

## HUD Master Models (2007)

### **Sec 202      Section 202 Supportive Housing for the Elderly**

To provide funding for the development and operation of supportive housing for very low-income elderly persons, including the frail elderly, 62 years of age.

#### **Need Statements**

There is a lack of affordable rental housing with on-site and off-site supportive services for very-low income elderly persons, including the frail elderly, 62 years of age.

#### **Activities and Outputs**

Acquired property-Land	Properties
Acquired property-Rehabilitation	Units
Acquired property-Construction	Units
Constructed units	Units
Constructed with energy efficient standards	Units
Constructed-design incorporates universal design	Units
Constructed-design incorporates visitability standards	Units
Developed non-202 units with mixed financial resources	Units
Energy efficient appliances placed in units	Appliances
Rehabilitated	Units
Rehabilitated with energy efficient standards	Units
Rehabilitated-design incorporates universal design	Units
Rehabilitated-design incorporates visitability standards	Units
Coordinate assisted living services for the frail elderly	Services
Service coordinator to offer case management services	Services
Business opportunities-Section 3-Dollars	Dollars
Business opportunities-Section 3-Businesses	Businesses
Business opportunities-Other-Dollars	Dollars
Business opportunities-Other-Businesses	Businesses
Employment opportunities-Section 3-Persons	Persons
Employment opportunities-Section 3-Available jobs	Available jobs
Employment opportunities-Other-Persons	Persons
Employment opportunities-Available jobs	Available jobs
Training Opportunities-Section 3	Persons
Training Opportunities-Other	Persons
Other	Other

#### **Outcomes and Indicators**

Avoidance of placement into long term care facility	Persons
Obtained supported living housing-elderly and frail elderly	Persons
Reduction in placement into long term care facility	Persons
Property brought to initial closing within 18 months	Properties
Off-site services provided to residents-Persons	Persons
Off-site services provided to residents-Services	Services
On-site services provided to residents-Persons	Persons
On-site services provided to residents-Services	Services
Rental assistance	Persons
Residents linked to services-Persons	Persons
Residents linked to services-Services	Services
Business opportunities-Section 3-Dollars	Dollars

Business opportunities-Section 3-Businesses	Businesses
Business opportunities-Other-Dollars	Dollars
Business opportunities-Other-Businesses	Businesses
Employment opportunities-Section 3-Persons	Persons
Employment opportunities-Section 3-Available jobs	Available jobs
Employment opportunities-Other-Persons	Persons
Employment opportunities-Other-Available jobs	Available jobs
Training Opportunities-Section 3	Persons
Training Opportunities-Other	Persons
Other	Other

## **Measurement Tools**

<b>A. Tools to Track Outputs and Outcomes</b>
Bank accounts
Construction log
Database
Enforcement log
Financial aid log
Intake log
Interviews
Mgt. Info. System-automated
Mgt. Info. System-manual
Outcome scale(s)
Phone log
Plans
Pre-post tests
Post tests
Program specific form(s)
Questionnaire
Recruitment log
Survey
Technical assistance log
Time sheets
Other
<b>B. Where Data are Maintained</b>
Agency database
Centralized database
Individual case records
Local precinct
Public database
School
Specialized database
Tax Assessor database
Training center
Other
<b>C. Source of Data</b>
Audit report
Business licenses
Certificate of Occupancy

Code violation reports
Counseling reports
Employment records
Engineering reports
Environmental reports
Escrow accounts
Financial reports
GED certification/diploma
Health records
Inspection results
Lease agreements
Legal documents
Loan monitoring reports
Mortgage documents
Payment vouchers
Permits issued
Placements
Progress reports
Referrals
Sale documents
Site reports
Statistics
Tax assessments
Testing results
Waiting lists
Work plan reports
Other
<b>D. Frequency of Data Collection</b>
Daily
Weekly
Monthly
Quarterly
Biannually
Annually
Upon incident
Other
<b>E. Process of Collection and Reporting</b>
Computer spreadsheets
Flat file database
Manual tallies
Relational database
Statistical database
Other

**Evaluation Process – These are standard requirements that HUD will expect every program manager receiving a grant to do as part of their project management.**

- An evaluation process will be part of the on-going management of the program.
- Comparisons will be made between projected and actual numbers for both outputs and outcomes.
- Deviations from projected outputs and outcomes will be documented and explained.
- Analysis of data to determine the relationship of outputs to outcomes; what outputs produce which outcomes.

**HUD Will Use The Following Questions To Evaluate Your Program**

1. How many units were acquired?
2. How many units were constructed?
3. How many units were rehabilitated?
4. How many units were constructed with energy efficient standards?
5. How many units were rehabilitated with energy efficient standards?
6. How many units were constructed with visitability standards?
7. How many units were constructed with universal design?
8. How many units were rehabilitated with visitability standards?
9. How many units were rehabilitated with universal design?
10. How many elderly persons including the frail elderly maintained their own residence?
11. How many elderly persons including the frail elderly avoided placement into a long term care facility?
12. How many services were provided to residents?
13. How many linkages were provided to residents?
14. What is the value in dollars of linked or referred services provided by other community based organizations?

**Carter-Richmond Methodology**

The above Management Questions developed for your program are based on the Carter-Richmond Methodology<sup>1</sup>. A description of the Carter-Richmond Methodology appears in the General Section of the NOFA.

<sup>1</sup>© The Accountable Agency – How to Evaluate the Effectiveness of Public and Private Programs,” Reginald Carter, ISBN Number 9780978724924.