clarify your ratings.

### Orientation Evaluation

\* **Required fields**

Category	*	Rating					
		Excellent	Good	Fair	Poor	Very Poor NA	
1. Language instruction, if applicable, at orientation.	*	jn	jn	jn	jn	jn	jn
2. Delivery of the information in the orientation, including pacing and appropriateness.	*	jn	jn	jn	jn	jn	jn
3. Cultural sensitivity of seminar coordinators.	*	jn	jn	jn	jn	jn	jn
4. Adequacy of preparation to make participants feel comfortable and ready to travel.	*	jn	jn	jn	jn	jn	jn
5. Overall preparation for orientation.	*	jn	jn	jn	jn	jn	jn

NA = Not Applicable

**Comments:** (limit 1,000 characters)

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Save and Continue



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<b>Award #:</b>	<b>Final Due Date:</b>
<b>Project Director:</b>	<b>Amount: \$ 0</b>
<b>World Area:</b>	
<b>Current Report Information:</b>	<b>Start Date: Due Date: Amount: \$0</b>
	<b>End Date: Submit Date:</b>

Upload the in-country and international travel itinerary. Include international flight and travel information.

## Itinerary

Upload a file with the itinerary in Word, Excel, Adobe PDF or HTML format.

 

(Click the "Browse..." button to attach an electronic copy of the itinerary. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)



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## In-Country Experience Eval

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<b>Award #:</b>	<b>Final Due Date:</b>		
<b>Project Director:</b>	<b>Amount: \$ 0</b>		
<b>World Area:</b>			
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Evaluate the in-country experience. Describe any exemplary activities and note areas for improvement. Include the following categories, if applicable:

- Condition of housing facilities;
- Quality of food and dining services;
- Condition of meeting facilities;
- Quality of host country faculty and teachers;
- Quality of other host country counterparts;
- Quality and value of interaction with other program participants;
- Quality of service provided by host country administering agencies;
- Time scheduling and itinerary;
- Pacing of itinerary; and
- Ability to meet the special needs of participants.

### In-Country Experience Evaluation

**Exemplary activities:** (limit 4,000 characters)

**Areas for improvement:** (limit 4,000 characters)

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To change your password, enter your current password and the new password. Enter the new password again to confirm. Then click "Update."

## Update Password

**Current password:**

**New password:**

**Confirm password:**