

**PAPERWORK REDUCTION ACT SUBMISSION WORKSHEET
PART I: Information Collection Request**

This worksheet replaces the previous OMB 83-I form for Information Collection Requests (ICRs). This worksheet is intended to help ICR preparers transition between the paper 83-I system and use of the RISC/OIRA Consolidated Information System (ROCIS) ICR Module for submitting ICRs to OMB/OIRA. This form is not intended for submission to OMB. For additional guidance on completing this worksheet please consult the two OMB guidance documents: ROCIS How To Guide for Agency Users of the ICR Module and ROCIS IC Q&A, located at: <http://intranet.epa.gov/icrintra/download>. In addition, please reference OEI's ROCIS instructions at: <http://intranet.epa.gov/icrintra/download> or visit EPA's ICR webpage <http://intranet.epa.gov/icrintra/> and contact your appropriate ICR desk officer.

1) Agency/Subagency originating request: ENVIRONMENTAL PROTECTION AGENCY/OFFICE OF AIR AND RADIATION/OFFICE OF AIR QUALITY AND PLANNING STANDARDS

2) Title: Emission Guidelines For Hospital/Medical/Infectious Waste Incinerators (40 Cfr Part 60, Subpart Ce) (Proposed Rule)

3) Type of Information Collection (check one):

- New collection
- Extension of a currently approved collection
- Revision of a currently approved collection
- Nonmaterial or non-substantive change to a currently approved collection (formerly called the 83-C)

4) OMB Control Number: -20600422

5) EPA ICR Number: 1899.04

6) Type of review requested (check one):

- Regular
- Emergency – Approval Requested by:
- Delegated

(If emergency, please submit justification as a separate attachment)

7) Requested expiration date (check one):

- Three years from approval date
- Six Months from approval date (maximum for emergency)
- Other, please specify: 8/1/2009

8) Does this ICR contain surveys, censuses, or employ statistical methods?

(If Yes, please submit to OEI as a separate attachment)

- Yes
- No

9. Is a Privacy Impact Assessment required by the E-Government Act of 2002 for this ICR?

(A PIA is needed for a new, electronic collection of information.)

- Yes
- No

10. Abstract (4000 characters maximum, attach additional sheets as necessary): The information will be used by the EPA to identify HMIWI subject to the emission guidelines and ensure that the guidelines are being met. Records and reports are necessary to enable the EPA to identify facilities that may not be in compliance with the guidelines. Based on reported information, EPA will decide which facilities should be inspected and what records or units should be inspected at the facilities. The records that facilities maintain will indicate to EPA whether facility personnel are operating and maintaining the equipment properly.

11. Citations for Authorizing Statute(s):

- a. Public Law
Name of law: The Clean Air Act
Citation: Emission Guidelines Sec. 111(d), 129(b)
- b. US Code
Name of Law: _____
Citation: USC: _____
- c. Executive Order
Name/Subject of EO:
Citation EO:
- d. Statute
Name of Statute:
Citation: Stat:

12. Associated Rulemaking Information (For Rule Related ICRs Only):

Stage of Rulemaking (check one)

- | | | |
|--|--|---------------------------|
| <input checked="" type="checkbox"/> Proposed Rule | For Proposed and Interim Final Rules only: | For Final Rules only: |
| <input type="checkbox"/> Interim Final or Final Rule | RIN: 2060 – AC62 | OMB ICR Reference Number: |
| | SAN: 5071 | |
| | Federal Register Citation: | |
| | Volume Page: | |
| | Date: | |

*For a Proposed Rule, OMB will not consider an ICR complete until the Notice of Proposed Rulemaking has been published.
For ICRs associated with Interim Final or Final rules that are not significant under EO 12866, please attach a draft of the Federal Register document.*

13. Federal Register Notices & Comments (For Non-Rule Related and Renewal ICRs Only):

Federal Register Citation:

60-day Notice: Volume: Page number: Publication Date: / /
(30-day Notice: Volume: Page number: Publication Date / /)

Did the Agency receive public comments on this ICR? Yes No

Unless submitted as an Emergency ICR or Associated with a Rulemaking, OMB will not consider an ICR complete until the 30-day notice has been published. The second notice will be published following OEI review and approval of the ICR. OEI will enter this information in ROCIS.

14. Annual Cost to Federal Government:

\$608,392.00

15. Agency Contact:

Name: Mary Johnson
Phone: 919.541.5025
E-mail: johnson.mary@epa.gov

16. Change in Burden:

A. Program Change Due to a New Statute

If change in burden is a **Program Change Due to a New Statute**, identify the citation for the new statutory requirements:

- a. Public Law
Name of law:
Citation: Sec.

- b. US Code
Name of Law: _____
Citation: USC: _

- c. Executive Order
Name/Subject of EO:
Citation EO:

- d. Statute
Name of Statute:
Citation: Stat:

B. Program Change Due to Agency Discretion

If change in burden is a **DECREASE** because of a **Program Change** due to **Agency Discretion**, please categorize the decrease (*select one*):

- Cutting Redundancy
- Using Information Technology
- Changing Regulations
- Changing Forms
- Miscellaneous Actions

If change in burden is a **INCREASE** because of a **Program Change** due to **Agency Discretion**, please categorize the increase (*select one*):

- Changing Regulations
- Miscellaneous Actions

C. Explanation of Change in Burden

Explain the reasons for any program changes or adjustments reported; that is, provide a short statement addressing how the reduction in burden was achieved or why the increase in burden occurred. (If you need more space, provide a short summary here and elaborate in the Supporting

Statement.)

The reduction in burden occurred from the proposal of revised emission guidelines and reductions in the applicable burden items and hours. The ongoing recordkeeping requirements for co-fired combustors and incinerators burning only pathological, low-level radioactive, and/or chemotherapeutic waste have been omitted. The burden estimate associated with records of monitoring equipment operation and maintenance (O&M) has also been reduced based on average O&M estimates for existing sources.

PAPERWORK REDUCTION ACT SUBMISSION WORKSHEET
Part III: Information Collection Request Completeness Check

Complete this checklist prior to submitting the information collection package to the Clearance Officer. The Clearance Officer will use the information contained in this checklist, along with other information, to certify the information collection prior to submission to OMB.

The supporting statement (*check all that apply*):

- a. Identifies the statute or regulation authorizing the collection of the information
- b. Describes efforts taken to avoid the collection of similar information already available, or collected under a different information collection
- c. Describes, if applicable, methods to minimize the burden on small businesses or other small entities
- d. Is written using plain English, and all terminology used is unambiguous and understandable to those required to respond to the collection
- e. Indicates how long records specified in the collection are to be maintained by persons required to maintain the records
- f. Has dedicated resources to ensure the proper use and processing of the information being collected to enhance (as appropriate) the value of the information to agencies and the public.
- g. Indicates the use of a statistical survey method (if applicable) that produces valid and reliable results while minimizing undue burden.
- h. Describes the intended use of information technology to reduce burden and where possible avoid unnecessary system and technology costs.

PAPERWORK REDUCTION ACT SUBMISSION WORKSHEET
Part IV: Certification

Certification for Paperwork Reduction Act Submissions

On behalf of this Federal agency, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9.

NOTE: The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320.8(b)(3), appear at the end of the instructions. The certification is to be made with reference to those regulatory provisions as set forth in the instructions.

The following is a summary of the topics, regarding the proposed collection of information, that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It uses plain, coherent, and unambiguous terminology that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention periods for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3):
 - (i) Why the information is being collected;
 - (ii) Use of information;
 - (iii) Burden estimate;
 - (iv) Nature of response (voluntary, required for a benefit, or mandatory);
 - (v) Nature and extent of confidentiality; and
 - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected (see note in Item 19 of the instructions);
- (i) It uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

Signature of Program Official

Date

5 CFR 1320.9 reads "As part of the agency submission to OMB of a proposed collection of information, the agency (through the head of the agency, the Senior Official or their designee) shall certify (and provide a record supporting such certification) that the proposed collection of information --

"(a) is necessary for the proper performance of the functions of the agency, including that the information to be collected will have practical utility;

"(b) is not unnecessarily duplicative of information otherwise reasonably accessible to the agency;

"(c) reduces to the extent practicable and appropriate the burden on persons who shall provide information to or for the agency, including with respect to small entities, as defined in the Regulatory Flexibility Act 5 U.S.C § 601(6)), the use of such techniques as:

- "(1) establishing differing compliance or reporting requirements or timetables that take into account the resources available to those who are to respond;
- "(2) the clarification, consolidation, or simplification of compliance and reporting requirements; or collection of information, or any part thereof;
- "(3) an exemption from coverage of the collection of information, or any part thereof;

"(d) is written using plain, coherent, and unambiguous terminology and is understandable to those who are to respond;

"(e) is to be implemented in ways consistent and compatible, to the maximum extent practicable, with the existing reporting and recordkeeping practices of those who are to respond;

"(f) indicates for each recordkeeping requirement the length of time persons are required to maintain the records specified;

"(g) informs potential respondents of the information called for under § 1320.8(b)(3); [see below]

"(h) has been developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected, including the processing of the information in a manner which shall enhance, where appropriate, the utility of the information to agencies and the public;

"(i) uses effective and efficient statistical survey methodology appropriate to the purpose for which the information is to be collected; and

"(j) to the maximum extent practicable, uses appropriate information technology to reduce burden and improve data quality, agency efficiency and responsiveness to the public."

NOTE: 5 CFR 1320.8(b)(3) requires that each collection of information:

"(3) informs and provides reasonable notice to the potential persons to whom the collection of information is addressed of:

- "(i) the reasons the information is planned to be and/or has been used to further the proper performance of the functions of the agency;
- "(ii) the way such information is planned to be and/or has been used to further the proper performance of the functions of the agency;
- "(iii) an estimate, to the extent practicable, of the average burden of the collection (together with a request that the public direct to the agency any comments concerning the accuracy of this burden estimate and any suggestions for reducing this burden);
- "(iv) whether responses to the collection of information are voluntary, required to obtain or retain a benefit (citing authority), or mandatory (citing authority);
- "(v) the nature and extent of confidentiality to be provided, if any (citing authority); and
- "(vi) the fact that any agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number."