

**Submission for Revision of  
Federally Sponsored Collection of Information**

**The National Tobacco Control Program (NTCP)  
Chronicle Progress Reporting System**

**OCSO revisions 12/21/06**

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## ATTACHMENT 7

# REVISED SYSTEM DATA ELEMENTS AND SCREEN SHOTS

The specific changes to the NTCP Chronicle are interlaced throughout the system and are difficult to specify in every instance. The changes are proposed to more accurately reflect the activities and accomplishments of the Cooperative Agreement recipients as specified in the original Program Announcement; to reduce needless duplication of information submitted in Progress Reports; enhance the ability of recipients to accurately reflect the full body of their work; and to more accurately reflect the time burden relating to planning and reporting within the NTCP Chronicle.

No new data is being collected as a result of this proposed revision.

## **Methodological Approach**

The NTCP Chronicle is a program monitoring system that allows for states to input their program's annual action plan, consisting of outcome and process (output and infrastructure) objectives, and goal- and infrastructure-related activities; they can then modify their plan and describe progress over time. A state's annual action plan will in general contain objectives and activities addressing each of the following 11 performance measures:

1. NTCP Goal: Prevent the initiation of tobacco use among young people
2. NTCP Goal: Promote quitting among young people and adults
3. NTCP Goal: Eliminate exposure to secondhand smoke
4. NTCP Goal: Identify and eliminate the disparities related to tobacco use and its effects among different population groups
5. Infrastructure: Collaboration with Partners
6. Infrastructure: Communication & Information Exchange
7. Infrastructure: Local Grants Program
8. Infrastructure: Program Management
9. Infrastructure: Strategic Planning
10. Infrastructure: Surveillance & Evaluation
11. Infrastructure: Training & Technical Assistance

The main components of a state's plan include: A) outcome objectives, B) process (output and infrastructure) objectives, C) goal and infrastructure activities, and D) policy focus statements. Within the Chronicle states describe their annual action plan by inputting information about each of these components. There are no limits to the number of objectives or activities a state can submit as part of their annual action plan.

### **SCREEN SHOTS:** *Annual Action Plan Elements*

#### **(Screen shot # 1) - Creating an Outcome Objective**

Outcome Indicators: states first provide information on their outcome indicators. Indicators are chosen from a list of key indicators developed by OSH and published in *Key Outcome Indicators for Evaluating Comprehensive Tobacco Control Programs- May 2005* (Atlanta, GA, HHS). Outcome indicators are specific to one of three program goals and are separated into long-term, intermediate term and short-term indicators that assist states in indicating the science-based pathway to achieving distal outcomes of reduced morbidity and mortality related to tobacco use. Note that by definition each outcome indicator is both goal and term specific.

Once the state has provided an indicator for their outcome objective, for each outcome objective they create they provide:

- Data source and data collection details: states choose their data source from a drop down list and provide data collection details if necessary.
- Objective statement: States provide a description (statement) of their outcome objective. They are requested to make it SMART (specific, measurable, achievable, relevant and time bound).
- Target population (drop down list) and if necessary, target population details
- Measurement, baseline and target
- Baseline and target measurement timeframe (month and year)
- If baseline is unavailable, the state is asked to address plans for collecting baseline data

### **(Screen shot #2) - Outcome Objective Status Observation**

For each objective created, twice a year a state is asked to provide information on the status of that objective. This observation is a means of providing status on achievement of (or movement towards reaching) the objective. The observation includes:

- Status category (drop down list, choose one) - Ongoing, met, unmet, or suspended.
- Status Comments. This is an opportunity for the state to provide a qualitative comment on the status of their objective.
- Barriers statement (required by PGO if status is reported as anything except met). This would be a statement describing any barriers encountered in achieving objective.
- Proposed action statement (required by PGO). This will allow state to explain how barrier(s) will be addressed.
- Current measurement and date

### **B. Creating a Process Objective**

There are two types of process objectives, *output*, which are associated with NTCP goal activities and outcome objectives, and *infrastructure*, which are associated with infrastructure activities. They are addressed here separately as they contain slightly different data fields.

### **(Screen shot #3) - Creating an Output Objective**

For each output (process) objective created, states provide:

- Output indicator: states must create their own process-level indicators using the custom indicator tool **(Screen shot #4)**

- Data source and data collection details, if applicable
- SMART objective statement
- Target population and if necessary, target population details
- Measurement, baseline and target
- Baseline and target measurement timeframe (month and year)
- If baseline is unavailable, the state is asked to address plans for collecting baseline data
- Indication of applicable linkages. An output objective can link to other output objectives or short-term objectives. These linkages are used within the Chronicle system to indicate supporting relationships between the components. For example, an output objective linked to a short-term goal-specific outcome objective indicates that the specific output from that objective is causally presumed to contribute to the short-term outcome objective it is linked to.
- Indication of whether this objective is supported by federal funding.

#### **(Screen shot #5) - Creating an Infrastructure Objective**

- Infrastructure indicator: states must create their own process-level indicators using the custom indicator tool **(Screen shot #6)**
- Description of data source and data collection plans
- Infrastructure objective statement
- Primary and Secondary infrastructure area
- Target population and if necessary, target population details
- Measurement, baseline and target
- Baseline and target measurement timeframe (month and year)
- If baseline is unavailable, the state is asked to address plans for collecting baseline data
- Indication of applicable linkages. An infrastructure objective can only link to other infrastructure objectives.
- Indication of whether this objective is supported by federal funding.

#### **(Screen shot #7) - Process Objective Status Observation**

For each process objective, twice a year a state is asked to provide information on the status of that objective. This observation is a means of providing status on achievement of (or movement towards reaching) the objective. Process objective status is the same for both output and infrastructure process objectives. The observation includes:

- Status category (drop down list, choose one) - Ongoing, met, unmet, or suspended.
- Status Comments. This is an opportunity for the state to provide a qualitative comment on the status of their objective.
- Barriers statement (required by PGO if status is reported as anything except met). This would be a statement describing any barriers encountered in achieving objective.
- Proposed action statement (required by PGO). This will allow state to explain how barrier(s) will be addressed.
- Current measurement and date

#### **(Screen shot #8) - Creating an Activity**



States then provide activity descriptions. Activities entered into the Chronicle are defined as events or actions that help a program meet its objectives. When states provide information about their specific activities, they must select the activity type, either *NTCP Goals* or *Infrastructure*, depending on whether the activity supports NTCP output objectives or infrastructure objectives.

For each activity created, states provide:

- Activity type, either NTCP Goal or Infrastructure
- Available populations and population details
- Start date and target date for completion
- If NTCP goal activity, state must indicate the activities applicability to one or more of the following strategy areas:
  - Community Intervention and Mobilization
  - Counter Marketing
  - Policy/Environment
  - Surveillance and Evaluation
- Lead Roles, indicating both Organizations and Personnel involved in the activity
- Lead Role comments, if applicable
- Indication of applicable linkages. An activity of type *NTCP Goals* can link to multiple output objectives. An activity of type *Infrastructure* can link to multiple infrastructure objectives. These linkages are used within the Chronicle system to indicate supporting relationships between the components. For example, an activity X linked to an output objective A indicates that the activity support the output of that particular objective.

#### **(Screen shot #9) - Activity Status Observation**

For each activity, twice a year, a state can choose to provide information on the status of that activity. This observation is a means of providing status on completion of the activity. The observation includes:

- Status category (drop down list, choose one) - Ongoing, completed or suspended.
- Status Comments. This is an opportunity for the state to provide a qualitative comment on the status of their activity.

#### **(Screen shot #10) - Creating Policy Focus statement**

- For each of the four NTCP goals, states provide a brief statement of the policy outcomes (including social and environmental changes) that they expect from work on that goal. (Character limit: 1000)

#### **SCREEN SHOTS: *Interim and Annual Progress Reporting Assessment Questions***

As part of their twice-yearly progress report submissions, states also answer a set of questions that provide information related to their progress on the 11 Performance Measures as well as questions related to programmatic capacity building. These questions are open text fields.

#### **(Screen shot #11) - Executive Summary and Program Narrative**

- Provide a brief narrative that summarizes plans to address the Program Goals for the next

year, indicating major areas of future program focus. (Character limit: 1,250)

- Describe changes, within the past year, in the social, political, and/or fiscal environment in which your state's program is planned, implemented, and evaluated. Include any relevant factors you expect to influence, promote, or inhibit program planning, implementation and/or evaluation. (Character limit: 7,500)

**(Screen shot #12) - Major Accomplishments and Barriers**

- Describe 5 to 10 of your program's most significant accomplishments during the last 6 months.
- Describe barriers, unmet needs and plans to address them for infrastructure areas and NTCP goals.
- *(Optional)* Please indicate any specific requests you may have of the Office on Smoking and Health for guidance and technical assistance during the next six to twelve months

**(Screen Shots 13 and 14)** - The following questions all pertain to the 11 OSH Performance Measures which are part of the current 5-year cooperative agreement. They have a character limit of 5000. Screen shots # 13 and 14 provide representative examples of how these questions are presented.

**Program Management**

- Describe major staffing changes, including new hires and changes in roles and primary responsibilities. For each new hire, provide the name, program role, and qualifications.
- Describe progress toward enhancing the skills and knowledge of state program staff.
- Describe relationship with and involvement of the state health officer in tobacco control issues.
- Briefly describe any components of your program that are not funded by CDC but are managed or administered by CDC-funded staff.
- Describe progress toward ensuring inclusivity in planning, implementing, and evaluating all program goals, objectives and strategies.

**Strategic Planning**

- Describe progress towards developing, implementing and updating the 5-year strategic plan to include the participation of diverse partners, and the integration of other appropriate State Health Department chronic disease strategic plans.
- Describe progress toward tracking, monitoring, and reporting the health and economic burden of tobacco use, including tobacco-related disparities.
- Describe progress toward developing and implementing your program evaluation plan and how diverse stakeholders are involved. Describe evaluation report content and dissemination.

**Collaboration with Partners**

- Describe progress toward maintaining and strengthening statewide and local partnerships and coalitions including diverse partners and coalitions.

**Local Grants Program**

- Describe progress made by local grantees and coalitions toward implementing evidence-based policy interventions that support the state program objectives.

#### Training

- Describe efforts to identify and address training needs of state and local health department staff, coalitions, contractors, and partners.

#### Technical Assistance

- Describe efforts to identify and address technical assistance needs of state and local health department staff, coalitions, contractors, and partners.

#### Communication and Information Exchange

- Describe progress toward developing and implementing your stakeholder communication plan. Describe media strategies at the state and local level, including paid and earned media and media advocacy strategies.
- Describe participation in and benefits gained from information exchanges with local grantees, CDC/OSH, tobacco control program personnel in other states, and national partners.

#### Initiation

- Describe progress toward developing and implementing science-based, policy-focused strategies to prevent tobacco use among young people and strategies to eliminate tobacco-related disparities.

#### Secondhand Smoke

- Describe progress toward developing and implementing science-based, policy-focused strategies to reduce exposure to secondhand smoke and strategies to eliminate tobacco-related disparities.

#### Cessation

- Describe progress toward developing and implementing science-based, policy-focused strategies to promote cessation among adults and youth and strategies to eliminate tobacco-related disparities.

#### Disparities

- Describe progress towards using qualitative and quantitative data to identify tobacco-related disparities for each NTCP goal.
- Describe efforts to ensure diversity and inclusivity in identifying, prioritizing, and selecting each priority population and developing strategies for each NTCP goal.

END OF DATA ELEMENTS FOR OMB CLEARANCE REVISION



## **Screen shots of the NTPC Chronicle**

Note that this is a password protected test site located on an internal CDC server and is not accessible to the general public. The following Screen Shots relate the aforementioned descriptions of the NTCP Chronicle pages that are changed and are not reflective of all screens in the NTCP Chronicle.

Please contact Paul Hunting, MPH, Project Officer in the CDC Office on Smoking and Health for access information should it be desired, at 770-488-1165.

<http://apps.nccd.cdc.gov/NTCPChronicle/login.aspx>

# Screen shot #1: Creating an Outcome Objective

The screenshot shows a web browser window titled "NTCP Chronicle Project - Microsoft Internet Explorer". The browser's address bar and menu bar are visible. The application interface includes a top navigation bar with tabs for "Plan", "Budget", "Interim Progress", "Annual Progress", and "Program Resources", along with a "Log Out" button. A left sidebar contains navigation links for "Plan Views", "New Component", and "Plan Reports".

The main content area is titled "New Outcome Objective" and includes a "\* Required Information" section. This section contains several form fields:

- NTCP Goals:** A dropdown menu with options: Cessation, Disparities, Initiation, and Secondhand Smoke.
- Term Type:** A dropdown menu with options: Long-Term (LT) Outcome Objectives, Intermediate-Term (IT) Outcome Objectives, and Short-Term (ST) Outcome Objectives.
- Outcome Indicator:** A text area containing the following list:
  - 3.11.1: Prop. of adult smokers who have made a quit attempt
  - 3.11.2: Prop. of young smokers who have made a quit attempt
  - 3.11.3: Prop. of adults & young smokers having made a quit attempt using proven methods
  - 3.12.1: Amount of tobacco product excise tax
- Data Source:** A dropdown menu.
- Data Collection Details:** A text area with an "Expand" link below it.
- SMART Objective Statement:** A text area with a note "(Specific, Measurable, Achievable, Relevant, Time-bound)".
- Available Populations:** A list with checkboxes and arrows for moving items to the Selected Populations box. The list includes: Business, Coalition: Local, Coalition: State, Community organization / agency, and Contractor.
- Selected Populations:** An empty box for the selected populations.
- Population Details:** A text area.

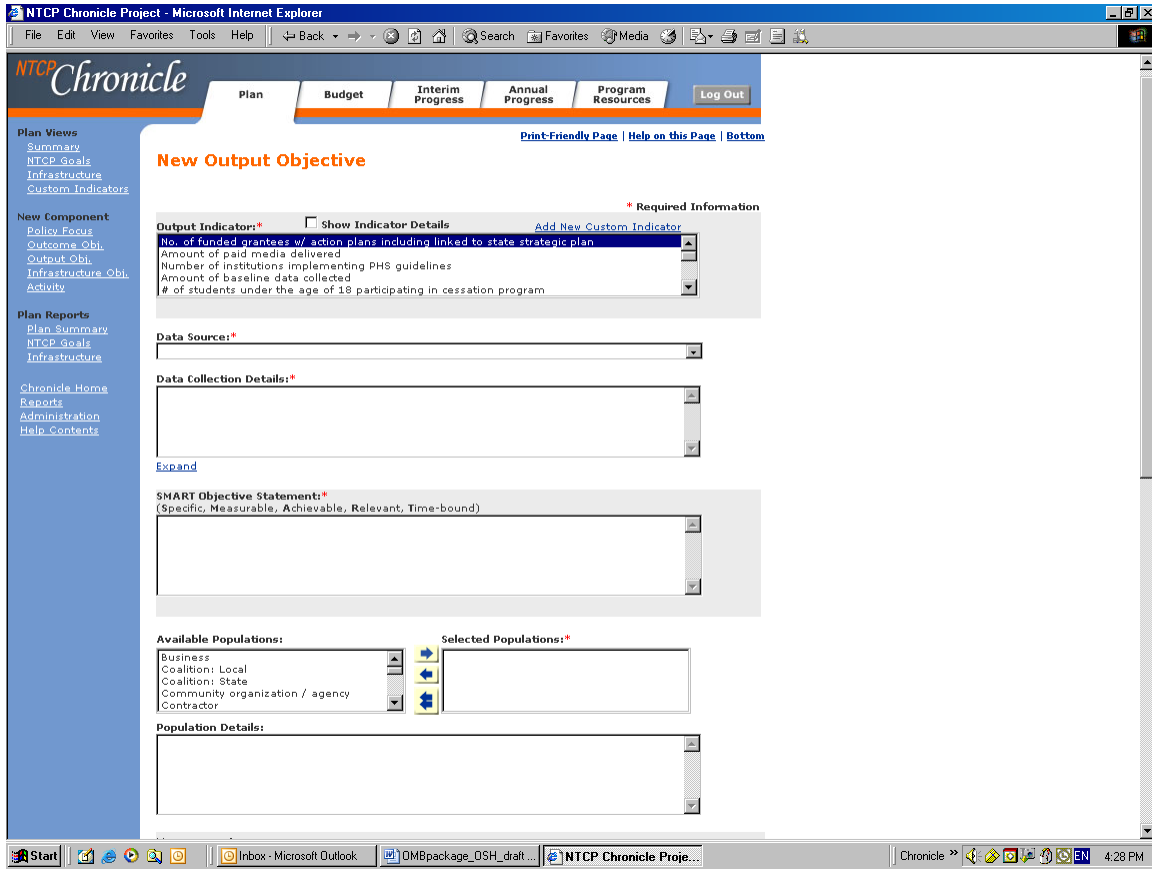
The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time "4:26 PM".

## Screen shot #2: Outcome Objective Status Observation

The screenshot shows a web browser window titled "NTCP Chronicle Project - Microsoft Internet Explorer". The page content is as follows:

- Navigation:** Plan, Budget, Interim Progress, Annual Progress, Program Resources, Log Out.
- Left Sidebar:** Requirements Summary, NTCP Goals Status Assessment, Infrastructure Status Assessment, Other Narrative Accomplishments, Interim Reports NTCP Goals Status Assessment, Infrastructure Status Assessment, Other Narrative Accomplishments, Chronicle Home Reports Administration Help Contents.
- Main Content:**
  - Objective Status Update: C-IO-0001**
  - Type:** Outcome Objective
  - Current Status:** Ongoing
  - Status Date:** 1/3/2006
  - Target Date:** 6/2010
  - Statement:** By June 2010, increase to 20% the proportion of adult smokers who have made a quit attempt using proven cessation methods (from 12% in June 2003).
  - Status:**
    - Ongoing -- Supporting activity continues.
    - Met -- Target met.
    - Unmet -- Target unmet.
    - Suspended -- Objective temporarily or permanently suspended.
  - Barriers, if any (required if status is "unmet"):** (Empty text area)
  - Actions to Address Barriers:** (Empty text area)
  - Current Measurement:**
    - Indicator:** Prop. of adult smokers who have made a quit attempt
    - # or Amount:** [ ]
    - Date:** 1 / 1998
    - Month Year
  - Status Comments:** (Empty text area)
- Taskbar:** Start button, icons for Internet Explorer, Outlook, OMBpackage\_OSH\_draft..., NTCP Chronicle Proje..., and system tray showing "Chronicle" and "4:27 PM".

### Screen shot #3: Creating an Output Objective





# Screen shot #4: Creating a Custom Output Indicator

The screenshot shows a web browser window titled "NTCP Chronicle Project - Microsoft Internet Explorer". The page content is as follows:

- Page Title:** New Custom Output Indicator
- Navigation Menu (Left):**
  - Plan Views
    - Summary
    - NTCP Goals
    - Infrastructure
    - Custom Indicators
  - New Component
    - Policy Focus
    - Outcome Obj.
    - Output Obj.
    - Infrastructure Obj.
    - Activity
  - Plan Reports
    - Plan Summary
    - NTCP Goals
    - Infrastructure
  - Chronicle Home
    - Reports
    - Administration
    - Help Contents
- Form Fields:**
  - Indicator Label:\*** (Required Information): A text input field.
  - Indicator Details:\*** (Required Information): A text area with a vertical scrollbar.
- Buttons:** "Reset" and "Save" buttons are located below the form fields.
- Footer:** "Expand" link, "Help on this Page | Bottom" link, and "Help on this Page | Top" link.

The browser's taskbar at the bottom shows the Start button, icons for Internet Explorer, Outlook, and other applications, and the system tray with the time 4:28 PM.

## Screen shot #5: Creating an Infrastructure Objective

The screenshot displays the NTCP Chronicle web application in Microsoft Internet Explorer. The browser title is "NTCP Chronicle Project - Microsoft Internet Explorer". The application interface includes a top navigation bar with tabs for "Plan", "Budget", "Interim Progress", "Annual Progress", and "Program Resources", along with a "Log Out" button. A left sidebar contains navigation links for "Plan Views", "New Component", and "Plan Reports".

The main content area is titled "New Infrastructure Objective" and features a "Print-Friendly Page | Help on this Page | Bottom" link. The form includes several sections:

- Infrastructure Indicator:** A dropdown menu with "The number of CDC sponsored workgroups, conferences, trainings, etc. staff have participated in" selected. A checkbox for "Show Indicator Details" is present, along with a link to "Add New Custom Indicator".
- Description of Data Source and/or Data Collection Plans:** A text area with an "Expand" link below it.
- Infrastructure Objective Statement:** A large text area for the objective statement.
- Primary Infrastructure Area:** A dropdown menu with "Collaboration with Partners" selected.
- Secondary Infrastructure Area:** An empty dropdown menu.
- Available Populations:** A list including "Business", "Coalition: Local", "Coalition: State", "Community organization / agency", and "Contractor".
- Selected Populations:** An empty list for selected populations.
- Population Details:** A text area for population details.
- Measurements:** A section at the bottom of the form.

The Windows taskbar at the bottom shows the Start button, taskbar icons for Outlook and other applications, and the system tray with the time "4:29 PM".

## Screen shot #6: Creating a Custom Infrastructure Indicator

The screenshot displays the NTCP Chronicle Project web application in Microsoft Internet Explorer. The browser's address bar shows the URL for the NTCP Chronicle Project. The application's navigation menu includes tabs for Plan, Budget, Interim Progress, Annual Progress, and Program Resources, along with a Log Out button. A left-hand sidebar contains various navigation links under categories like Plan Views, New Component, Plan Reports, and Chronicle Home. The main content area is titled "New Custom Infrastructure Indicator" and features a form with two required fields: "Indicator Label:" and "Indicator Details:". Below the form are "Reset" and "Save" buttons, and a "Help on this Page | Top" link. The CDC logo and the slogan "SAFER • HEALTHIER • PEOPLE" are visible in the bottom left corner of the application area. The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time 4:29 PM.

## Screen shot #7: Process (Output) Objective Status Observation

**NTCP Chronicle Project - Microsoft Internet Explorer**

File Edit View Favorites Tools Help Back Forward Stop Search Favorites Media Print

**NTCP Chronicle** Plan Budget Interim Progress Annual Progress Program Resources Log Out

Print-Friendly Page | Help on this Page | Bottom

**Objective Status Update: OO-0001**

**Type:** Output Objective

**Current Status:** Ongoing

**Status Date:** 1/3/2006

**Target Date:** 6/2006

**Statement:** By June 2006, 25 state funded grantees promoting the implementation and use of PHS guidelines within health care settings will adopt action plans that include cessation linked to the state strategic plan.

**Status:\***

Ongoing -- Supporting activity continues.  
 Met -- Target met.  
 Unmet -- Target unmet.  
 Suspended -- Objective temporarily or permanently suspended.

**Barriers, if any (required if status is "unmet"):**

[Expand](#)

**Actions to Address Barriers:**

[Expand](#)

**Current Measurement:**

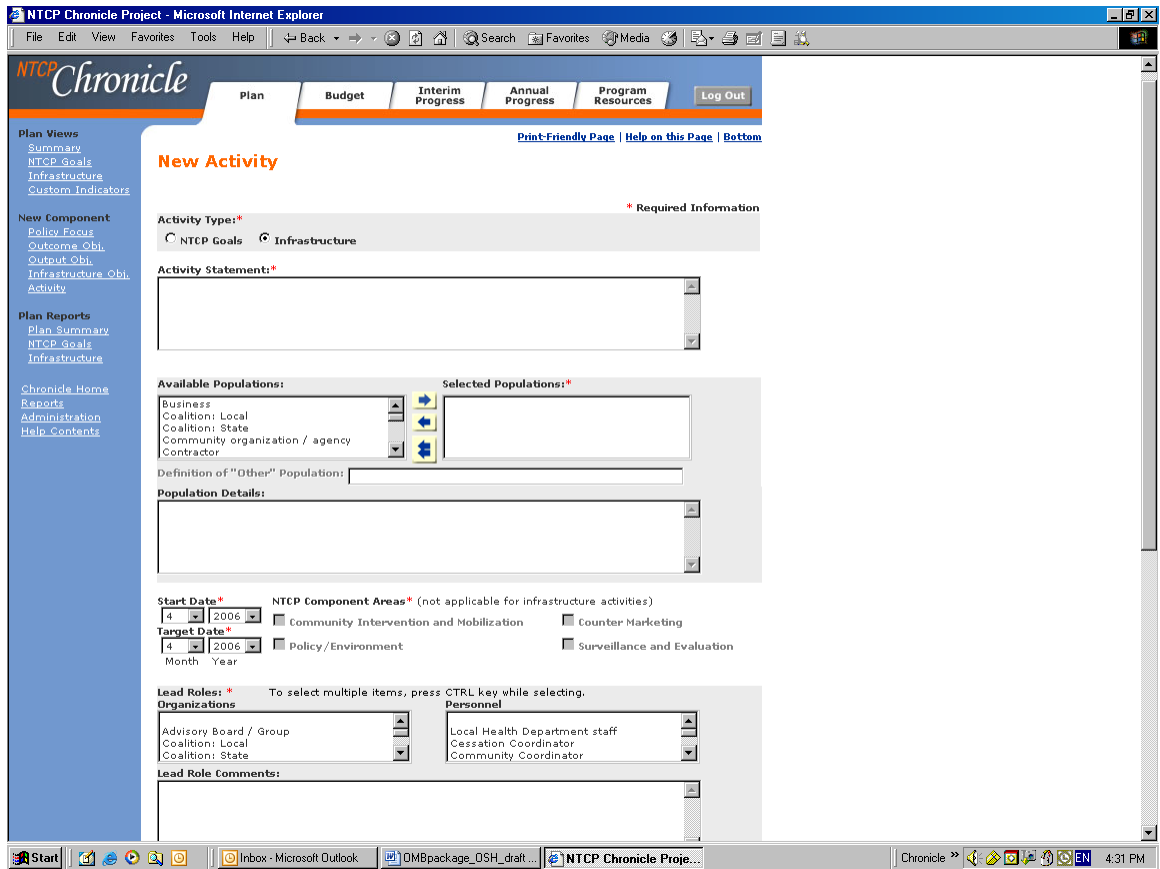
**Indicator:** Amount of paid media delivered

**# or Amount:**  **Date:** 1 1998  
 Month Year

**Status Comments: \***

Start | Inboxes - Microsoft Outlook | OMBpackage\_OSH\_draft... | NTCP Chronicle Proje... | Chronicle >> | 4:30 PM

# Screen shot #8: Creating an Activity



# Screen shot #9: Activity Status Observation

The screenshot shows a web browser window titled "NTCP Chronicle Project - Microsoft Internet Explorer". The browser's address bar and menu bar are visible at the top. The main content area of the page is titled "Activity Status Update: GA-0002".

On the left side, there is a navigation menu with the following categories and links:

- Requirements
  - Summary
- NTCP Goals
  - Status
  - Assessment
- Infrastructure
  - Status
  - Assessment
- Other
  - Narrative
  - Accomplishments
- Interim Reports
  - NTCP Goals
    - Status
    - Assessment
  - Infrastructure
    - Status
    - Assessment
  - Other
    - Narrative
    - Accomplishments
- Chronicle Home
- Reports
- Administration
- Help Contents

At the bottom of the left sidebar is the CDC logo with the tagline "SAFER • HEALTHIER • PEOPLE".

The main content area contains the following information:

- Print-Friendly Page | Help on this Page | Bottom**
- Activity Status Update: GA-0002**
- Type:** Activity (NTCP Goals)
- Current Status:** No status
- Status Date:**
- Target Date:** 6/2006
- Statement:** By June 2006, provide technical assistance to 15 grantees on how to work with healthcare provider groups to adopt cessation reimbursement and to actively promote the State Tobacco Quitline.
- Status:\*** (Dropdown menu with options: Ongoing --> Activity continues, Completed --> Activity completed, Suspended --> Activity temporarily or permanently suspended.)
- Status Comments:\*** (Text area)
- Expand** (Link)
- Edit Activity** (Button)
- Reset** (Button)
- Save** (Button)
- Print-Friendly Page | Help on this Page | Top**

The taskbar at the bottom shows the Start button, several application icons, and the system tray with the time 4:32 PM.

## Screen shot #10: Creating a Policy Focus statement

NTCP Chronicle Project - Microsoft Internet Explorer

File Edit View Favorites Tools Help Back Search Favorites Media

**NTCP Chronicle** Plan Budget Interim Progress Annual Progress Program Resources Log Out

Print-Friendly Page | Help on this Page | Bottom

**Policy Focus**

\* Required Information

For each NTCP goal, please provide a brief statement of the policy outcomes (including social and environmental changes) you expect from work on the goal. (Character limit: 1,000 per goal)

**Cessation**

[Expand](#)

**Disparities**

[Expand](#)

**Initiation**

[Expand](#)

**Secondhand Smoke**

[Expand](#)

[Reset](#) [Save](#)

Plan Views: Summary, NTCP Goals, Infrastructure, Custom Indicators

New Component: Policy Focus, Outcome Obl, Output Obl, Infrastructure Obl, Activity

Plan Reports: Plan Summary, NTCP Goals, Infrastructure

Chronicle Home, Reports, Administration, Help Contents

Start | Microsoft Outlook | OMBpackage\_OSH\_draft... | NTCP Chronicle Proje... | Chronicle >> | 4:33 PM

# Screen shot #11: Creating Executive Summary & Program Narrative statements

NTCP Chronicle Project - Microsoft Internet Explorer

File Edit View Favorites Tools Help | Back Search Favorites Media

**NTCP Chronicle** Plan Budget Interim Progress Annual Progress Program Resources Log Out

Requirements Summary [Help on this Page | Bottom](#)

NTCP Goals Status Assessment

Infrastructure Status Assessment

Other Narrative Accomplishments

Interim Reports NTCP Goals Status Assessment Infrastructure Status Assessment Other Narrative Accomplishments

Chronicle Home Reports Administration Help Contents

**Executive Summary and Program Narrative for 2005-2006**

**Executive Summary**

Provide a brief narrative that summarizes plans to address the Program Goals for the next year, indicating major areas of future program focus. (Character limit: 2,500)

[Expand](#)

**Program Narrative**

Describe changes, within the past year, in the social, political, and/or fiscal environment in which your state's program is planned, implemented, and evaluated. Include any relevant factors you expect to influence, promote, or inhibit program planning, implementation and/or evaluation. (Character limit: 7,500)

[Expand](#)

[Help on this Page | Top](#)

SAFER • HEALTHIER • PEOPLE

Start | Inbox - Microsoft Outlook | OMBpackage\_OSH\_draft... | NTCP Chronicle Proje... | Chronicle » | 4:33 PM



## Screen shot #12: Creating Major Accomplishments & Barriers statements

NTCP Chronicle Project - Microsoft Internet Explorer

File Edit View Favorites Tools Help Back Forward Stop Search Favorites Media Print

**NTCP Chronicle** Plan Budget Interim Progress Annual Progress Program Resources Log Out

Requirements Summary Help on this Page | Bottom

NTCP Goals Status Assessment

Infrastructure Status Assessment

Other Narrative Accomplishments

Interim Reports NTCP Goals Status Assessment Infrastructure Status Assessment Other Narrative Accomplishments

Chronicle Home Reports Administration Help Contents

### Interim Assessment for 2005-2006: Major Accomplishments and Barriers

Describe 5 to 10 of your program's most significant accomplishments during the last 6 months.

Expand

Describe barriers, unmet needs, and plans to address them for infrastructure areas and NTCP goals.

Expand

(Optional) Please indicate any specific request you may have of the Office on Smoking and Health for guidance and technical assistance during the next six to twelve months.

Expand

Reset Save

Start | [Icons] | Inbox - Microsoft Outlook | OMBpackage\_OSH\_draft... | NTCP Chronicle Proje... | Chronicle » | [Icons] | EN 4:33 PM

## Screen shot #13: Performance Measure Assessment Question example

NTCP Chronicle Project - Microsoft Internet Explorer

File Edit View Favorites Tools Help Back Search Favorites Media

**NTCP Chronicle** Plan Budget Interim Progress Annual Progress Program Resources Log Out

Requirements Summary  
NTCP Goals Status Assessment  
Infrastructure Status Assessment  
Other Narrative Accomplishments

Interim Reports  
NTCP Goals Status Assessment  
Infrastructure Status Assessment  
Other Narrative Accomplishments

Chronicle Home Reports Administration Help Contents

**CDC**  
SAFER HEALTHIER PEOPLE

**Interim Assessment for 2005-2006:  
Cessation** [Help on this Page | Bottom](#)

Describe progress toward developing and implementing science-based, policy-focused strategies to promote cessation among adults and youth and strategies to reduce/eliminate tobacco-related disparities.

Expand

Reset Save

[Cessation](#) | [Disparities](#) | [Initiation](#) | [Secondhand Smoke](#) [Help on this Page | Top](#)

Start | Inboxes - Microsoft Outlook | OMBpackage\_OSH\_draft... | NTCP Chronicle Proje... | Chronicle >> 4:34 PM

## Screen shot #14: Performance Measure Assessment Question example

The screenshot shows a web browser window titled "NTCP Chronicle Project - Microsoft Internet Explorer". The browser's address bar and menu bar are visible. The website header includes the "NTCP Chronicle" logo and navigation tabs for "Plan", "Budget", "Interim Progress", "Annual Progress", and "Program Resources", along with a "Log Out" button. A left-hand navigation menu lists various sections such as "Requirements Summary", "NTCP Goals Status Assessment", "Infrastructure Status Assessment", "Other Narrative Accomplishments", and "Interim Reports".

The main content area displays the title "Interim Assessment for 2005-2006: Collaboration with Partners" in orange. Below the title is a text box with the instruction: "Describe progress toward maintaining and strengthening statewide and local partnerships and coalitions including diverse partners and coalitions." The text box is currently empty. Below the text box is an "Expand" link. At the bottom of the text box area are "Reset" and "Save" buttons.

At the bottom of the page, there is a list of navigation links: "Collaboration with Partners", "Communication and Information Exchange", "Local Grants Program", "Program Management - Staff", "Program Management - General", "Strategic Planning", "Surveillance and Evaluation", "Training", and "Technical Assistance". A "Help on this Page | Top" link is also present.

The footer of the page features the CDC logo with the tagline "SAFER · HEALTHIER · PEOPLE". The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time "4:35 PM".

END OF SCREEN SHOTS

END OF ATTACHMENTS