

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration on Aging

Supporting Statement for Form OMB 83i

1. Statutory Requirements

The Alzheimer's Disease Demonstration Grants to States (ADDGS) program was established under Section 398 of the Public Health Service Act (P.L. 78-410; 42 U.S.C. 280c-3). It was amended by the Home Health Care and Alzheimer's Disease Amendments of 1990 (PL 101-557) and by the Health Professions Education Partnerships Act of 1998 (PL 105-392). The ADDGS program is administered by the Administration on Aging within the U.S. Department of Health and Human Services.

2. Purpose and Use of Information

Establish a standardized data collection protocol for the Alzheimer's Disease Demonstration Grants to States (ADDGS) Program. Quantitative and qualitative information about the ADDGS Program would be used to inform AoA, the Congress, and others of the progress being made and services provided through the ADDGS Program.

3. Electronic Submission

The information would be submitted in electronic form via a web-based, multi-tier, multi-functional data reporting system developed by AoA.

4. Duplication

No other data source collects this or similar information.

5. Methods to Minimize Burden on Small Entities

ADDGS funds will need to be used to develop a web-based data entry/reporting system that can be used by all levels of providers (from the local level to the state/federal level) within the ADDGS program as well as be able to be integrated with existing reporting systems at the state level. AoA is aware that different states have different capabilities in terms of data collection. Thus, it is understood that following the approval of the proposed ADDGS data collection tool, AoA will need to work with ADDGS grantees to ensure easy access to a reporting system as well as offer regular training to state grantees to ensure minimal burden.

6. Consequences of Less Frequent Collection

Applicants submit data only one time per year.

7. Special Circumstances

There are no special circumstances related to this request.

8. Comment to Federal Register

A notice of the intention of the Administration on Aging to implement a data collection requirement for the Alzheimer's Disease Demonstration Grants to States (ADDGS) program was posted for 60 days and 30 days in the Federal Register on December 8, 2006 and February 14, 2007, respectively. No substantive comments or recommendations concerning the proposed data collection were received.

9. Payment to Respondents

No payment is provided.

10. Confidentiality

Information provided for the ADDGS data collection requirement will be submitted in aggregate format, which means no individual or personal information will be transmitted. No confidentiality will be compromised. Aggregate data will be used to inform the AoA, Congress, and others about the progress being made and services provided through the ADDGS Program.

11. Sensitive Questions

This request does not involve questions of a sensitive nature.

12. Estimate of Information Collection Burden Hours

- a) Estimated Number of Respondents-----average: 38
- b) Frequency of Response-----1 time per year
- c) Estimated Annual Hour Burden-----950 hours
(Annual hour burden derived from the following estimates: 38 respondents submit data one time per year; each data submission takes an average of 25 hours to complete; 38 x 25=950 hours).
- d) Estimated Annual Costs for Respondents:
Average salary for person submitting data is \$12/hour, based on a national average. If each respondent requires 25 hours to submit data, total annual cost to a single respondent is \$300 (12 x 25 =300). ADDGS grant funds may be used by the grantee to cover their annual costs to submit data. Technical assistance will be provided to assist grantees in implementing all requirements.

13. Other Respondent Costs, Capital and Operational

Our estimate is that any costs incurred by the respondent are negligible as they will only submit this data if they receive ADDGS grant funding, which means they will have ADDGS grant funds to cover any negligible costs that are incurred.

14. Estimated Annualized Federal Government Cost

GS-13-2, annual salary of \$82,044; hourly rate of \$39.44 ----- 120 hours

GOVERNMENT SALARIES

GS-13-2, 120 hours x \$39.44 per hour -----\$4,732.80

15. Changes in Burden Hours

Currently, there are no adjustments in the burden hours as this is a new request.

16. Publication of Results

AoA will use this information to submit a required, annual report to Congress as well as post information on their website (www.aoa.gov) updating the information each year.

17. Display of Expiration Date

The Administration on Aging has no reason not to display the expiration date of OMB approval for this collection of information.

18. Exceptions to Certification Statement

There are no exceptions to the certification statement

Certification by Authorized Official Submitting Request

I certify that the form submitted for approval is necessary for the proper performance of the agency's functions; that the proposed data collection represents the minimum burden on respondents consistent with the need for information; that the information collected is not available from any other source; that the request complies with the requirements of the Freedom of Information Act and the Privacy Act of 1974, and is consistent with applicable OMB and agency policy directives.

Frank Burns
Deputy Assistant Secretary
Center for Wellness and Community Based Services

Date