

CURRENT

Notice of Retirement and Request for Service Needed for Eligibility

SECTION 1 - IDENTIFYING INFORMATION

5. Railroad Name and Address Facsimile Number:		1. Social Security No.	
		2. Name	
		3. Date Released	4. BA No.
		6. Payroll Number	
		7. Job Title	
		8. Work Location	
		9. Department or Division	
10. RRB Filing Date	11. Date Last Worked or Paid for Time Lost	12. Date Rights Relinquished (if applicable)	

SECTION 2 - EMPLOYER INSTRUCTIONS - PLEASE READ THE "IMPORTANT NOTICES" ON THE NEXT PAGE.

This employee filed an application for an annuity and has informed the RRB that (s)he relinquished employment rights (if applicable) and stopped working on the date shown in Item 11.

- **Complete Item 13 below only** if the date in Item 11 differs from the date on your records.
- **Always complete** Items 14 and 16.
- Fax this form to (312) 751-7192 or mail to the address shown on the top of the next page **within 10 days**. The employee cannot be awarded an annuity until we receive this information.

If you have any questions, telephone the Quality Reporting Service Center at (312) 751-4992.

13. Date Last Worked or Paid for Time Lost on Your Records →	Month	Day	Year

14. Indicate with an "X," months the employee had service. The "Current Year" refers to the year shown in Item 11. "Prior Year" is the year before. If this form will be submitted before your annual report for the prior year, complete items about the prior year as well.

	J	F	M	A	M	J	J	A	S	O	N	D	Total Months
Current Year													
Prior Year													

15. Remarks

SECTION 3 - EMPLOYER CERTIFICATION

16. The information in this report is correct to the best of my knowledge and belief.

Signature	Date
Title	Telephone No. ()
Facsimile No. ()	E-Mail Address

NOTE: IF EMPLOYEE RETURNS TO COMPENSATED SERVICE NOTIFY THE RRB IMMEDIATELY.

U.S. RAILROAD RETIREMENT BOARD
RBD-RIS
844 N RUSH STREET
CHICAGO, IL 60611-2092

May be used for window
envelope if folded properly.

IMPORTANT NOTICES

PAPERWORK REDUCTION ACT NOTICE

The Railroad Retirement Board's (RRB) authority for requesting this information is Section 9 of the Railroad Retirement Act (RRA). The information requested is needed and used by the RRB to determine your employee's eligibility for a retirement annuity under Section 2 of the RRA (45 U.S.C. Sec. 231A). Furnishing this information is required by law (Section 7(b)(6) of the RRA (45 U.S.C. 231F(B)(16)).

We estimate this form takes an average of 5 minutes per response, including the time for reviewing the instructions, getting the needed data, and reviewing the completed form. Federal agencies may not conduct or sponsor, and respondents are not required to respond to a collection of information unless it displays a valid OMB number. If you wish, send any comments regarding the accuracy of our estimates or any other aspect of this form, including suggestions for reducing the completion time, to the Chief of Information Resources Management, Railroad Retirement Board, 844 North Rush Street, Chicago, IL 60611-2092.