Attachment 1(B) Instructions for Measures Review and Streamlining Form

Worksheet: To assist EPA in identifying potential reductions in measures listed in the FY07 National Program Manager (NPM) guidance documents, EPA has made available a crosswalk of these measures on a password-protected website, Commitments QuickPlace. This crosswalk contains measures relating to state performance contributions which are included in the NPM guidance documents (issued in April 2006 and available at http://www.epa.gov/ocfo/npmguidance/index.htm).

Please list the measures you deem appropriate in the attached form which contains three headings and expands as necessary to accommodate your information. The form should be filled out by staff with the most expertise and provided to EPA by the State Commissioners.

State Contact Person: A point-of-contact is necessary in the event that EPA has questions or requires additional information.

Access to Website: You will be provided access to the measures via a password-protected URL by your EPA regional contact. Once you gain access to the QuickPlace, please review the FY07 crosswalk.

Filling out the Form: After your review, in the appropriate columns: (1) identify the measure (by ACS Code listed on the crosswalk); (2) note whether you recommend deleting or modifying it (and if modify, provide suggested language); and (3) provide a short explanation for your recommendation.

EPA contact: By November 8, 2006, please forward the form to Kathy O'Brien by email at obrien.kathy@epa.gov or by fax at 202-564-1433 and submit a copy to your EPA Regional Administrator.

Attachment 1(B) Measures Review and Streamlining Form (Instructions Attached)

Due Date: November 8, 2006					
State:					
Contact Person: Name:		; Tel; e-mail			
Date:					
Measures (identify by ACS Code)	Delete (D) or Modify (M) (if modify, please provide suggested language)	Rationale for Recommendation			

The public reporting and recordkeeping burden for this collection of information is estimated to average 3 hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

Attachment 1(C) State Burden Reduction and Measures Streamlining Initiatives Key Milestones

Lead	Burden Reduction	Measures Review	Due Date
Deputy	kick-off memo to Regional A	Oct 10, 2006	
Administrator	Environmental Commissione		
State	recommendations on top	recommendations to	Nov 8, 2006
Commissioners	5 issues to RAs and OCIR	reduce/change measures	
	(Attachment A)	to OCFO (Attachment B)	
RAs	memo to OCIR assessing	recommendations to	Nov 21, 2006
	state recommendations in	reduce/change measures to	
	Attachment A	OCFO (Attachment B)	
OCIR/OCFO	initial synthesis of	initial synthesis of state/regional	Dec 1, 2006
	state/regional responses	responses	
	to states and EPA HQ and	to states and EPA HQ and the	
110.0	the regions	regions	D 0 0000
HQ Program	recommendations	preliminary list of FY08	Dec 8, 2006
Offices (OAR, OECA, OPPTS,	to OCIR, based on review	measures, identifying those recommended for	
OSWER, OW,	of state/RA input	elimination/modification to OCFO	
OEI, etc.)		elimination/modification to OCFO	
OCIR/OCFO	discussion with Agency seni	mid-Dec 2006	
OCIN/OCI O	discussion with Agency senior management on initial results and recommendations		mid-Dec 2000
OCIR/OCFO	briefing for Deputy Administrator on initial results		mid-Dec 2006
	and recommendations		
Deputy	review of draft FY08 NPM gr	Jan 2007	
Administrator	and changes to reporting red		
Deputy	communication from the DA	Feb 2007	
Administrator	results		
NPMs	issue draft FY 2008 NPM guidance, which includes		Feb 2007
	improvements to measures and reporting requirements		
States, Regions	formal review and comments	Feb-Mar 2007	
Tribes, others	including proposed improver		
	requirements		
NPMs	issue final FY08 NPM guida	Apr 2007	
	changes to requirements		