

Weekly Coal Monitoring Report Coal Burning Utilities

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time of reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Energy Information Administration, Statistics and Methods Group, EI-70, Forrestal, 1000 Independence Ave SW, Washington, DC 20585, and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

Please read the instructions provided before completing this form.

I. Report Week Ending Midnight Saturday <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> <p style="text-align: center;">Month Day Year</p>				II. Control Number <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>																				
III. Name of Utility																								
IV. Address (Street)																								
(City)																								
(State)																								
(Zip Code)																								

All data should be reported for the previous week.

V. Weekly Data (Report coal quantities in short tons)

A. Available coal generating capacity Saturday midnight, end of reporting week. (Megawatts)	
B. Usable coal inventories Saturday midnight, start of reporting week (first collection period only)	
C. Coal delivered during the reporting week	
D. Coal consumed during the reporting week	
E. Usable coal inventories Saturday midnight, end of reporting week	
F. Estimated burn days, using the most likely dispatching option, as of Saturday midnight, end of reporting week(days)	
G. Utility system net generation during reporting week(megawatt-hours)	
H. Projected coal consumption during the forthcoming week	
I. Projected coal deliveries during the forthcoming week	

VI. Comments

VII. Point of Contact:

Name	Title	Date
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Telephone Number	Fax Number	E-Mail Address
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Title 18 U.S.C. 1001 makes it a crime for any person who knowingly and willingly makes to any Agency or Department of the United States any false, fictitious or fraudulent statement or misrepresentation as to any matter within its jurisdiction.

Weekly Coal Monitoring Report Coal Burning Utilities (Instructions)

A. PURPOSE

Form EIA-20, mandatory by law, is designed to provide the sales and volume data necessary during periods of supply disruption for "fully informed monitoring and policy guidance" by the U.S. Department of Energy's Energy Information Administration (EIA) in accordance with Section 13 of the Federal Energy Administration Act of 1974 (FEAA) (P.L. 93-275) as amended.

The data collected will be used in the compilation of public statistical reports, with the primary efforts providing for continual monitoring of coal production, consumption, and distribution for coal-related analysis, including energy/environmental studies, energy policy and implementation of mandated coal programs.

B. WHO MUST SUBMIT

Each coal-burning utility that has been notified by the Department of Energy is required to provide the information requested on this form by telephone.

C. WHEN TO SUBMIT

A telephone call will be made to collect the data on this form, beginning each Monday during each week of the coal supply disruption.

D. DEFINITIONS

- A. Burn Days: The number of days the station could continue to operate by burning coal already on hand, assuming no additional deliveries of coal and an average consumption rate using the most likely dispatching option.
- B. Coal Delivered: Coal which has been delivered from the coal supplier to any site belonging to the electric power company.
- C. Consumption: The quantity of coal burned for the generation of electric power (in short tons) including fuel used for maintenance of standby service.
- D. Megawatt hour: Equal to one megawatt of power supplied to or taken from an electric circuit steadily for one hour. Used for maintenance of standby service.
- E. Net Generation: Gross generation less megawatt hours consumed out of gross generation for station use or auxiliary equipment.
- F. Stock: Coal which is stored at all of your company sites for future use (in short tons).
- G. Short Ton: 2,000 pounds.
- H. Generating Capacity: The total of manufacturer's generator nameplate ratings at the end of the reporting week, exclusive of auxiliary or house units. Where a generator nameplate shows two or more ratings, use the maximum rating.

E. GENERAL INSTRUCTIONS

If you have any questions or need assistance in completing the forms, please call the Office of Coal, Nuclear, Electric, and Alternate Fuels on (202) 287-1990.

F. SPECIFIC INSTRUCTIONS

1. Enter the month, day, and year of the reporting week.
2. Enter the control number which has been assigned to the reporting firm by the DOE. If the reporting firm does not presently have a control number, the DOE will assign one.
3. Enter the legal name of the reporting firm.
4. Enter the complete address of the reporting firm, including zip code. Enter the state abbreviation and zip code in the appropriate boxes, entering one digit or letter per box. Use the official United States Postal Service abbreviations when entering the state abbreviation.
5. Enter, as indicated, the requested information in the boxes provided.

G. SANCTIONS

The timely submission of Form EIA-20 data by those required to report is mandatory under Section 13(b) of the Federal Energy Administration Act of 1974 (FEAA) (Public Law 93-275) as amended. Failure to respond may result in a civil penalty of not more than \$2,750 for each violation, or a fine of not more than \$5,000 for each willful violation. The government may bring a civil action to prohibit reporting violations which may result in a temporary restraining order or a preliminary or permanent injunction without bond. In such a civil action, the court may also issue mandatory injunctions commanding any person to comply with these reporting requirements.

H. PROVISIONS FOR CONFIDENTIALITY

All data on form EIA-20 dealing with coal stocks will be treated as confidential.

I. DISCLOSURE OF INFORMATION

The name and address of the responding company will be released upon request in the form of a full or partial list of respondents for this coal data collection survey. All other information reported on Form EIA-20 will be kept confidential and not disclosed to the public to the extent that it satisfies the criteria for exemption under the Freedom of Information Act (FOIA), 5 U.S.C. §552, the DOE regulations, 10 C.F.R. §1004.11, implementing the FOIA, and the Trade Secrets Act, 18 U.S.C. §1905. The Energy Information Administration will protect your information in accordance with its confidentiality and security policies and procedures.

The Federal Energy Administration Act requires the Energy Information Administration to provide company-specific data to other Federal agencies when requested for official use. The information reported on this form may also be made available, upon request, to another component of the Department of Energy; to any Committee of Congress, the General Accounting Office, or other Federal agencies authorized by law to receive such information. A court of competent jurisdiction may obtain this information in response to an order. The information may be used for any nonstatistical purposes such as administrative, regulatory, law enforcement, or adjudicatory purposes.

Disclosure limitation procedures are applied to the statistical data published from EIA-1 survey information to ensure that the risk of disclosure of identifiable information is very small.

Title 18 U.S.C. '1001 makes it a crime for any person knowingly and willingly to make to any Agency or Department of the United States any false, fictitious, or fraudulent statement or misrepresentation as to any matter within its jurisdiction.