

# **Project Information**

**Additional Users** 

**Travel Approval Request** 

### REPORTS

Select a Report

## NARRATIVES

Abstract Objectives Adjustments to Project Accomplishments **Exemplary Activities** Director's Assessment **Next Project Year Invitational Priorities** 

### PROJECT DATA

Int'l Business Programs Int'l Business Courses Int'l Business Positions Faculty Enhancement Outreach Study Abroad/Internships Int'l Bus Resource Centers Travel from U.S. Travel to U.S. **Budget** 

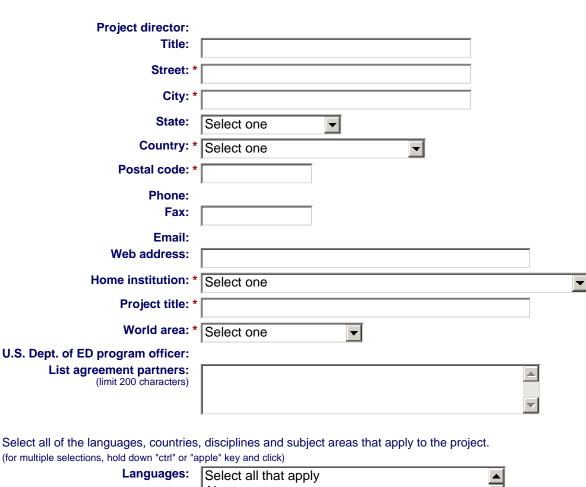
View/Submit Report

Update Password | Help | Logoff BIE Program: **Grant Start Date:** Project: **Grant End Date:** Award #: **Final Due Date: Project Director:** \$ 0 Amount: World Area: **Current Report Information: Start Date: Due Date:** Amount: \$0 **End Date: Submit Date:** 

Review and edit project information and contact information for the project director. To change the name, phone or email of the project director, contact your program officer for assistance. Scroll down to select the languages, countries, disciplines and subject areas that apply to the project.

## **Project Information**

\* Required fields



(for multiple selections, ho

Andorra Angola

old down "ctrl" or "a	apple" key and click)	
Languages:	Select all that apply	_
	Abron	
	Achinese (Achenese)	
	Acholi	
	Afar	
	Afrikaans	
	Aja-Gbe	
	(Any languages already selected are displayed first.)	
Country(ies):	Select all that apply	
	Afghanistan	
	Albania	
	Algeria	
	American Samoa	

(Any countries already selected are displayed first.) **Disciplines:** Select all that apply Accounting Agriculture Anthropology Archaeology Architecture/urban and regional planning Area studies (Any disciplines already selected are displayed first.) Subject areas: Select all that apply Area Studies Assessment and Testing Collaboration Dissemination Dissertation Research Distance Learning (Any subject areas already selected are displayed first.) Save



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Budget

View/Submit Report

Program: BIE
Project:
Award #:
Project Director:

Grant Start Date:
Grant End Date:
Final Due Date:
Amount: \$ 0

Current Report Information: Start Date: Due Date: Amount: \$0

**End Date:** Submit Date:

To add a user with permission to edit reports for this project, enter the person's first name, last name and email address. The IEPS system will email login information to each added user.

To remove a user, clear the fields and click "Save."

## **Additional Users**

\* Required fields

World Area:

First Name *	Last Name *	Title	Phone	Email *

Save



# Travel Approval Request REPORTS

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Int'l Business Positions
Faculty Enhancement
Outreach
Study Abroad/Internships
Int'l Bus Resource Centers
Travel from U.S.
Travel to U.S.
Budget

View/Submit Report

Program: BIE
Project:
Award #:
Project Director:

Current Report Information: Start Date: Due Date: Amount: \$0

End Date: Submit Date:

Create a Travel Approval Request (TAR) for each grant-funded participant who is traveling to or from the

Update Password | Help | Logoff

\$0

**Grant Start Date:** 

**Grant End Date:** 

**Final Due Date:** 

Amount:

## Travel Approval Request

World Area:

- The TARs for this grant are listed below.
- To view or edit a TAR, click "Update."
- To remove a TAR, click "Delete."
- To add a TAR, click the "Add a Travel Approval Request" button.
- For travel to the U.S., only international travel costs need to be approved.
- After entering a TAR, click the "Submit to IEPS" button at the bottom of the page to submit it to IEPS.
- The IEPS system will notify your program officer by email when the TAR is submitted.
- Once the TAR is approved or disapproved, the IEPS system will send you an email with additional information from your program officer.
- Once the TAR has been approved by IEPS, you will not be able to update it.
- Note: If no grant funding was used to support travel to or from the U.S., do not create a TAR.

The TAR must be submitted to IEPS at least 30 days prior to the traveler's departure.

Add a Travel Approval Request

Action Name(s) Status Country	Туре	Purpose
-------------------------------	------	---------



Int'l Business Programs
Int'l Business Courses
Int'l Business Positions
Faculty Enhancement
Outreach
Study Abroad/Internships
Int'l Bus Resource Centers
Travel from U.S.
Travel to U.S.
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* Required fields	
Group or individual: *	Jn Group Jn Individual (If there is more than one participant, elaborate in the "Purpose of travel explanation.")
Number of participant(s): *	0
Participant name(s): * (limit 500 characters)	
Travel to or from U.S.: *	jn To jn From U.S.
Title VI BIE funds used for travel: *	€ In-Country € International
Type of participant: *	Select one
Purpose of travel: *	Select one
	2,000 characters) ravel. If the purpose is research, show relevance to program activities. Provide a of the work. Indicate whether this funding was in the original approved budget.)
Discipline / Field(s):	Select all that apply Accounting Agriculture Anthropology Archaeology
Country(ies): *	(For travel to the U.S., select the country the participant is traveling from.)
	Select one
Title VI BIE funds expended: *	\$ 0
Explanation of funds expended: * (lin (Provide a detailed itemized breakout of the fur	nit 2,000 characters) nds expended, e.g., lodging, per diem, travel. Clearly explain all expenditures.)
	<u> </u>

(mm/dd/yyyy)

Departure date: \*

		Poturn doto: *		-	
		Return date: *		(mm/dd/yyyy)	
	Comments: (limit 1,000 cl	naracters)			<u> </u>
					<u>~</u>
	,				_
Participant's Departure I	tinerary				
Departure					
Date (mm/dd/yyyy) From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number
			<u></u>		
■ Participant's Return Itine	erary				
Departure					
Date (mm/dd/yyyy) From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number
(min/ad/yyyy) From Only	- Cr Country	(11111/1/4/1/9999)		To state of Southly	
			]		
Save and Add An	other TAD	Cove and Date	rn to list	Cubmit to IEDO	•
Save and Add An	Uner TAK	Save and Retu	III to List	Submit to IEPS	



**Project Information** Additional Users

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## REPORTS

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## NARRATIVES

### **Abstract**

Objectives Adjustments to Project Accomplishments **Exemplary Activities** Director's Assessment Next Project Year **Invitational Priorities** 

# PROJECT DATA

Int'l Business Programs Int'l Business Courses Int'l Business Positions Faculty Enhancement Outreach Study Abroad/Internships Int'l Bus Resource Centers Travel from U.S. Travel to U.S. Budget

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BIE **Grant Start Date:** Program: Project: **Grant End Date:** Award #: **Final Due Date: Project Director:** Amount: \$0 World Area: **Current Report Information: Start Date: Due Date:** Amount: \$0 **End Date: Submit Date:** 

Cut and paste the abstract from the application into the box below.

Abstract			
Required field			
(limit 5,000 characters)			
			<u> </u>
			7
	Save	Save and Continue	



**Project Information** Additional Users Travel Approval Request

# REPORTS

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## NARRATIVES

Abstract

## **Objectives**

Adjustments to Project Accomplishments **Exemplary Activities** Director's Assessment **Next Project Year Invitational Priorities** 

## PROJECT DATA

Int'l Business Programs Int'l Business Courses Int'l Business Positions Faculty Enhancement Outreach Study Abroad/Internships Int'l Bus Resource Centers Travel from U.S. Travel to U.S. Budget

View/Submit Report

BIE **Grant Start Date:** Program: Project: **Grant End Date:** Award #: **Final Due Date: Project Director:** Amount: \$0 World Area:

**Current Report Information: Start Date: Due Date:** Amount: \$0

> **End Date: Submit Date:**

Describe each of the objectives of the project and the progress made towards those objectives in the current reporting period.

Objectives			
Required field			
(limit 5,000 characters)			
	Save	Save and Continue	



Travel Approval Request

## REPORTS

Select a Report

## NARRATIVES

Abstract Objectives

## **Adjustments to Project**

Accomplishments
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### PROJECT DATA

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Int'l Business Positions
Faculty Enhancement
Outreach
Study Abroad/Internships
Int'l Bus Resource Centers
Travel from U.S.
Travel to U.S.
Budget

View/Submit Report

Program: BIE

Project:

Award #:

Project Director:

World Area:

Grant Start Date:

Grant End Date:

Final Due Date:

Amount:

\$ 0

Current Report Information: Start Date: Due Date: Amount: \$0

End Date: Submit Date:

For any planned activity that was scheduled to take place during the current reporting period, but did not, explain the circumstances. Indicate whether the activity will be rescheduled or if and how grant monies will be reprogrammed.

Update Password | Help | Logoff

Adjustments to Project				
Required field				
(limit 5,000 characters)				
				<u> </u>
				~
	Save	Save and Continue	1	



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# REPORTS

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Abstract Objectives Adjustments to Project

# Accomplishments

**Exemplary Activities** Director's Assessment **Next Project Year Invitational Priorities** 

# PROJECT DATA

Int'l Business Programs Int'l Business Courses Int'l Business Positions Faculty Enhancement Outreach Study Abroad/Internships Int'l Bus Resource Centers Travel from U.S. Travel to U.S. Budget

View/Submit Report

BIE Program: **Grant Start Date:** Project: **Grant End Date:** Award #: **Final Due Date: Project Director:** Amount: \$0 World Area:

**Current Report Information: Start Date: Due Date:** Amount: \$0

> **End Date: Submit Date:**

Describe project accomplishments during the current reporting period. Discuss expected accomplishments that did not occur as planned and explain why they did not.

A control of the control				
Accomplishments Required field				
(limit 8,000 characters)				
				_
				$\overline{}$
	Save	Save and Continue	1	



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### **Exemplary Activities**

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Int'l Bus Resource Centers
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Travel to U.S.
Budget

View/Submit Report

Program: BIE
Project: Grant Start Date:
Award #:
Project Director: Amount: \$ 0
World Area:

Current Report Information: Start Date: Due Date: Amount: \$0

End Date: Submit Date:

Identify and describe any exemplary activities that took place during the current reporting period as a result of having the grant.

Exemplary Activities			
Required field			
rtoquilou notu			
(limit 5,000 characters)			
			_
			~
,	Save	Save and Continue	





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## **Director's Assessment**

Next Project Year Invitational Priorities

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Int'l Business Positions
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Study Abroad/Internships
Int'l Bus Resource Centers
Travel from U.S.
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Budget

View/Submit Report

BIE **Grant Start Date:** Program: Project: **Grant End Date:** Award #: **Final Due Date: Project Director:** Amount: \$0 World Area: **Current Report Information: Start Date: Due Date:** Amount: \$0 **End Date: Submit Date:** 

Provide an overall assessment of the project for the current reporting period.

	Director's Assessment			
	Required field			
	(limit 5,000 characters)			
3				
		Save	Save and Continue	



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Abstract Objectives Adjustments to Project Accomplishments **Exemplary Activities** Director's Assessment

# **Next Project Year**

## **Invitational Priorities** PROJECT DATA

Int'l Business Programs Int'l Business Courses Int'l Business Positions Faculty Enhancement Outreach Study Abroad/Internships Int'l Bus Resource Centers Travel from U.S. Travel to U.S. Budget

View/Submit Report

Update Password | Help | Logoff BIE **Grant Start Date:** Program: Project: **Grant End Date:** Award #: **Final Due Date: Project Director:** Amount: \$0 World Area: **Current Report Information: Start Date: Due Date:** Amount: \$0

**End Date: Submit Date:** 

Describe planned activities for the next project year.

Next Project Year			
Required field			
(limit 5,000 characters)			
			$\overline{\mathbf{v}}$
	Save	Save and Continue	



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# Invitational Priorities PROJECT DATA

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Int'l Bus Resource Centers
Travel from U.S.
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Update Password | Help | Logoff BIE Program: **Grant Start Date:** Project: **Grant End Date:** Award #: **Final Due Date: Project Director:** Amount: \$0 World Area: **Current Report Information: Start Date: Due Date:** Amount: \$0

**End Date:** 

relevant invitational priorities, click here.

Describe any activities that took place during the current reporting period which address the invitational priorities of the program. Indicate if grant funds were used to support the activities. To view a list of the

**Submit Date:** 

Invitational Priorities			
Required field			
(limit 4,000 characters)			
	Save	Save and Continue	



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# Int'l Business Programs

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View/Submit Report

BIE Program: **Grant Start Date:** Project: **Grant End Date:** Award #: **Final Due Date: Project Director:** Amount: \$0 World Area: **Current Report Information: Start Date: Due Date:** Amount: \$0 End Date: **Submit Date:** 

Enter information for each major, minor or certificate program in international business created or enhanced during the current reporting period for which Title VI BIE or matching funds were expended.

# International Business Programs Created or Enhanced

### \* Required fields

(for multiple selections, hold down the "ctrl" or "apple" key and click)

Funded by: *	jn Title VI BIE jn Matching funds jn Both	
Program title: *		
Program type: *	Select One 🔻	
World area(s): *	Select all that apply Africa Asia Canada	
Discipline(s): *	Select all that apply Accounting Agriculture Anthropology Archaeology	
Is this a new program? *	jn Yes jn No	
Nature of enhancements: (required if program is not new)	Select One	
Comments: * (limit 1,000 characters)		
		_
Save and Ne	ew Entry Save and Return to List	



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### PROJECT DATA

Int'l Business Programs

### **Int'l Business Courses**

Int'l Business Positions
Faculty Enhancement
Outreach
Study Abroad/Internships
Int'l Bus Resource Centers
Travel from U.S.
Travel to U.S.
Budget

View/Submit Report

Update Password | Help | Logoff **BIE Grant Start Date:** Program: Project: **Grant End Date:** Award #: **Final Due Date: Project Director:** \$0 Amount: World Area: **Current Report Information: Start Date: Due Date:** Amount: \$0 **End Date: Submit Date:** 

An international business course is defined as "a business course having at least 25% international content." Using this definition, enter information for each international business course created or enhanced during the current reporting period for which Title VI BIE or matching funds were expended.

## **International Business Courses Created or Enhanced**

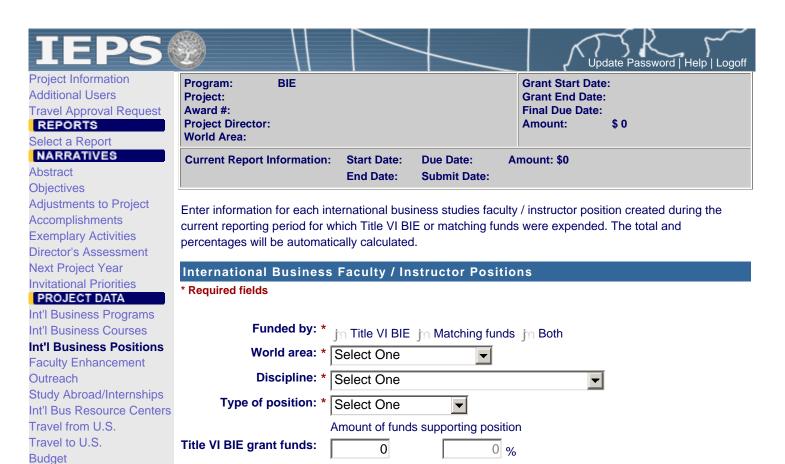
Save and New Entry

### \* Required fields

(for multiple selections, hold down the "ctrl" or "apple" key and click)

Funded by: *	jn Title VI BIE jn Matching funds jn Both
Course title: *	
Course number: *	
World area(s): *	Select all that apply Africa Asia Canada
Discipline(s): *	Select all that apply Accounting Agriculture Anthropology Archaeology
Is this a new course? *	jn Yes jn No
Nature of enhancements: (required if course is not new)	Select One
Does this course meet a genera	l education requirement?* jn Yes jn No
Indicate any pre-professional or	professional degree program(s) toward which this course applies:
	Select all that apply Business Education Engineering Health services
Comments: * (limit 1,000 characters	

Save and Return to List



0

Save and New Entry

0 %

0 %

Save and Return to List

Institutional match:

Comments: \* (limit 1,000 characters)

Total:

View/Submit Report



Language(s):

Discipline(s): \*

Save and New Entry

Total number of participants: <sup>1</sup>

Comments: \* (limit 1,000 characters)

Select all that apply

Select all that apply

Save and Return to List

Achinese (Achenese)

Abron

Acholi Afar

Accounting Agriculture Anthropology Archaeology

Travel to U.S.

View/Submit Report

Budget



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### PROJECT DATA

Int'l Business Programs
Int'l Business Courses
Int'l Business Positions
Faculty Enhancement

### Outreach

Study Abroad/Internships Int'l Bus Resource Centers Travel from U.S. Travel to U.S. Budget

View/Submit Report

Program: **BIE Grant Start Date:** Project: **Grant End Date:** Award #: **Final Due Date: Project Director:** Amount: \$0 World Area: **Current Report Information: Start Date: Due Date:** Amount: \$0 **End Date: Submit Date:** 

Enter information for each outreach or professional development activity conducted during the current reporting period for which Title VI BIE or matching funds were expended.

## **Outreach Activities**

### \* Required fields

(for multiple selections, hold down the "ctrl" or "apple" key and click)

Funded by: *	jn Title VI BIE jn Matching funds jn Both
Title of activity: * (limit 200 characters)	
	~
Partners: * (limit 1,000 characters)	
Type of Activity: *	Select One
World area(s): *	Select all that apply Africa Asia Canada
Language(s):	Select all that apply Abron Achinese (Achenese) Acholi Afar Afrikaans
Farget audience(s): *	Aja-Gbe  Select all that apply Business Business executives Elementary and secondary education Federal government
City: *	
State:	Select One   The select of the
Country: *	Select One
Dates of activity: *	From: To:
Total attendance: *	
Comments: (include activ	vity outcomes) * (limit 1,000 characters)
	<u></u>

Save and Return to List

Save and New Entry



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### PROJECT DATA

Int'l Business Programs Int'l Business Courses Int'l Business Positions Faculty Enhancement Outreach

# Study Abroad/Internships

Int'l Bus Resource Centers Travel from U.S. Travel to U.S. Budget

View/Submit Report

**BIE** Program: Project: Award #: **Project Director:** World Area:

**Grant Start Date: Grant End Date: Final Due Date:** \$0 Amount:

**Current Report Information: Start Date: Due Date:** Amount: \$0

> **End Date: Submit Date:**

Enter information for each study abroad or internship program created or enhanced during the current reporting period for which Title VI BIE or matching funds were expended. Include only programs with foreign institutions of higher education or other foreign organizations that contribute to the study of international business.

# Study Abroad and Internship Programs Created or Enhanced

Save and New Entry

\* Required fields

Funded by: *	jn Title VI BIE jn Matching funds jn Both
Study abroad or internship: *	Select One 🔻
Program title: *	
U.S. state: (for internships)	Select One
Country(ies): (for study abroad)	Select all that apply Afghanistan Albania Algeria American Samoa Andorra  (for multiple selections, hold down the "ctrl" or "apple" key and click)
Type of partner organization(s): *	Select all that apply Business Educational institution Government
Number of weeks: *	
Classroom hours per week: *	
N	umber of participants during the current reporting period
Students:	
Faculty:	
Is this a Title VI BIE funded * internship?	jn Yes jn No
If yes, amount of funding:	\$
Is this a new program? *	jn Yes jn No
Nature of enhancements:	Select One
Purpose of program: (limit 4,000 charac	ters)

Save and Return to List



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## PROJECT DATA

Int'l Business Programs Int'l Business Courses Int'l Business Positions Faculty Enhancement Outreach Study Abroad/Internships

# **Int'l Bus Resource Centers**

Travel from U.S. Travel to U.S. Budget

View/Submit Report

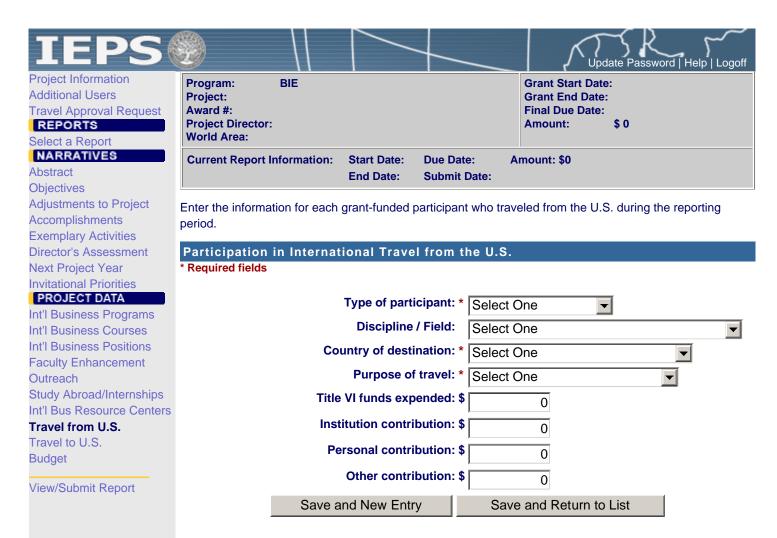
Program: BIE **Grant Start Date:** Project: **Grant End Date:** Award #: **Final Due Date: Project Director:** Amount: \$0 World Area: **Current Report Information: Start Date:** Due Date: Amount: \$0 End Date: **Submit Date:** 

Enter information for each international business resource center created or enhanced during the current reporting period for which Title VI BIE or matching funds were expended.

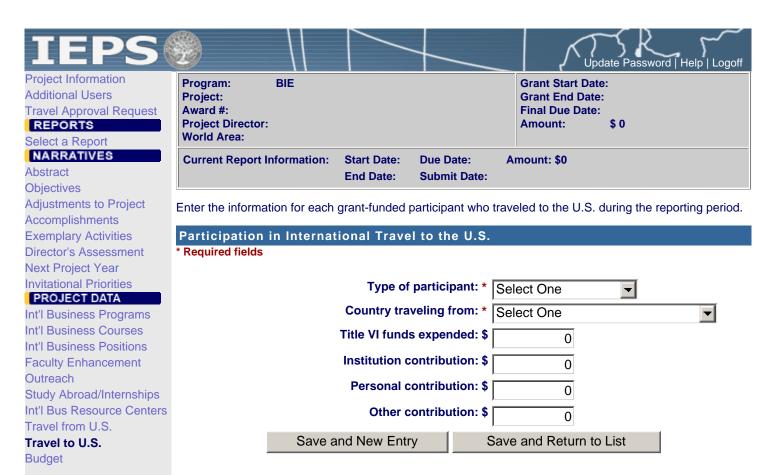
# International Business Resource Centers Created or Enhanced

\* Required fields

	Funded by: *	m Title VI BIE jm Matching funds jm Both	
	Center title: *		
Did the center	exist prior to inception of the gr	rant? * jn Yes jn No	
D	escribe the center activities: * (limit 250 characters)		
	How will the center sustain * activities after the grant?		
	(limit 250 characters)		lacksquare
Number of inc	lividual companies assisted: *		
Number of institutional linkages created: *			
	Save and New Entry	Save and Return to List	



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View/Submit Report



\$0

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### PROJECT DATA

Int'l Business Programs Int'l Business Courses Int'l Business Positions Faculty Enhancement Outreach Study Abroad/Internships Int'l Bus Resource Centers Travel from U.S. Travel to U.S.

### **Budget**

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**BIE** Program: **Grant Start Date:** Project: **Grant End Date:** Award #: **Final Due Date: Project Director:** Amount: World Area:

**Current Report Information: Start Date: Due Date:** Amount: \$0

> **End Date: Submit Date:**

For each category, enter the amount of Title VI BIE and matching funds expended during the current reporting period. Report on expenditures from 07/01/2006 through 07/31/2007. Totals and percentages will be automatically calculated. "Matching funds" refers to the mandated cost sharing stipulated in the authorizing legislation. The matching funds should be no less than 50% of the total budget.

### **Budget**

\* Required fields

Budget Category	Title VI BIE Funds Spent in the Current Reporting Period	Matching Funds Spent in the Current Reporting Period
Personnel	\$ 0	\$ 0
Fringe Benefits	\$ 0	\$ 0
Travel	\$ 0	\$ 0
Equipment	\$ 0	\$ 0
Supplies	\$ 0	\$ 0
Contractual	\$ 0	\$ 0
Other	\$ 0	\$ 0
Total Direct Costs	\$ 0	\$ 0
Total Indirect Costs (may not exceed 8% of direct costs)	\$ 0	\$ 0
Total Budget	\$ 0 %	\$ 0 %

Comments: (limit 1,000	characters)	

Budget attachment: \* Excel spreadsheet only. Attach a spreadsheet with the proposed budget for the next one year budget period.

Browse...

(Click the Browse... button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached for this report. Uploading a document replaces the document previously attached.)

> Save and Continue Save



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To change your password, enter your current password and the new password. Enter the new password again to confirm. Then click "Update."

# **Update Password**

Current password:	
New password:	
Confirm password:	
	Update