

## SUPPORTING STATEMENT

### A. Justification

1. All persons interested in entering the U.S. Navy/U.S. Navy Reserve in a commissioned status must provide various personal data in order for a Selection Board to determine their qualifications for naval service and for specific fields of endeavor which the applicant intends to pursue. Title 10, USC 591 establishes the qualifications to become an officer of a reserve component. Title 10, USC 600 provides information on enlisted Reservists to be selected for training as officer candidates. Title 10, USC 2107 establishes the qualifications for financial assistance for specially selected members. Title 10, USC 6019 establishes that officers of vessels must be U.S. citizens.
2. Information is provided by the applicant and used by a Selection Board to determine applicant's qualifications for a commission.
3. The burden involved in this collection of information consists of the time required for prospective applicants to complete a four page application. The time for the prospective applicant to respond should be no more than 30 minutes. Information can be provided by the applicant only. Form is available electronically.
4. A complete review of forms used for officer processing of applicants was conducted in conjunction with this report to ensure that there was no duplication. The information provided is not previously available elsewhere.
5. This collection of information does not impact small businesses or other small entities.
6. Collection of information is based on an individual's desire to apply for a commission and the need to adequately man the U.S. Navy and U.S. Navy Reserve. Without this information there would be no basis by which to evaluate this applicant for commission. Information is collected on an "on occasion" basis; therefore, it is not possible to reduce the frequency of collection.
7. There are no special circumstances for this collection. Collection is consistent with the guidelines in 5 CFR 1320.5(d)(2).

8. A copy of the notice published in the Federal Register (Vol. 71, No. 227, p. 68568, dated 27 November 2006) is attached. No public comments were received. The Application for Commission in the U.S. Navy/U.S. Navy Reserve formerly entitled the Application for Commission or Warrant Rank, USN or USNR has been developed by persons knowledgeable of Navy requirements to determine the qualifications of applicants.

The title of this form has been changed due to the fact that the Navy and Navy Reserve do not enlist non prior service individuals into the Warrant officer program. The NAVCRUIT form number was also changed to more correctly reflect the Standard Subject Identification Code for officer recruiting. The Selection Board and Navy recruiters hold periodic discussions with applicants to obtain their input regarding the data requested, and there have been no complaints about the application.

9. No payment or gift will be provided to respondents.

10. Information is collected on a continual basis and is not reported or published. Applicants are informed in writing (through the Privacy Act Statement on the form) that the request for information is covered under the Privacy Act, and that it will be used only in evaluating their suitability for a commission in the U.S. Navy or U.S. Navy Reserve. If the applicant is commissioned, the information is retained in the applicant's service record. If the individual is rejected and not commissioned in the Navy, the information is destroyed.

11. No information of a sensitive nature is required on the referenced application.

12. Estimates of information collection burden:

Number of respondents:	14,000
Response time:	30 minutes
Response frequency:	one time
Annual burden:	7,000

This estimate is calculated through experience. The individual burden on applicants will not vary widely. All applicants fill in the same information.

The annual cost burden will be \$21,651. Costs were calculated as burden hours (7,000) x average wage rate/hr. (\$30.93).

Average wage rate/hr. was estimated from salaries of selection board personnel.

13. There will be no additional cost burden to the respondent.

14. Estimates of annualized costs to Federal Government:

Personnel:	\$51,550
Operating Costs	
Equipment:	None
Overhead:	None
Paper/Printing:	\$1,000
Mailing:	None
Total:	\$52,550

Personnel time (5 minutes each at \$30.93 per hour) = Government personnel costs. There are no overhead costs. Printing costs are actual costs.

15. This is a revision of a previously approved (formerly NAVCRUIT 1100/11 now identified by NAVCRUIT 1131/2 (Rev 1-06)) collection. Form changed due to fact non prior service individuals are not enlisted into Warrant officer program. Number of respondents increased by 4000; however, response time was reduced by 25 minutes.

16. The results of this information collection will not be published.

17. Approval is not sought for avoiding display of the expiration date for OMB approval.

18. There will be no exceptions to the certification statement identified in Item 19, "Certification for Paperwork Reduction Act Submissions," of OMB Form 83-I.

B. Collections of Information Employing Statistical Methods

The collection of this information does not employ statistical methods.