



Project Information

[Additional Users](#)[Travel Approval Request](#)**REPORTS**[Select a Report](#)[Selection Processes](#)[Invitational Priorities](#)[Fellow Administration](#)[Budget](#)[View/Submit Reports](#)[Display Fellow Pages](#)**Program:** FLAS**Project:****Award #:****Project Director:****World Area:****Grant Start Date:****Grant End Date:****Final Due Date:****Amount:** \$ 0

Review and edit project information and contact information for the project director. To change the name, phone or email of the project director, contact your program officer for assistance. Scroll down to select the countries, disciplines and subject areas that apply to the project.

Project Information

*** Required fields****Project director:****Title:** **Street: *** **City: *** **State:** **Country: *** **Postal code: *** **Phone:****Fax:** **Email:****Web address:** **Home institution: *** **Project title: *** **World area: *** **U.S. Dept. of ED program officer:****Approved languages:**

(If you have questions about the approved languages, contact your program officer.)

Select all of the countries, disciplines and subject areas that apply to the project.

(for multiple selections, hold down "ctrl" or "apple" key and click)

Country(ies):
Afghanistan
Albania
Algeria
American Samoa
Andorra
Angola

(Any countries already selected are displayed first.)

Disciplines:
Accounting
Agriculture
Anthropology
Archaeology
Architecture/urban and regional planning
Area studies

(Any disciplines already selected are displayed first.)

Subject areas:

Select all that apply

- Area Studies
- Assessment and Testing
- Collaboration
- Dissemination
- Dissertation Research
- Distance Learning

(Any subject areas already selected are displayed first.)

Save

[Project Information](#)[Additional Users](#)[Travel Approval Request](#)**REPORTS**[Select a Report](#)[Selection Processes](#)[Invitational Priorities](#)[Fellow Administration](#)[Budget](#)[View/Submit Reports](#)[Display Fellow Pages](#)**Program:** FLAS**Project:****Award #:****Project Director:****World Area:****Grant Start Date:****Grant End Date:****Final Due Date:****Amount:** \$ 0

To add a user with permission to edit reports for this project, enter the person's first name, last name and email address. The IEPS system will email login information to each added user.

To remove a user, clear the fields and click "Save."

Additional Users

* Required fields

First Name *	Last Name *	Title	Phone	Email *	FLAS Coordinator
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	€
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	€



Program: FLAS Project: Award #: Project Director: World Area:		Grant Start Date: Grant End Date: Final Due Date: Amount: \$ 0
Current Report: Start Date: Due Date: AY Amount: \$0 End Date: Submit Date: Summer Amount: \$0 Total:		

Create a Travel Approval Request (TAR) for each grant-funded participant who is traveling to or from the U.S.

Travel Approval Requests

- The TARs for this grant are listed below.
- To view or edit a TAR, click "Update."
- To remove a TAR, click "Delete."
- To add a TAR, click the "Add a Travel Approval Request" button.
- For travel to the U.S., only international travel costs need to be approved.
- After entering a TAR, click the "Submit to IEPS" button at the bottom of the page to submit it to IEPS.
- The IEPS system will notify your program officer by email when the TAR is submitted.
- Once the TAR is approved or disapproved, the IEPS system will send you an email with additional information from your program officer.
- Once the TAR has been approved by IEPS, you will not be able to update it.
- **Note:** If no grant funding was used to support travel to or from the U.S., do not create a TAR.

The TAR must be submitted to IEPS at least 30 days prior to the traveler's departure.

Add a Travel Approval Request

Action	Name(s)	Status	Country	Type	Purpose
--------	---------	--------	---------	------	---------



Program: FLAS	Grant Start Date:
Project:	Grant End Date:
Award #:	Final Due Date:
Project Director:	Amount: \$ 0
World Area:	

Enter the Travel Approval Request (TAR) information for each grant-funded participant traveling either to or from the U.S. or in-country.

Travel Approval Request

*** Required fields**

Group or individual: * Group Individual
(If there is more than one participant, elaborate in the "Purpose of travel explanation.")

Number of participant(s): *

Participant name(s): *
(limit 500 characters)

Travel to or from U.S.: * To From U.S.

Title VI FLAS funds used for travel: * In-Country International

Type of participant: *

Purpose of travel: *

Purpose of travel explanation: * (limit 2,000 characters)
(Provide a brief explanation of the purpose of travel. If the purpose is research, show relevance to program activities. Provide a justification for the travel relating it to the scope of the work. Indicate whether this funding was in the original approved budget.)

Discipline / Field(s):
Accounting
Agriculture
Anthropology
Archaeology

Country(ies): * (For travel to the U.S., select the country the participant is traveling from.)

Title VI FLAS funds expended: * \$

Explanation of funds expended: * (limit 2,000 characters)
(Provide a detailed itemized breakout of the funds expended, e.g., lodging, per diem, travel. Clearly explain all expenditures.)

Departure date: * (mm/dd/yyyy)

Return date: * (mm/dd/yyyy)

Comments: (limit 1,000 characters)

■ Participant's Departure Itinerary

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number

■ Participant's Return Itinerary

Departure Date (mm/dd/yyyy)	From City	From State or Country	Arrival Date (mm/dd/yyyy)	To City	To State or Country	Airline and Flight Number

Save and Add Another TAR

Save and Return to List

Submit to IEPS



- [Project Information](#)
- [Additional Users](#)
- [Travel Approval Request](#)
- [REPORTS](#)**
- [Select a Report](#)

Program: FLAS	Grant Start Date:	
Project:	Grant End Date:	
Award #:	Final Due Date:	
Project Director:	Amount: \$ 0	
World Area:		
Current Report:		
Start Date:	Due Date:	AY Amount: \$0
End Date:	Submit Date:	Summer Amount: \$0
	Total:	

- Selection Processes**
- [Invitational Priorities](#)
- [Fellow Administration](#)
- [Budget](#)

- [View/Submit Reports](#)
- [Display Fellow Pages](#)

Describe the selection process for fellows. This information should be consistent with what is in the funded application.

Selection Processes

Required field

(limit 10,000 characters)

Save

Save and Continue



- [Project Information](#)
- [Additional Users](#)
- [Travel Approval Request](#)
- REPORTS**
- [Select a Report](#)

Program: FLAS	Grant Start Date:	
Project:	Grant End Date:	
Award #:	Final Due Date:	
Project Director:	Amount: \$ 0	
World Area:		
Current Report:		
Start Date:	Due Date:	AY Amount: \$0
End Date:	Submit Date:	Summer Amount: \$0
	Total:	

- Selection Processes**
- [Invitational Priorities](#)
- [Fellow Administration](#)
- [Budget](#)

- [View/Submit Reports](#)
- [Display Fellow Pages](#)

Please indicate any changes to the selection processes.

Addendum

Required field

(limit 4,000 characters)

Save

Save and Continue

Selection Processes from Interim Report



- Project Information
- Additional Users
- Travel Approval Request
- REPORTS**
- Select a Report

Program: FLAS	Grant Start Date:	
Project:	Grant End Date:	
Award #:	Final Due Date:	
Project Director:	Amount: \$ 0	
World Area:		
Current Report:		
Start Date:	Due Date:	AY Amount: \$0
End Date:	Submit Date:	Summer Amount: \$0
	Total:	

- Selection Processes
- Invitational Priorities**
- Fellow Administration
- Budget
- View/Submit Reports
- Display Fellow Pages

Describe any activities that took place during the current reporting period which address the invitational priorities of the program. Indicate if grant funds were used to support the activities. To view a list of the relevant invitational priorities, click [here](#).

Invitational Priorities

Required field

(limit 4,000 characters)



[Project Information](#)
[Additional Users](#)
[Travel Approval Request](#)
REPORTS
[Select a Report](#)

Program: FLAS	Grant Start Date:	
Project:	Grant End Date:	
Award #:	Final Due Date:	
Project Director:	Amount: \$ 0	
World Area:		
Current Report:		
Start Date:	Due Date:	AY Amount: \$0
End Date:	Submit Date:	Summer Amount: \$0
	Total:	

[Selection Processes](#)
[Invitational Priorities](#)
Fellow Administration
[Budget](#)
[View/Submit Reports](#)
[Display Fellow Pages](#)

Fellow Administration

Enter information for each fellowship awarded. This should be done as early as possible in the grant period.

- To view or edit a fellow's record, click "Update."
- To remove a fellow's record, click "Delete."
- To add a new fellow, click the "Add a Fellow" button.

[Add a Fellow](#)

Action	Interim / Final	Name	Email	Award	Submitted	Notified	Special Language Request Status
--------	-----------------	------	-------	-------	-----------	----------	---------------------------------



Project Information
 Additional Users
 Travel Approval Request
REPORTS
 Select a Report

Program: FLAS Project: Award #: Project Director: World Area:		Grant Start Date: Grant End Date: Final Due Date: Amount: \$ 0
Current Report: Start Date: Due Date: AY Amount: \$0 End Date: Submit Date: Summer Amount: \$0 Total:		

Selection Processes
 Invitational Priorities
Fellow Administration
 Budget
 View/Submit Reports
 Display Fellow Pages

Fellow Administration

Enter information for each fellowship awarded. This should be done as early as possible in the grant period.

- To view or edit a fellow's record, click "Update."
- To remove a fellow's record, click "Delete."
- To add a new fellow, click the "Add a Fellow" button.
- To send an email notification to final report fellows, check the "Notify" box and click the "Notify Fellows" button. Fellows must have their spam filters set to allow email from iepshelpdesk@cbmiweb.com.
- To move fellows from the Interim to the Final report, check the "Move to Final" box and click the "Move Interim to Final" button. You can only move interim fellows to final when you have selected a final report.
- If a special language was requested for any of the fellows, the status (submitted, approved or disapproved) of the request will display here.
- **Note:** Once a fellow is moved to the final report, the fellow's interim record cannot be updated. Therefore, interim fellows should not be moved to the final report until after the interim report is submitted.

Move Interim to Final Notify Fellows Add a Fellow

Action	Notify	Move to Final	Interim / Final	Name	Email	Award	Submitted	Notified	Special Language Request Status
--------	--------	---------------	-----------------	------	-------	-------	-----------	----------	---------------------------------

\$

Total university contribution:

\$ (Tuition and fees + stipend)

Is this award for the Fulbright-Hays Group Projects Abroad program? * Yes No

Is this fellowship for language or area studies: * Coursework **or** Dissertation research

Comments: (limit 1,000 characters)

■ Dissertation Research

If the purpose of the fellowship is dissertation research, provide the following information. The IEPS system will send an email to your program officer to notify him or her of the request for a dissertation research fellowship.

Organization affiliation(s): *
(limit 500 characters)

Individual affiliation(s): *
(limit 500 characters)

Dissertation research topic: *

Methodology: *
(limit 2,000 characters)

Proposed research dates: From *

to

(mm/dd/yyyy)

Visa status: *

Issued Not applicable

Visa issued date:

Research permission status: *

Received Not applicable

Research permission issued date:

Save and Return to List

Save and Add a Fellow



- Project Information
- Additional Users
- Travel Approval Request
- REPORTS**
- Select a Report

- Selection Processes
- Invitational Priorities
- Fellow Administration
- Budget**
- View/Submit Reports
- Display Fellow Pages

Program: FLAS	Grant Start Date:	
Project:	Grant End Date:	
Award #:	Final Due Date:	
Project Director:	Amount: \$ 0	
World Area:		
Current Report:		
Start Date:	Due Date:	AY Amount: \$0
End Date:	Submit Date:	Summer Amount: \$0
		Total:

Enter the funds received from or given to other institutions during the current reporting period.

Budget

AY allocation:	\$0
Total AY Title VI FLAS funds awarded to final fellows: (tuition + stipend)	\$0
Total AY Title VI FLAS funds received from other institutions or programs:	\$ <input type="text"/>
Total AY Title VI FLAS funds given to other institutions or programs:	\$ <input type="text"/>
Unexpended AY Title VI FLAS grant funds: (allocation - funds awarded to fellows + funds received - funds given)	\$ <input type="text" value="0"/>
Comments: (limit 1,000 characters)	

Budget attachment: Excel spreadsheet only. Attach a spreadsheet with detailed budget information.

(Click the "Browse..." button to attach an electronic copy of the project budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)



- [Project Information](#)
- [Additional Users](#)
- [Travel Approval Request](#)

REPORTS

Select a Report

- [Selection Processes](#)
- [Invitational Priorities](#)
- [Fellow Administration](#)
- [Budget](#)

[View/Submit Reports](#)

[Display Fellow Pages](#)

To change your password, enter your current password and the new password. Enter the new password again to confirm. Then click "Update."

Update Password

Current password:

New password:

Confirm password: