

**Supporting Statement for Paperwork Reduction Act Submission
Examination Survey
3133-0144
September 2006**

A. Justification

1. Explain the circumstances that make the collection of information necessary. Identify any legal or administrative requirements that necessitate the collection. Attach a copy of the appropriate section of each statute and regulation mandating or authorizing the collection of information.

Sections 106 and 204 of the Federal Credit Union Act, 12 U.S.C. §1756, Section 106 and 1784, Section 204; authorize the NCUA to examine federal credit unions (FCU). Generally, NCUA examines each FCU at least once a year, sends the Examination Survey form (attached) to all FCUs with completed examinations on a flow basis, and collects the survey information from the FCUs on a voluntary basis. In cases of low risk, well-run FCUs, examinations may be deferred once in a three-year cycle.

2. Indicate how, by whom, and for what purpose the information is to be used. Except for a new collection, indicate the actual use the agency has made of the information received from the current collection.

The purpose of the information collection is to provide FCUs with an opportunity to give NCUA feedback on its examination procedures. NCUA uses the information contained in the survey to evaluate and improve the examination process.

3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses, and the basis for decision for adopting this means of collection. Also describe any consideration of using information technology to reduce burden.

NCUA has automated the collection of this information electronically by developing an Internet capability for FCUs with Internet access to submit their responses. FCUs not having Internet access will continue to be able to submit their responses in paper form. NCUA does not expect that Internet access will reduce the time required for a FCU to complete the form; it will, however, be more convenient for many FCUs and will reduce processing time.

4. Describe efforts to identify duplication. Show specifically why any similar information already available cannot be used or modified for use for the purposes described in Item 2 above.

The information collection (filling out the questionnaire) is unique to the FCU and is not duplicated anywhere.

5. *If the collection of information impacts small business or other small entities (Item 5 of OMB Form 83-1), describe any methods used to minimize burden.*

The collection of information does not impact small business or other small entities.

6. *Describe the consequence to Federal Program or policy activities if the collection is not conducted or is conducted less frequently, as well as any technical or legal obstacles to reducing burden.*

If the information collection were not conducted, FCUs would be unable to provide feedback on the examination process. If the information were conducted less frequently than each examination of an FCU, the information received from the FCU used to evaluate and improve the examination process would not be timely. Such a delay could harm the examination program.

7. *Explain any special circumstances that would cause an information to be conducted in a manner inconsistent with 5 CFR §1320.5(d)(2).*

This information collection is conducted in a manner consistent with the requirements of 5 C.F.R. Part 1320.

8. *Describe efforts to consult with persons outside the agency:*

Notice of the proposed information collection is published in the Federal Register with 60- and 30-day comment periods. All comments received regarding the proposal are carefully considered by the NCUA.

9. *Explain any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.*

NCUA will make no payments to credit unions for this collection of information.

10. *Describe any assurance of confidentiality provided to respondents and the basis for assurance in statute, regulation, or agency policy.*

Not applicable.

11. *Provide additional justification for any question of a sensitive nature.*

No questions of a sensitive nature are involved.

12. Provide estimates of the hour burden estimate.

As of April 13, 2006, there were 5,391 FCUs. NCUA estimates that it will take each FCU 5 minutes to complete the survey.

5,391 respondents X 5 minutes = 26,955 minutes or 449 total annual burden hours.

NCUA does not believe that FCUs will incur any additional expense to complete the examination survey.

13. Provide an estimate of the total annual cost burden to respondents or recordkeepers resulting from the collection of information. (Do not include the cost of any hour burden shown in Items 12 and 14).

There is no cost to the respondents.

14. Provide estimates of annualized cost to the Federal government.

The primary cost to the federal government is the cost to print and mail an online survey user guide to 5,391 FCUs. We anticipate no additional staff to collect the responses and analyze the data. The survey and cover letter can be printed on 1 page and based on a mailing rate of 39¢ per piece, and printing costs of ½¢ per page the cost to the federal government is estimated as follows:

Printing:		
5,391 x \$.005 =	\$	26.96
Mailing:		
5,391 x \$0.39 =		\$2,102.49
Total estimated cost:		\$2,129.45

15. Explain the reasons for any program changes or adjustments reported in items 13 or 14 of the OMB Form 83-I.

Although the number of FCUs has decreased by 632, the mailing rate increased by 2¢ per piece.

16. For collections of information whose results will be published, outline plans for tabulation, and publication.

There are no plans to publish the result of the collection.