

Passenger Origin Destination Survey Operating and Ticketed Carrier Reporting New Fare Basis Codes and Record Layout

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This Accounting and Reporting Directives is a reminder to large certificated air carriers to (1) report the ticketed carrier (carrier of record on the coupon) and the operating carrier, when filing the Passenger Origin-Destination Survey (Survey), (2) use the new fare code designations, and (3) use the new record layout. These changes were made mandatory by a final rule published in the Federal Register on August 13, 1997 (62 FR 43276). On or about August 20, 1997, all participating air carriers were sent copies of the final rule, which becomes effective on January 1, 1998. The initial submission under the new regulations will be for the first quarter 1998, which is due at DOT by May 15, 1998.

Under code-share agreements, two or more carriers ally to provide service with each party receiving economic benefits. Since more than one carrier may be involved with the service over a given flight stage, we are requiring submitters of the Survey to identify both the ticketed carrier and the operating carrier for each flight stage. When there is only one carrier involved in a service (noncode-share flight), that carrier's code should be reported for both the ticketed and the operating carrier.

Downline Code-Share Reporting

The reporting carrier is required to identify ticketed and operating carriers for ALL segments in which it participates in a code-share agreement. Carriers are not required to identify code-share arrangements in which they are not involved. This relieves the reporting carrier from the potentially substantial burden of reporting third-party downline code-share arrangements. In such situations, the reporting carrier may not have the information necessary to comply with such a requirement. Therefore, in the case of third party code-share arrangements, the reporting carrier would report the code of the ticketed carrier as both the ticketed and operating carrier. Please refer to Attachment A for specific reporting examples of various code- share arrangements.

Which Carrier Is Responsible For Reporting?

The first operating carrier, that is a participant in the Survey, is responsible for submitting the applicable Survey data. Since the operating carrier generally performs the passenger ticket lift at the gate, it should have the necessary information for Survey reporting.

How Do I Report A Code-Share Partner That Does Not Have An Official Airline Code?

There are some instances where the operating carrier does not have its own carrier code. However, it is still necessary to identify both the operating and ticketed carriers. This is true even when the operating carrier is a wholly-owned subsidiary that holds its own operating authority. Attachment B is a list of carriers that do not have official two-character IATA codes. The Office of Airline Information (OAI) has assigned these carriers a two-digit numeric code for use in Survey reporting. Please inform Ms. Gloria Laury (202) 366-0923 of any code-share partners which do not have a two-digit or two-character IATA code and which are not listed in Attachment B. Carriers, which have been assigned a two-digit numeric code by OAI and subsequently acquire a two-character IATA code, should notify OAI of this fact and use the newly assigned IATA code in reporting. Each quarter, OAI will send to participating air carriers the normal Survey edit data and an updated listing of assigned two-digit numeric codes.

Honored Tickets

There are instances where a reporting carrier may honor the ticket of another carrier (noncode-share partner), and transport the passenger without re-issuing the ticket. In these cases, the reporting carrier should treat the ticket as if it had actually been re-issued and report it accordingly. If the reporting carrier reported the air carrier code on the actual ticket, it would appear that there is a code-share arrangement between the ticketed and operating carrier when, in fact, there is none.

Surface Transportation

If a passenger's itinerary includes a surface transportation leg anywhere between the first and last flight legs, the operating and ticketed carriers for the surface transportation are recorded as "_ _" and "_ _" (dash dash and dash dash).

Survey Record Layout

The Survey record layout has been modified to include the ticketed carrier. This will be less burdensome for carriers to implement than designing a new system or adding an ad hoc requirement to report the ticketed carrier. To accommodate the two positions needed for the ticketed carrier code, the following changes are made in the record layout (See Attachment C).

1) The two positions needed to record the ticketed carrier code will be obtained by using the space of the old one-position "Stopover" code, which is no longer reported, and by reducing the "Fare Basis" code to a one position alpha field.

2) The fare basis codes are recorded as follows:

Reporting Code	Fare Category Description
F	Unrestricted First Class
G (new)	Restricted First Class
C	Unrestricted Business Class
D (new)	Restricted Business Class
Y	Unrestricted Coach/Economy Class
X (new)	Restricted Coach/Economy Class

Magnetic Tape Instructions

All tapes are to be written using the standard IBM Extended Binary Coded Decimal Interchange Code (EBCDIC). The recording density should be 6250 B.P.I. All tapes will contain Standard IBM volume header, and trailer records. External labels will contain the carrier code, name, the report date, file identification, and an address for returning the tape.

Transmittal Letter

The O&D Survey tape shall be accompanied by a transmittal letter which shows the number of records reported, the total number of passengers contained in the report, name of point of contact and phone number.

Floppy Diskette Submissions

The final rule prescribes a 200 position format with standard lengths of fields for submission of personal computer (PC) generated Survey reports. The field descriptions and field lengths are identical to the fields prescribed for magnetic tape/cartridge submissions (see Attachment C). Submitters may separate fields by using commas or tabs (comma delimited ASCII or tab delimited ASCII format).

If you have any questions on the record layout, please call Charles Bradford in care of this office at (202) 366-4376.

Don Bright [(202) 366-43733 can answer other questions concerning the Survey.

This directive is issued under authority delegated in 14 CFR 385.19(b).



Timothy E. Carmody
Director

Attachments

Attachment A

Examples of How to Report Various Code-Share Arrangements

A. Single segment itineraries

1. U.S. participating carrier (BB) operates under a foreign carrier's code (FO).

O&D reporting - BB

Operating carrier - BB

Ticketed carrier - FO

2. Nonparticipating commuter (NP) operates under its wholly-owned parent's (participating carrier) (BB) code.

O&D reporting - none (No U.S. participating carrier operated a flight segment)

Operating carrier - NP

Ticketed carrier - BB

3. Foreign carrier (FO) operates under U.S. carrier code (BB).

O&D reporting - none (No U.S. participating carrier operated a flight segment)

Operating carrier - FO

Ticketed carrier - BB

4. A nonparticipating U.S. carrier (NP) operates under a U.S. participating carrier's (BB) code.

O&D reporting - none (No U.S. participating carrier operated a flight segment)

Operating carrier - NP

Ticketed carrier - BB

5. U.S. participating air carrier (AB) operates under U.S. participating carrier's (XY) code.

O&D reporting - AB.

Operating carrier - AB

Ticketed carrier - XY

B. Multi segment itineraries

1. Foreign carrier (FO) operates under U.S. carrier code (BB) then the passenger interlines with US carrier (BB).

O&D reporting - BB (operated the second segment)

First Segment

Operating carrier - FO

Ticketed carrier - BB

Second Segment

Operating carrier - BB
Ticketed carrier - BB

2. U.S. carrier (BB) operates under foreign carrier's code (FO) and the passenger interlines with the foreign carrier. **O&D reporting - BB (operated first segment)**

First Segment

Operating carrier - BB

Ticketed carrier - FO

Second Segment

Operating carrier - FO

Ticketed carrier - FO

3. Nonparticipating Union Express (NP) operates under Union's code (BB) and the passenger interlines with BB. Union is a participating carrier and owns Union Express.

O&D reporting - BB (operated second segment)

First Segment

Operating carrier - NP (wholly owned subsidiary must be identified)

Ticketed carrier - BB

Second Segment

Operating carrier - BB

Ticketed carrier - BB

4. U.S. participating carrier (BB) operates under U.S. participating air carrier (XY) code and the passenger interlines with XY.

O&D reporting - BB

First Segment

Operating carrier - BB

Ticketed carrier - XY

Second Segment

Operating Carrier - XY

Ticketed Carrier - XY

C. Multi segment itineraries with interlines

1. Foreign air carrier (FO) operates under U.S. participating carrier's code (BB) and then the passenger interlines with U.S. participating carrier XY.

O&D reporting - XY (However, this ticket probably would not be reported if XY did not realize it was the first participating carrier to operate)

First Segment

Operating carrier - FO

Ticketed carrier - BB

Second Segment

Operating carrier - XY

Ticketed carrier - XY

2. Foreign carrier (FO) operates under U.S. participating carrier's code (BB), passenger interlines to a BB operated flight and then interlines with participating carrier XY.

O&D reporting - BB (operated second segment)

First Segment

Operating carrier - FO

Ticketed carrier - BB

Second Segment

Operating carrier - BB

Ticketed carrier - BB

Third Segment

Operating carrier - XY

Ticketed carrier - XY

3. U.S. carrier (BB) operates under foreign carrier's (FO) code, the passenger interlines to the foreign carrier then to another U.S. air carrier (XY).

O&D reporting - BB (BB operated first segment; there may be double reporting, if XY believed it was first operating US carrier)

First Segment

Operating carrier - BB

Ticketed carrier - FO

Second Segment

Operating carrier - FO

Ticketed carrier - FO

Third Segment

Operating carrier - XY

Ticketed carrier - XY

4. Nonparticipating U.S. air carrier (NP) operates under a U.S. participating air carrier's code (BB) and the passenger interlines with BB and then with XY.

O&D reporting - BB (BB operated second segment)

First Segment

Operating carrier - NP

Ticketed carrier - BB

Second Segment

Operating carrier - BB

Ticketed carrier - BB

Third Segment

Operating carrier - XY

Ticketed carrier - XY

5. Nonparticipating U.S. air carrier (NP) operates under a U.S. participating air carrier's code (BB) and the passenger interlines with U.S. participating carrier XY

O&D reporting - XY (However, this ticket probably would not be reported if XY did not realize it was the first participating carrier to operate)

First Segment

Operating carrier - NP

Ticketed carrier - BB
Second Segment
Operating carrier - XY
Ticketed carrier - XY

6. U.S. participating carrier (BB) operates the first segment; the passenger then interlines on a code-share between AB and XY

O&D reporting - BB (If BB did not know AB operated second segment it would report XY for both operating and ticketed carriers)

First Segment
Operating carrier - BB
Ticketed carrier - BB
Second Segment
Operating Carrier - AB
Ticketed Carrier - XY

7. United Airlines code-shares and interlines with Air Canada. Air Canada operates the second leg and Air Canada's subsidiary carrier (J3) operates the third leg of the passenger's itinerary. United Airlines is the ticketed carrier for all three legs.

O&D reporting - UA

First Segment
Operating carrier - UA
Ticketed carrier - UA
Second Segment
Operating carrier - AC
Ticketed carrier - UA
Third Segment
Operating carrier - J3
Ticketed carrier - UA

Attachment B

Identity of Carrier Codes

Reporting carriers are required to identify the actual carrier entity operating the aircraft in each coupon in the itinerary where they are a party to a code-share arrangement. Carriers should be aware of the fact that numerous air carriers operating under code-sharing arrangements do not have two-character carrier designations that are readily apparent from easily referenced sources. Reporting carriers are directed to establish the official two-character carrier designator from the IATA or contact the Office of Airline Information at (202) 366-0923 or (202) 366-0221.

DOT Assigned Numeric Carrier Codes (for O&D Reporting Purposes Only)

There are a limited number of air carriers operating with out an official IATA two-character carrier designator. The Office of Airline Information has identified as many of

the air carriers within the United States and Canadian carriers with trans-border flights that are operating without IATA two-character carrier designators. For the purposes of reporting the operating carrier identity in the Origin and Destination Survey, the OAI has assigned carrier designators for carriers without IATA codes.

NOTE: Should a two-character IATA code be assigned to any of the carriers listed below, use the IATA code rather than the DOT assigned code, and please notify Ms. Gloria Laury on (202) 366-0923. Also, please notify Ms. Laury of any code-share operations with carriers that do not have IATA codes and that are not listed below.

Carrier Name	DOT Assigned O&D code
Astral Aviation/Skyways	11
Allegheny Airlines d/b/a USAirways Express	12
Chautauqua Airlines d/b/a USAirways Express	13
Commutair d/b/a USAirways Express	14
Nantucket Airlines	15
PSA d/b/a USAirways Express	16
Piedmont Airlines d/b/a USAirways Express	17
Canadian Regional Airlines (Includes operations by Ontario Express and Inter-Canadian Airlines, Ltd. under code-share agreement with Canadian Airlines Int'l)	98

Attachment C

Origin Destination Survey Record Layout including Special Reporting Item

Field Number	Data Item	Location of Data
1.	PASSENGER COUNT	1-6
2.	1ST AIRPORT CODE	7-9
3.	1ST OPERATING CARRIER	10-11
4.	1ST TICKETED CARRIER	12-13
5.	FARE BASIS CODE	14
6.	2ND AIRPORT CODE	15-17
7.	2ND OPERATING CARRIER	18-19
8.	2ND TICKETED CARRIER	20-21

9.	FARE BASIS CODE	22
10.	3RD AIRPORT CODE	23-25
11.	3RD OPERATING CARRIER	26-27
12.	3RD TICKETED CARRIER	28-29
13.	FARE BASIS CODE	30
14.	4TH AIRPORT CODE	31-33
15.	4TH OPERATING CARRIER	34-35
16.	4TH TICKETED CARRIER	36-37
17.	FARE BASIS CODE	38
18.	5TH AIRPORT CODE	39-41
19.	5TH OPERATING CARRIER	42-43
20.	5TH TICKETED CARRIER	44-45
21.	FARE BASIS CODE	46
22.	6TH AIRPORT CODE	47-49
23.	6TH OPERATING CARRIER	50-51
24.	6TH TICKETED CARRIER	52-53
25.	FARE BASIS CODE	54
26.	7TH AIRPORT CODE	55-57
27.	7TH OPERATING CARRIER	58-59
28.	7TH TICKETED CARRIER	60-61
29.	FARE BASIS CODE	62
30.	8TH AIRPORT CODE	63-65
31.	8TH OPERATING CARRIER	66-67
32.	8TH TICKETED CARRIER	68-69
33.	FARE BASIS CODE	70
34.	9TH AIRPORT CODE	71-73
35.	9TH OPERATING CARRIER	74-75
36.	9TH TICKETED CARRIER	76-77
37.	FARE BASIS CODE	78
38.	10TH AIRPORT CODE	79-81

39.	10TH OPERATING CARRIER	82-83
40.	10TH TICKETED CARRIER	84-85
41.	FARE BASIS CODE	86
42.	11TH AIRPORT CODE	87-89
43.	11TH OPERATING CARRIER	90-91
44.	11TH TICKETED CARRIER	92-93
45.	FARE BASIS CODE	94
46.	12TH AIRPORT CODE	95-97
47.	12TH OPERATING CARRIER	98-99
48.	12TH TICKETED CARRIER	100-101
49.	FARE BASIS CODE	102
50.	13TH AIRPORT CODE	103-105
51.	13TH OPERATING CARRIER	106-107
52.	13TH TICKETED CARRIER	108-109
53.	FARE BASIS CODE	110
54.	14TH AIRPORT CODE	111-113
55.	14TH OPERATING CARRIER	114-115
56.	14TH TICKETED CARRIER	116-117
57.	FARE BASIS CODE	118
58.	15TH AIRPORT CODE	119-121
59.	15TH OPERATING CARRIER	122-123
60.	15TH TICKETED CARRIER	124-125
61.	FARE BASIS CODE	126
62.	16TH AIRPORT CODE	127-129
63.	16TH OPERATING CARRIER	130-131
64.	16TH TICKETED CARRIER	132-133
65.	FARE BASIS CODE	134
66.	17TH AIRPORT CODE	135-137
67.	17TH OPERATING CARRIER	138-139
68.	17TH TICKETED CARRIER	140-141

69.	FARE BASIS CODE	142
70.	18TH AIRPORT CODE	143-145
71.	18TH OPERATING CARRIER	146-147
72.	18TH TICKETED CARRIER	148-149
73.	FARE BASIS CODE	150
74.	19TH AIRPORT CODE	151-153
75.	19TH OPERATING CARRIER	154-155
76.	19TH TICKETED CARRIER	156-157
77.	FARE BASIS CODE	158
78.	20TH AIRPORT CODE	159-161
79.	20TH OPERATING CARRIER	162-163
80.	20TH TICKETED CARRIER	164-165
81.	FARE BASIS CODE	166
82.	21ST AIRPORT CODE	167-169
83.	21ST OPERATING CARRIER	170-171
84.	21ST TICKETED CARRIER	172-173
85.	FARE BASIS CODE	174
86.	22ND AIRPORT CODE	175-177
87.	22ND OPERATING CARRIER	178-179
88.	22ND TICKETED CARRIER	180-181
89.	FARE BASIS CODE	182
90.	23RD AIRPORT CODE	183-185
91.	23RD OPERATING CARRIER	186-187
92.	23RD TICKETED CARRIER	188-189
94.	FARE BASIS CODE	190
93.	24TH AIRPORT CODE	191-193
94.	BLANK	194-195
95.	US VALUE OF TICKET IN \$	196-200