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Authority: The United States Department of Housing and Urban Development (HUD) is authorized to collect this information by Title IV

of the Housing and Community Development Act of 1992, as amended by the Multifamily Housing Property Disposition Reform of 1994 and Section 531 of the Departments of Veterans Affairs and Housing and Urban Development, and Independent Agencies Appropriations Act, 1998, P.L. 105-65, 1998. The Comprehensive Needs Assessment is a description of current and future financial resources and needs of certain multifamily projects. This information will be used by the Department to assess the amounts of grant assistance. Failure to provide the information requested on this form will result in a delay or rejection of your receiving grant assistance. **Disclosure of this information is voluntary.**

Dear resident:

Please fill in the survey for your apartment and the project in general. Your input into this process is the only way to be sure that your needs are taken into account. The Comprehensive Needs Assessment process is a special inspection to help determine the upkeep plan of the building for the next 20 years.

The U.S. Department of Housing and Urban Development appreciates your help in gathering this information. Please note, though, that there are no promises about what repairs will be made to your project or to your apartment, or when they will be made. Not all projects can be repaired at the same time, so some projects will have repairs made before others can be helped.

Basic Identification		
1	Project Name and Address	
2	Building	
3	Apartment (unit) Number	
4	Date completed	

Are there needed repairs or things that need replacing? Please check the items as needed:
Check N/A if the item does not exist.

1. Unit Access	OK	Repair	N/A
Outside Front Door (Unit)			
Outside Rear Door (Unit)			
Outside Rear Screen Door (Unit)			
Sliding Glass Door (Unit)			
Sliding Screen Door (Unit)			
Patio/Balcony			
Other			
2. Kitchen			
Windows, Screens			
Flooring			
Electrical & Light Fixtures			
Ceiling			
Doors			
Walls & Baseboards			
Cabinets & Shelves			
Counter Top & Drawers			
Plumbing/Sinks/Faucets			
Range			
Refrigerator			
Disposal Unit			
Other (Please specify)			
3. Living Room			
Windows, Screens			
Flooring			
Electrical & Light Fixtures			
Ceiling			
Doors			
Walls & Baseboards			
A/C & Heating System			
Other (Please specify)			
4 Bedroom One			
Windows, Screens			
Flooring			
Electrical & Light Fixtures			
Ceiling			
Doors			
Walls & Baseboards			
Closets			
Other (Please specify)			

Are there needed repairs or things that need replacing? Please check the items as needed: Check N/A if the item does not exist.			
5. Bedroom Two	OK	Repair	N/A
Windows, Screens			
Flooring			
Electrical & Light Fixtures			
Ceiling			
Doors			
Walls & Baseboards			
Closets			
Other (Please specify)			
6. Bedroom Three			
Windows, Screens			
Flooring			
Electrical & Light Fixtures			
Ceiling			
Doors			
Walls & Baseboards			
Closets			
Other (Please specify)			
7. Bedroom Four			
Windows, Screens			
Flooring			
Electrical & Light Fixtures			
Ceiling			
Doors			
Walls & Baseboards			
Closets			
Other (Please specify)			
8. Bathroom One			
Windows, Screens			
Flooring			
Electrical & Light Fixtures			
Ceiling			
Doors			
Walls & Baseboards			
Cabinets & Shelves			
Counter Top & Drawers			
Plumbing/Sinks/Faucets			
Bath Tub & Shower			
Toilets/Mirrors			
Towel & Tissue Bars			
Hot Water & Water Heater			
Other (Please specify)			