

Section of Regulation		Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
REPORTING REQUIREMENTS - NO FORMS									
4284.102 (c)	Identity of Interest Statement	written	700	1	700	0.25	175	\$25	\$4,375
4284.106 (d) / 4284.126 (e)	Applicant Eligibility Certification	written	700	1	700	0.5	350	\$25	\$8,750
4284.116/ 4284.144 (g)	Small Business Eligibility Certification	written	400	1	400	0.5	200	\$25	\$5,000
4284.126 (b)	Intergovernmental Comments	written	400	1	400	5	2000	\$25	\$50,000
4284.126 (c)	Evidence of legal existence	written	700	1	700	8	5600	\$100	\$560,000
4284.126 (f)	Financial Statements	written	700	1	700	4	2800	\$50	\$140,000
4284.126 (g)	Preliminary Engineering Report (construction only)	written	150	1	150	6	900	\$80	\$72,000
4284.126 (h)	Scope of Work	written	550	1	550	30	16500	\$25	\$412,500
4284.128	Documented information for scoring criteria	written	700	1	700	4	2800	\$25	\$70,000
4284.135	Civil Rights data collection	written	400	1	400	12	4800	\$25	\$120,000
4284.139 (g)	Evidence of nonprofit entity or other tax-exempt organization	written	10	1	10	1	10	\$25	\$250
4284.143 (b)	Official plans and specs (construction only)	written	75	1	75	2	150	\$80	\$12,000
4284.143 (d)	Appraisal	written	75	1	75	4	300	\$50	\$15,000
4284.143 (f)	Evidence of supplemental funding	written	400	1	400	8	3200	\$25	\$80,000
4284.143 (g) / 4284.143 (i)	Evidence of commitment (small business/adult student/jobs)	written	400	1	400	8	3200	\$25	\$80,000
4284.143 (j)	Evidence of project plan	written	300	1	300	1	300	\$25	\$7,500
4284.144 (l)	Revolving loan fund work plan	written	150	1	150	40	6000	\$25	\$150,000
4284.167 (a)	Project Performance Report	written	300	1	300	4	1200	\$25	\$30,000
4284.167 (c)	Audit Report	written	50	1	50	8	400	\$50	\$20,000
4284.184 (c)	Control Agreement	written	100	1	100	1.5	150	\$25	\$3,750
4284.184 (h)(1) & (2)	Narrative on ultimate recipient loan	written	100	1	100	8	800	\$25	\$20,000
REPORTING REQUIREMENTS - FORMS									
4284.153	RBEG Grant Agreement	RD 4284-1	400	1	400	0.5	200	\$25	\$5,000
RECORD KEEPING REQUIREMENTS									
4284.173	Record Retention	records	400	on occasion	400	3	1,200	\$25	\$30,000
Totals					8,160		53,235		\$1,896,125

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REPORTING REQUIREMENTS - FORMS APPROVED UNDER OTHER OMB NUMBERS									
4284.125	Application for Federal Assistance (Preapplication)	SF 424 (4040-0004)	700	1	700	1	700		
4284.126 (a)	Application for Federal Assistance (Application)	SF 424 (4040-0004)	400	1	400	1	400		
4284.126 (a)	Budget Information - Non-construction Programs	SF 424A (4040-0006)	325	1	325	3	975		
4284.126 (a)	Assurances - Non-construction Programs	SF 424B (4040-0040)	325	1	325	0.25	81		
4284.126 (a)	Budget Information - Construction Programs	SF 424C (4040-0008)	75	1	75	3	225		
4284.126 (a)	Assurances - Construction Programs	SF 424D (4040-0009)	75	1	75	0.25	19		
4284.126 (d) / 4284.184 (h)(5)	Request for Environmental Information	RD 1940-20 (0575-0094)	600	1	600	6	3600		
4284.143 (p)	Disclosure of Lobbying Activities (over \$100,000)	SF LLL (0348-0046)	10	1	10	0.16	2		
4284.143 (k)	Equal Opportunity Agreement	RD 400-1 (0575-0018)	75	1	75	0.16	12		
4284.143 (l)	Assurance Agreement	RD 400-4 (0575-0018)	400	1	400	0.25	100		
4284.152	Letter of Intent	RD 1942-46 (0575-0015)	400	1	400	1	400		
4284.158 (a)	Request for Advance or Reimbursement	SF 270 (0348-0006)	325	6	1950	1	1950		
4284.158 (a)	Outlay Report and Request for Reimbursement for Const. Projects	SF 271 (0348-0004)	75	6	450	1	450		
4284.167 (b)(1)	Financial Status Reports	SF 269 (0348-0039) or SF 269 A (0348-0038)	400	4	1600	1	1600		
4284.167 (b)(2)	Reporting of IRP/RDLF Lending Activity	RD 1951-4 (0570-0015)	75	4	300	4	1200		

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REPORTING REQUIREMENTS									
4284.143 (m)	Cert. Regarding Drug-Free Workplace Req. (Grants) Alt. I - For Grantees Other Than Individuals	AD -1049	400	1	400	0.25	100		
4284.143 (n)	Certification Regarding Debarment, Suspension & Other Resp. Matters-Primary Covered Trans.	AD-1047	400	1	400	0.25	100		
4284.143 (o)	Cert. For Contracts, Grants and Loans (over \$100,000)	RD Ins. 1940-Q, Exhibit A-1	100	1	100	0.16	16		
4284.184 (h) (6)	Certification Regarding Debarment, Suspension, Ineligibility & Vol. Excl. -Lower Tiered Covered Trans.	AD-1048	200	1	200	0.25	50		