

APPENDIX VI
SACD-ACTIVITIES OBSERVATION INSTRUMENT

A. Observation Form

Citation: SACD-Activities workgroup developed

Respondent: Team Leader

Items:

Spaces for which forms were completed:

Choices: Outside school, Front entrance, Front Office, Hallways, Cafeteria, Multi-purpose room, Library, Gym.

Revisions and Notes:

- **Respondent was asked to check off the spaces and number of forms completed per space.**

FORM:

LOCATION: _____ INTERVIEWER: _____ SCHOOL: _____

Check box for space observed below. Record details in LOCATION space above (e.g., Wilson Room 4, Kindergarten hallway, Gym 2). If space is a classroom, record information <i>exactly</i> as it appears on front cover.		Recognition/Awards	Violence Prevention/Peace Promo	Social & Emotional Development	Character Education	Tolerance/Diversity	Risk Prev/Health Promo	Civic & Comm Service
MODE	1 <input type="checkbox"/> Outside school 2 <input type="checkbox"/> Front entrance 3 <input type="checkbox"/> Front office 4 <input type="checkbox"/> Hallway 5 <input type="checkbox"/> Cafeteria 6 <input type="checkbox"/> Multipurpose 7 <input type="checkbox"/> Library 8 <input type="checkbox"/> Gym 0 <input type="checkbox"/> Classroom	Who	Source					
Student Work:			1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
Bulletin Board/Display Case:			1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
Posters:			1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
Banners:			1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
Recognition/Awards:		1 <input type="checkbox"/> Individual 2 <input type="checkbox"/> Group/Class 3 <input type="checkbox"/> School 1 <input type="checkbox"/> Internal 2 <input type="checkbox"/> External	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
Other (DESCRIBE IN DETAIL)			1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
Behavior Management		1 <input type="checkbox"/> Reward 3 <input type="checkbox"/> Both 2 <input type="checkbox"/> Consequences	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
Books on SACD (Stated Theme)			1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
Mission/Vision/Motto on SACD			1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>

Rules posted (school, hallway, classroom, etc) 1 Yes 0 No
 Student desks arranged for cooperative learning 1 Yes 0 No Not Applicable

If rules posted: Do they include SACD themes? 1 Yes 0 No
 Presence of graffiti, trash or vandalism 1 A lot 2 A little None

Revisions and Notes:

- Portions of this part of the questionnaire have been removed to fit on this page.

B. School Atmosphere

Citation: SACD-Activities workgroup developed

Respondent: Team Leader

Items:

Now that you have completed your walk-through observation of this school, please answer the following questions. These are summary evaluations based on your general impression of the physical environment of the school.

1. How welcoming (warm, friendly) does the school appear to be?
 - 0: Not welcoming
 - 1: A little welcoming
 - 2: Somewhat welcoming
 - 3: Welcoming
 - 4: Very welcoming
2. How clean and well-kept does the school appear to be?
 - 0: Not clean
 - 1: A little clean
 - 2: Somewhat clean
 - 3: Clean
 - 4: Very clean
3. How safe does the school appear to be?
 - 0: Not safe
 - 1: A little safe
 - 2: Somewhat safe
 - 3: Safe
 - 4: Very safe
4. How clearly does this school represent a focus on social and character development?
 - 0: Not at all
 - 1: A little
 - 2: Somewhat
 - 3: A lot
 - 4: Very much
5. How consistent were posted rules throughout the school?
 - 0: Not at all
 - 1: Not consistent at all
 - 2: Somewhat consistent
 - 3: Very consistent
 - 4: Extremely consistent

Revisions and Notes: