

**AN/NHIAC** - To provide funding to Alaska Native and Native Hawaiian Institutions for higher education to expand their role and effectiveness in addressing community development needs in their localities, particularly for low- and moderate-income persons.

## Need Statements

There is a need for community development, including neighborhood revitalization and housing in localities served by AN/NHIs.

There is a need for economic development, including neighborhoods in localities served by N/NHIs.

Neighborhoods in need of revitalization lack public service activities that serve to stabilize a neighborhood and contribute to sustainable development.

## Activities and Outputs

Acquisition of real property	Units
Administrative/Planning	Planning
Advancement of incubation	Incubations
Best practices training	Trainings
Business and industry provide job training for employees	Businesses
Business contacts	Contacts
Business counseling	Persons
Business opportunities-Other – Businesses	Businesses
Business opportunities-Other – Dollars	Dollars
Business opportunities-Section 3 – Businesses	Businesses
Business opportunities-Section 3 – Dollars	Dollars
Business training/education	Persons
CDBG Community Economic Development Programs	Programs
CDBG energy conservation projects	Projects
CDBG neighborhood revitalization	Projects
Child Care – Provider training	Persons
Child Care – Provider training workshops	Persons
Childcare training	Persons
Clearance and demolition	Units
Computer certification training and education	Persons
Computer lab with learning software	Labs
Constructed housing – Design incorporates universal design	Units
Constructed housing – Design incorporates visitability standards	Units
Constructed housing – With Energy Star	Units
Constructed office – Design incorporates universal design	Units
Constructed office – Design incorporates visitability standards	Units
Constructed office – With Energy Star	Units
Constructed public facilities	Units
Constructed public facilities – Design incorporates universal design	Units
Constructed public facilities – Design incorporates visitability standards	Units
Constructed public facilities – With Energy Star	Units
Constructed with With Energy Star	Units
Construction – Commercial facilities	Units
Construction – Commercial facilities – Design incorporates universal design	Units
Construction – Commercial facilities – Design incorporates visitability standards	Units
Construction – Commercial facilities – With Energy Star	Units
Construction – Housing units	Units
Construction – Office complex	Units
Construction of affordable housing	Units
Construction of commercial facilities	Facilities

## HUD Master Models (2007)

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Construction of facility	Facilities
Construction of units	Units
Coordinate programs with local schools	Schools
Coordination of University research/projects	Projects
Create community survey	Surveys
Create incubation curriculum	Curriculum
Create incubation curriculum	Curriculum
Crime prevention	Projects
Cultural and natural resource development projects	Projects
Cultural preservation programs	Programs
Design satellite counseling center	Centers
Develop multi-lingual curriculum/program	Curriculum
Develop practicum	Practicum
Develop recruitment plan	Plan
Develop special needs program	Programs
Development of post-secondary careers/education paths	Persons
Direct homeownership assistance	Persons
Drug abuse education	Persons
Education	Persons
Educational workshops	Workshops
Employment Assistance	Persons
Employment opportunities-Other – Available jobs	Available jobs
Employment opportunities-Other – Persons	Persons
Employment opportunities-Section 3 – Available jobs	Available jobs
Employment opportunities-Section 3 – Persons	Persons
Energy conservation projects	Projects
Energy efficiency training	Persons
Entrepreneurial training	Persons
Environmental review	Reviews
Establish Advisory Committee	committees
Establish center for workforce development	Centers
Establish Neighborhood Network Centers	Centers
Establish small business incubator	Facilities
Establishment of a Community Development Corporation	Corporation
Establishment of program and recruitment	Programs
Fair housing counseling and services	Persons
Financial assistance for expansion of micro enterprises	Micro-enterprises
Financial assistance referrals	Persons
Financial literacy training and counseling	Persons
Financial literacy workshops	Persons
Furnish classrooms	Classrooms
Grant writing workshops	Workshops
Healthcare services	Persons
Hire draftsman	Draftsman
Hire staff	Staff
Hire students	Students
Homebuyer down-payment assistance	Dollars
Housing counseling and training	Persons
Install portable structures	Structures
Job placement	Persons
Job readiness and employability skill development	Persons
Job training and education	Persons
Job training for students	Persons
Land upgrades	Upgrades
Lead-based paint hazard evaluation	Evaluations
Lead-based paint hazard reduction	Hazards
Leadership training	Persons
License facility for childcare	Persons
Maintain Neighborhood Network Centers	Centers
Multi-lingual educational programs	Programs
Non-credit free classes	Sections
Obtain building permit	Persons
Obtained childcare	Children

## HUD Master Models (2007)

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Obtained drug abuse counseling	Persons
Obtained healthcare	Persons
On-site vocational training	Persons
Organizational & capacity building training	Training
Partnership coordination on Energy Star compliance	Partnerships
Partnerships with related organizations	Partnerships
Planning	NonePlans
Planting	Planting
Prepare bid	Bids
Provide early intervention for special needs	Children
Public facilities improvements	Facilities
Recreational needs	Needs
Recruit students	Students
Rehab/Renovate facility	Facilities
Rehabilitation – Commercial facilities – Design incorporates universal design	Units
Rehabilitation – Commercial facilities	Units
Rehabilitation – Commercial facilities – Design incorporates visitability standards	Units
Rehabilitation – Commercial facilities – With Energy Star	Units
Rehabilitation – Housing units	Units
Rehabilitation – Office complex	Units
Rehabilitation – Public facilities	Units
Rehabilitation – Public facilities – Design incorporates universal design	Units
Rehabilitation – Public facilities – Design incorporates visitability standards	Units
Rehabilitation – Public facilities – With Energy Star	Units
Rehabilitation of commercial structures	Units
Rehabilitation of residential structures	Units
Relocation payments	Dollars
Rental of small business incubator	Micro-enterprises
Residents who received relocation payments	Persons
Scholarship awards	Awards
Secure contracts	Contracts
Selection of Architect/Contractor	Permits
Service Learning programs	Persons
Skill assessment testing	Persons
Soil amended	Amended
Students complete Certification program	Persons
TA for <u>establishment</u> of Micro-enterprises	Micro-enterprises
TA for <u>expansion</u> of Micro-enterprises	Micro-enterprises
TA for <u>stabilization</u> of Micro-enterprises	Micro-enterprises
Technical assistance for establishment of micro-enterprises	Micro-enterprises
Technical assistance for expansion of micro-enterprises	Micro-enterprises
Technical assistance for stabilization of micro-enterprises	Micro-enterprises
Technical assistance training workshops	Workshops
Technology center classes	Classes
Training Opportunities-Other	Persons
Training Opportunities-Section 3	Persons
Training/Counseling for non-profits	Non profits
Vocational/trade skills training/education	Persons
Water and sewer facilities	Facilities
Write Small Business Network grants	Grants
Youth trained for management	Persons
Other	Other

### **Outcomes and Indicators**

Built new affordable housing units	Units
Business opportunities-Other – Businesses	Businesses
Business opportunities-Other – Dollars	Dollars
Business opportunities-Section 3 – Businesses	Businesses
Business opportunities-Section 3 – Dollars	Dollars

## HUD Master Models (2007)

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Businesses incubated	Businesses
Businesses report improvement in supply of skilled labor	Businesses
Children enrolled in child care	Children
Commercial facilities constructed	Facilities
Commercial facilities rehabilitated	Facilities
Communities replicate childcare program model	Communities
Community center completed and operational	Centers
Employment opportunities-Other – Available jobs	Available jobs
Employment opportunities-Other – Persons	Persons
Employment opportunities-Section 3 – Available jobs	Available jobs
Employment opportunities-Section 3 – Persons	Persons
Families have access to high quality subsidized childcare	Persons
Gain employment utilizing computer skills	Persons
Homes constructed	Constructed units
Homes made lead safe	Units
Homes renovated	Units
Income generated from assessments/incubator rental	Dollars
Increase salary	Persons
Job training grants received	Grants
Jobs created	Persons
Long-term job placements	Persons
Micro enterprises-expanded as a result of financial assistance	Micro-enterprises
Micro-enterprises established as a result of financial assistance	Micro-enterprises
Micro-enterprises established as a result of technical assistance	Micro-enterprises
Micro-enterprises stabilized as a result of financial assistance	Micro-enterprises
Micro-enterprises stabilized as a result of technical assistance	Micro-enterprises
Micro-enterprises that expanded as a result of financial assistance	Micro-enterprises
Micro-enterprises that expanded as a result of technical assistance	Micro-enterprises
Micro-enterprises-established as a result of financial assistance	Micro-enterprises
Micro-enterprises-established as a result TA	Micro-enterprises
Micro-enterprises-expanded as a result of TA	Micro-enterprises
Micro-enterprises-stabilized as a result of financial assistance	Micro-enterprises
Micro-enterprises-stabilized as a result of TA	Micro-enterprises
Minority/women-owned businesses report improvements	Persons
New employers locate to city	Businesses
Obtain employment	Persons
Public facilities constructed	Facilities
Public facilities renovated	Facilities
Public facilities that were improved	Facilities
Purchase a home as a result of down- payment assistance	Persons
Purchased new home	Persons
Purchased renovated home	Persons
Residents using the improved facilities for the first time	Persons
Small Business Network grants received	Grants
Small businesses housed incubator	Micro-enterprises
Training Opportunities-Other	Persons
Training Opportunities-Section 3	Persons
Water and sewer facilities improved	Facilities
Other	Other

### **Measurement Tools**

<b>A. Tools to Track Outputs and Outcomes</b>
Bank accounts
Construction log
Database
Enforcement log
Financial aid log
Intake log

## HUD Master Models (2007)

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Interviews
Mgt. Info. System-automated
Mgt. Info. System-manual
Outcome scale(s)
Phone log
Plans
Pre-post tests
Post tests
Program specific form(s)
Questionnaire
Recruitment log
Survey
Technical assistance log
Time sheets
Other
<b>B. Where Data are Maintained</b>
Agency database
Centralized database
Individual case records
Local precinct
Public database
School
Specialized database
Tax Assessor database
Training center
Other
<b>C. Source of Data</b>
Audit report
Business licenses
Certificate of Occupancy
Code violation reports
Counseling reports
Employment records
Engineering reports
Environmental reports
Escrow accounts
Financial reports
GED certification/diploma
Health records
HMIS
Inspection results
Lease agreements
Legal documents
Loan monitoring reports
Mortgage documents
Payment vouchers
Permits issued
Placements
Progress reports
Referrals
Sale documents
Site reports
Statistics
Tax assessments
Testing results
Waiting lists
Work plan reports

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Other
<b>D. Frequency of Data Collection</b>
Daily
Weekly
Monthly
Quarterly
Biannually
Annually
Upon incident
Other
<b>E. Process of Collection and Reporting</b>
Computer spreadsheets
Flat file database
Manual tallies
Relational database
Statistical database
Other

### **Evaluation Process – These are standard requirements that HUD will expect every program manager receiving a grant to do as part of their project management.**

- An evaluation process will be part of the on-going management of the program.
- Comparisons will be made between projected and actual numbers for both outputs and outcomes.
- Deviations from projected outputs and outcomes will be documented and explained.
- Analysis of data to determine the relationship of outputs to outcomes; what outputs produce which outcomes.

### **HUD Will Use The Following Management Questions To Evaluate Your Program**

1. How many jobs were created as result of new businesses?
2. How many new businesses were created?
3. How many persons purchased a home?
4. How many homes were made lead safe?
5. How many persons obtained employment?
6. What was the amount of funds leveraged from grants?
7. How many improvements were made to public facilities?
8. How many persons completed training? And what type of training?
9. How many Micro-enterprises were established as a result of technical assistance?
10. How many Micro-enterprises were stabilized as a result of technical assistance?
11. How many Micro-enterprises were expanded as a result of technical assistance?
12. How many Micro-enterprises were established as a result of financial assistance?
13. How many Micro-enterprises were stabilized as a result of financial assistance?
14. How many Micro-enterprises were expanded as a result of financial assistance?
15. How many new affordable housing units were created?
16. How many high school students were expected to pursue post-secondary education?
17. How many commercial facilities were added through construction?
18. How many commercial facilities were added through rehabilitation?
19. How many offices were added through construction?
20. How many offices were added through rehabilitation?
21. How many public facilities were added through construction?
22. How many public facilities were added through rehabilitation?
23. How much housing was added through construction?

24. How much housing was added through rehabilitation?

**Carter-Richmond Methodology**

The above Management Questions developed for your program are based on the Carter-Richmond Methodology<sup>1</sup>. A description of the Carter-Richmond Methodology appears in the General Section of the NOFA.

<sup>1</sup>© The Accountable Agency – How to Evaluate the Effectiveness of Public and Private Programs,” Reginald Carter, ISBN Number 9780978724924.