

Application for Special Enrollment Examination

The data on this form may be completed and submitted on-line, by going to www.prometric.com/irs

1a. Last name	1b. First name	1c. Middle initial
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2. Mailing address *(If outside U.S., do not abbreviate country and include province as well as postal code)*

City	State	ZIP <i>(Postal)</i> Code	Country	Province
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3a. Primary telephone number	3b. Secondary telephone number
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4. Date of birth <i>(mm-dd-yyyy)</i>	5. Preparer Tax Identification Number (PTIN) <i>(See below)</i>
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Candidates will need a Preparer Tax Identification Number (PTIN) in order to register for any exam. The reason for requiring the PTIN is for security and tracking purposes. Those candidates who do not have a PTIN should request one by completing a Form W-7P, Application For Preparer Tax Identification Number, either on-line, by mail or by fax. The on-line process is the quickest method, with the instantaneous issuance of the PTIN. To apply on-line go to www.irs.gov, click on "Tax Professionals" and then scroll down to "e-services - On-line tool for Tax Professionals". Once you have registered for e-services, follow the instructions to have a PTIN assigned. For additional information regarding requesting a PTIN and for special rules for foreign based tax candidates without a PTIN, please go to www.prometric.com/irs.

6. Optional consent for IRS to disclose enrollment information

Your mailing address is confidential. By checking the optional consent box, you are authorizing the Office of Professional Responsibility to disclose your mailing address and name to the general public, professional organizations and continuing education providers.

Optional consent *(Checking this box authorizes the Office of Professional Responsibility to disclose your mailing address and name to the general public, professional organizations and continuing education providers.)*

7. Parts of the examination signed up for

	Exam Fee	Total
Part 1	\$ 86.00	\$
Part 2	\$ 86.00	\$
Part 3	\$ 86.00	\$
Total Fee		\$

By filing this registration, you assume full responsibility for examination selection. Fees for these examinations are not refundable and not transferable. If you are unsure which examination is needed, resolve this question *before* you register. Examination fees are valid for one year from receipt at Thomson Prometric.

Fees may be paid by cashier's check, company check, money order, MasterCard or Visa. Make checks payable to Thomson Prometric. Please put your Preparer Tax Identification Number (PTIN) on the check. **Personal checks and cash are not accepted.**

To pay by credit card, please complete the information below.

Card type (Check one)

MasterCard Visa

Credit card number	Expiration date
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Cardholder name (Print/type)

Cardholder signature

Instructions for Form 2587, Application for Special Enrollment Examination

General Information

Thomson Prometric is administering the Special Enrollment Examination on behalf of the IRS. The examination is offered via computer at approximately 300 testing centers managed by Thomson Prometric. Examination candidates should go to www.prometric.com/irs for examination information, including:

- » How to register and schedule an examination
- » Payment options
- » Examination locations
- » Length of the examinations
- » Examination content outline
- » Carryover rules
- » Test center regulations, including required identification

The examination fee is \$86.00 for each part of the examination. You are not required to sign up to take all parts of the examination. The examination fee is not refundable.

Registration

There are three ways to complete this form.

1. To express register, visit our Web site at www.prometric.com/irs and complete this form on-line. This is the only way to register and schedule an examination in the same day.
2. You may register by faxing the one page form to 1-800-347-9242.
3. To register by mail, send the form to:

Thomson Prometric
Attn: IRS Enrolled Agent Registration
1260 Energy Lane St. Paul, MN 55108

Scheduling

After registering for the examination you may schedule an examination appointment by going to www.prometric.com/irs or by calling 1-800-306-3926. Please call this telephone number only after you have already registered and paid the examination fee(s).

Go to the www.prometiic.com/irs for additional information as to how to schedule an examination appointment.

Paperwork Reduction Act Notice

We ask for the information on this application to carry out the requirements of Title 31, Code of Federal Regulations, Subtitle A, Part 10, Section 10.4(a). We need the information to identify applicants for the Special Enrollment Examination. You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number.

The time needed to complete this form will vary depending on individual circumstances. The estimated average time is 6 minutes.

If you have comments concerning the accuracy of this time estimate or other suggestions, please write to the Internal Revenue Service, Tax Products Coordinating Committee, SE:W:CAR:MP:T:T:SP, 1111 Constitution Ave. NW, IR-6406, Washington, DC 20224. DO NOT send the application to this address. Instead, mail the form with your fee to Internal Revenue Service P.O. Box 894191, Los Angeles, CA 90189-4191. **Note: Send mail by courier to: Internal Revenue Service ATTN: Box 4191, C/O CITIBANK 5860 Uplander Way, Culver, CA 90230.**

Privacy Act Statement

Collection of this information is authorized by Section 330 of Title 31, United States Code, and Part 10 of the Title 31, Code of Federal Regulations. The primary use of this information is for the Office of Professional Responsibility to administer a written examination testing for special competence in tax matters. Disclosures of information may be made to Federal, state or foreign agencies if relevant for their investigations of violations of laws or regulations, for hiring and retaining an individual, or granting a security clearance, license, contract, grant or other benefit. Furnishing the information on this form is voluntary but failure to do so may result in failure to grant you enrollment.