

John W. Doe  
1234 Acre Lane  
Anytown, ST 23456



Date: December 12, 2006  
Contact Name: Revenue Officer J. Doe  
Contact Telephone Number: (111)111-1111  
Contact Address: 1111 Revenue Lane  
San Mateo, CA 93456

## Case Closed- Currently Not Collectable

Taxpayer Identification Number 36-xxxxxxx

Tax Type  
Form 941  
Form 1040

Tax Period Ending  
09-30-2003  
12-31-2003

Your IRS collection case has been temporarily closed **for the type of taxes and periods listed above** because we have determined that you do not have the ability to pay the money you owe at this time.

Although your case has been temporarily closed, you still owe the money to the IRS and your case may be re-opened in the future if your financial condition improves. Also, since you still owe money on this case, penalties and interest will continue to be added to your account and your case **will** be subject to other adjustments and refund offsets (i.e. future tax refunds may be applied to the liability). It is to your advantage to make voluntary payments towards the debt if possible to minimize additional penalties and interest.

No further action is currently required on your part at this time for this case. However, it is very important that all future tax returns are filed, and all deposits and liabilities are paid on time from this date forward.

If you have any problems or questions, please contact the Internal Revenue Service by telephone at 1-800-829-1040. For non-case related questions, you can also check on the Internal Revenue Service website at [www.irs.gov](http://www.irs.gov).