## Introduction to Survey One: NLG Project and Collection Information

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Survey One has been designed to collect information to help us to begin work on a collection registry of IMLS NLG-related digital content and to assess technical readiness of NLG projects to potentially participate in an item level metadata repository. All NLG projects with associated digital content funded since 1998 have been asked to complete this survey.

As part of our IMLS NLG project, the University of Illinois at Urbana-Champaign will be creating a search and discovery tool for learning about digital collections developed or created through the IMLS NLG program. We will be creating descriptive records describing NLG projects and their collections using information provided to us by IMLS and by NLG projects and information which is publicly accessible, such as descriptive information on NLG project Web sites. We want to make this collection registry a useful tool for both the public and NLG projects. In particular, an aim of this registry will be to make it easier for end users and digital library researchers to learn about NLG created collections.

In Parts A and B of the survey we ask you to provide basic information about your NLG project and collection(s). This information will be used to create an initial record for your project in our collection registry. Once the basic information has been entered in the collection registry you will have an ongoing opportunity to update and provide more detailed information about your collection, including sub-collections, and add richer descriptive information. The IMLS plans to provide public access to this collection registry from their Web site once the collection registry has been tested and thoroughly reviewed. During the testing phase, only IMLS, researchers at the University of Illinois, and participating NLG projects will have access to the registry.

Part C of the survey is designed to help us assess the technical capabilities of NLG projects in preparation for creation of an item level metadata repository. Providing this information now in no way obligates you to provide item level metadata for the repository.

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Project specific information collected through this survey will be used for basic descriptive purposes in the collection registry as described above. All other information collected in the NLG Project and Collection Information Survey is for internal project and IMLS use only and will not be released publicly. Publications resulting from the research will present aggregate data and will not link specific facts or practices to your organization.

We expect the survey to take approximately 30 minutes to complete.

This informed consent statement has been approved by the University of Illinois Institutional Review Board. You are encouraged to print a copy of this statement for your records.

If you have questions, please don't hesitate to contact the IMLS DCC project coordinator, Amy Jackson (e-mail: <a href="mailto:amyjacks@uiuc.edu">amyjacks@uiuc.edu</a>, voice: 217-244-7809).

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