# APPLICATION FOR CHILD'S ANNUITY

MONTH	DAY	YEAR		FICE NUMBI	ER 1
APPROVED					
A PRI ICATION I	NI IMPED		DATE CODE		
APPLICATION I	NUMBER		DATE CODE	DAY	YEAR
	NUMBER				

#### Section 1 General Instructions

Before you complete this application, be sure to read Part 1 of booklet RB-17, Survivor Annuities, which explains information you will need to answer many of the questions in this application.

If filing for a child's disability also complete Form AA-19a. If filing for a student's annuity also complete Form G-315.

Please read "Important Notices" on page 14 of this application.

Print all answers in ink or use a typewriter. If you need more space than is provided to answer a question, use Section 10 for this purpose. If you do not know the answer to a question, print "unknown" in the space provided for the answer.

When entering dates, always use numbers. Also, be sure there is one number in each box. For example, you would enter February 13, 2000, as:

MONTH DAY YEAR
0 2 1 3 2 0 0 0

Some items in this application will not apply to you so you will not need to answer them. Based on your answer to a question, you may be told to skip to another item number, or even another section. Follow the instructions that tell you to "Go to" another item. These are designed to save you time and help you move through the application form quickly, filling in only necessary information. If no "Go to" instructions are given, answer the next item in order. Do not skip any items unless directed to do so.

If you are completing this application on behalf of the child, you must answer each question as it applies to the child.

#### Section 2 Identifying Information

Check the information entered by the Railroad Retirement Board (RRB) for Items 1 through 6 for accuracy.

- If the information is correct, go to Section 3.
- > If the information is not correct, cross out the incorrect information and enter the correct information above it.
- ➤ If the information is missing, fill it in.

Employee Identification	1	EMPLOYEE'S NAME ——>
	2	EMPLOYEE'S SOCIAL SECURITY NUMBER ————————————————————————————————————
	3	EMPLOYEE'S RAILROAD RETIREMENT CLAIM NUMBER —
Applicant Identification	4	APPLICANT'S NAME
	5	a STREET ADDRESS ->-
		b CITY AND STATE
		c ZIP CODE ————
		d COUNTY ———
	6	DAYTIME TELEPHONE NUMBER

-	tion 3		• • •									
If a railr	oad reti	rement survivor benefit was previously re	eceived by someone, go to Secti	on 4; othe	rwise <b>go t</b> o	item 7.						
Birth Date	7 E	Enter the employee's date of birth.		MONTH	DAY	YEAF	₹					
Residence	0 -	Enter the state (or country if other than laws the employee's permanent home at					1					
	If the	employee was age 62 or older when h	e or she died, go to Item 10.	•								
Disability	9 Enter an "X" in the appropriate box: The employee was unable to work at the time of death because of an illness or accident which occurred at least five months before death.											
Military Service	,	se read the section "Credit for Employe rry service is determined.	e's Military Service" in the RB-1	7 booklet	to find out	how active	e					
	T	nter an "X" in the appropriate box: he employee was in active military ser eptember 7, 1939.		☐ No	→ Go t	o Item 13						
		Note: If answered "Yes," you will have to proof, show the branch of the service and					10.					
	Th	nter an "X" in the appropriate box: ne employee had voluntary military s eriod June 15, 1948, through Decembe			→ Go t							
	Th	nter an "X" in the appropriate box: ne employee had nonrailroad earnings ervice and before returning to the railroa		Yes	;							
Recent Employment	rai or	egardless of whether the employee was ilroad employer for whom the employe she worked. Print the name and addre ter the date each job began and ende	e performed any part-time or fulless of the most recent employer	-time work	during the	e last <b>3 ye</b>	ars he					
		Name and Address of	Employer									
	a. Na	ame			gan		nded					
		·	second the second secon	Month	Year	Month	Year					
		eet Address	City, State & ZIP Code									
	b. Na	me		Month Be	gan Year	Month	ided Year					
÷	Str	eet Address	City, State & ZIP Code	Wioriai	leal	Moriai	i ieai					
	c. Na	me	<u> </u>	Be	⊥ egan	En	nded					
				Month	Year	Month	Year					
	Str	eet Address	City, State & ZIP Code									
elf- mployment	The	ter an "X" in the appropriate box: e employee was self-employed during t three calendar years.	any of the	l —	→ Go t							
	The	ter an "X" in the appropriate box: e employee's net earnings from self-en n \$400 in any of the last three calenda			→ Go to							
	or y	ter an "X" in the appropriate box(es) to vears in which the employee's net earn femployment were more than \$400.		☐ This year ☐ Last year ☐ Year before last								
				I .								

Railroad Employmer	Answer Items 17 of railroad service					as alive	on (	October 1, 1981,	, and he	e or sh	e had a	at least 25 years			
	Please read the so ditions may apply											t what special con- rvice.			
	N	ote: Y	ou may	be requ	ested to sub	mit proof	to v	rerify the statement	ts made	in Iten	ns 17 ar	nd 18.			
	17 Enter an "X" in The employee					n.									
	stopped after Octor				r last railro	ad empl	oye	r on or	<ul> <li>☐ Yes → Go to Item 18</li> <li>☐ No → Go to Item 19</li> </ul>						
	was on for of injury of work for the second se	on Oct	lober 1,												
	18 Enter an "X" ir The employee to a job in the	decli	ned an	offer fr	om a railro						☐ Ye				
Employee's Marnages	19 Print the requirement in				r each of t	the empl	oye	ee's marriages. F	Print the	e mos	t recen	t in a, the second			
									Ans			Ended for Reason ployee's Death			
	Name of Employee's Wife or Husband (if wife, include maiden name)		Date Married		City and Marri (country than United	ied if other		How Marriage Ended (Check One)	Da	ite Marr Ended		City and State Marriage Ended (country if other than United States)			
	а	Month	Month Day Year		,		Employee's Death Spouse's Death	Month	Day	Year					
								Divorce Annulment							
•	b	Month		Year	_	_		Employee's Death	Month	Day	Year				
				1.				Spouse's Death Divorce Annulment							
	С	Month	Day	Year			2	Employee's Death   Spouse's Death	Month	Day	Year				
								Divorce Annulment				_			
Vidow(er)	Please read the se widow(er) may be	ection eligible	<i>"Defini</i> e for a i	tion Of ailroad	A Widow(e	<i>er)'s Anı</i> t annuity	nuity	y" in the RB-17	bookle	t to fin	d out v	what categories of			
	20 Enter an "X" in There is a wid spouse who ma	ow(er	), rema	rried w	ridow(er), d		ing	divorced	☐ Yes ☐ No						
arents	21 Enter an "X" in The employee											o Item 22 o Section 4			
	22 Enter an "X" in The parent wa one-half of his o	s dep	endent	on the		e for		_				ltem 23 Section 4			
	23 Print the reques	sted ir	nformati	on for	each deper	ndent pa	ren	t of the employe	е						
	Name of Paren	ıt	[	Date of	Birth			Address a	nd Tele	ephone	Numb	per			
	a		Month	Day	/ Year	Address									
						Telephor	ne N	umber (include area )	code)						
	b		Month	Day	Year	Address					·				
	`					Telephone Number (include area code)									

Secti	ion	4	Inf	orm	atio	n Ak	oout	t Ch	nildre	en _									
Please r eligible f								ild's	Annu	<i>iity</i> " ir	the RB	-17 bo	ooklet to fir	nd out w	/hat categ	ories o	of child	dren may be	
Children	24	socia	l's and al sec ——— <b>Note</b> :	nuity. curity If Ste	Print numl pchi	t the your the solution the sol	youn enter 	gest <b>"TO</b> ndch	child BE S	in a, UBMI check	the second TTED." red belo	ond you		<b>b</b> , and s	so on. If a	child o	does r	e entitled to a not have a	
			Regai	rding	Cont	tributi 	ons a	and	Supp	ort of	Childre	7.							
							me and Number				En (Che	ionship aployee eck One	e e)	Date of Birth				Enter an "X" in the appropriate box: The Child is Living with Me	
	а										Legitimat	e [Natu	<b>ral]</b> Grandchild	 Month	nth Day		ear	☐ Yes	
•							 	1	1	Adopted Other Stepchild			<u> </u>				☐ No		
	b	<u> </u>				L				<del> </del>	Legitimat	Netu	ral]						
		_	_		_	1				↓ <b>ŏ</b>	Adopted		Grandchild Other	Month	Day	Ye	ear	☐ Yes ☐ No	
								L			Stepchild								
	С									Legitimat Adopted	_	<b>ral]</b> Grandchild Other	Month	Day	Ye	ear	☐ Yes ☐ No		
	_										Stepchild						L		
	d										Legitimat Adopted	_	r <b>al]</b> Grandchild Other	Month	Day	Ye	ear	☐ Yes ☐ No	
										☐ Stepchild									
	е											Grandchild	Month	Day	Ye	ear	☐ Yes		
						Adopted Dott			Other					☐ No					
	If every child in Item 24 is living with you, go to Item 26.												<u> </u>						
Children	25 Print the requested information for <b>every</b> child in Item 24 who is not living with you. Print the youngest in <b>a</b> .																		
Not Living With Applicant		Fi	rst Na	ame					'hild'e	Address				Person with Whom Child is					
. 4000000			of Ch	ild					, III G S	Addi				Nar ———	ne			elationship to Child	
	а																		
	b			_								_	-						
Legal Guardian			r an ". urt ha							for a	child in	Item 2	4.		Yes –				
			the re						r evei	r <b>y</b> chi	ld in Iter	n 24 v	vho has a						
	_		lame		_							Name	and Addre	ss of G	——— uardian		_		
	а										_								
	b				-		_		_										

Married Children	28 Enter an "X" in the ap One or more of the cl	ppropriate box: hildren in Item 24 is or has beer	n married.				Go to Ite				
	29 Print the requested in	formation for <b>every</b> child in Item	24 who ha	s ever be	en marr	ied. Print	the youn	gest chi	ld in a.		
	Ch	ild's Married Name		Da	te Marri	ied	Date Marriage Ended if applicable				
	а			Month	Day	Year	Month	Day	Year		
			_								
	b			Month	Day	Year	Month	Day	Year		
Grand- Children,	If " <del>Legitimate"</del> [Natural] or	"Adopted" was checked for eve	ry child in	Item 24, g	o to Ite	em 32.					
Other Children		propriate box: r "Other Child" in Item 24 nployee at the time the employe		_		Go to Ite					
		nformation for <b>every</b> "Grandchil the employee died. Print the you				24 who	was not	living w	vith the		
		Person with Who	om Child L	ived at th	e Time	the Emp	<del></del>				
	First Name of Child	Name	Name				Relationship to Child				
	la										
	b										
Children For Whom You Are Not Filing	32 Enter an "X" in the ap There is a child for who may be entitled t	whom I am not filing this appl	ication	☐ Yes → Go to Item 33 ☐ No → Go to Item 34							
		formation for <b>every</b> child for whrint the youngest child in <b>a</b> , the					who ma	y be ent	titled		
	Child	l's Full Name			Reas	on for No	ot Filing				
	а										
	b			•							
	С										
Secti	ction 5 Information About The Applicant										
ldentification	34 Enter an "X" in the ap	propriate box:		-	-		Go to It				
Relationship	35 Print your relationship	to the youngest child in Item 2	 24.		<b>-</b>						
	36 Enter an "X" in the ap My relationship to <b>eve</b>	propriate box: ery child in Item 24 is the same	·				Go to It				

Relationsh Con't	9 37 Print the requested information for every child	for whom your relation	ship differs.			
]	Child's Name		Your Relationshi	p to Child	ı	
	а					
	b					
	С					
Social Security Number	38 Enter your social security number if you are the parent of at least one child in Item 24.					
Criminal Offense	39 Enter an "X" in the appropriate box: Within the past 12 months, a child named in Item given a sentence of confinement due to a convicti					<b>,</b>
	40 Enter the date of the conviction.			Month	Day	Year
	41 Enter the date of the sentence of confinement.	<u>.                                    </u>		Month	Day	Year
	42 Enter the date that confinement began.			Month	Day	Year
	2 Ziko ilio dalo tial commonicia bogani					
	43 Enter an "X" in the appropriate box: Has the confinement ended?		☐ Yes →			
	44 Enter the date confinement ended.		<u> </u>	Month	Day	Year
						· ]
	on 6 Information About Applicant's O swering Items 45 through 52, consider only the childr		Benefits			
Social Security Benefits— Filed For	45 Enter an "X" in the appropriate box: An application has been filed for benefits un Security Act for any child.	der the Social	☐ Yes →			<u> </u>
	46 Print the requested information for every child for many lines as needed beginning with a.	or whom a social secu	rity application has	been file	ed. Use	as
	Child's Name	Person Whose Rec was Filed On	Social Sec	curity Nur	mber File	ed On
	a			·		
	b					
	C					
Social Security Benefits— Future	47 Enter an "X" in the appropriate box: An application will be filed in the future for be under the Social Security Act for any child.	enefits	☐ Yes → ☐ No →			
Filing	48 Print the name of the person on whose record th will file.	e child				
	49 Enter that person's social security number.					
Railroad Retirement Benefits	50 Enter an "X" in the appropriate box: An application has been filed or will be filed for national retirement benefits for any child base someone other than the employee.		☐ Yes → ☐ No →			

	т.											
Railroad Retirement Benefits			Print the name of the person on whose record the application has been filed or will be filed.									
Con't	52		Enter that person's Railroad Retirement Board claim number, including the letter prefix.	Pr	refix			If onl enter	y six r her	c nur	nber	s,
						1	1	.				
Secti	on	7	Information About Work And Earnings			•	•	•				·
child's an amounts	nui to ι	ty. .se	e section "How Earnings Affect An Annuity" in the RB-17 book Also, please refer to Form G-77, How Earnings Affect Pays when answering Items 53 through 59.	ment of S								t a
			33 and 54 <b>only</b> if the employee died before January 1 of this									
Earnings Last Year	53	T	Inter an "X" in the appropriate box: The total earnings of any child for all employment last year was the annual earnings exempt amount shown on For		[	_		Go to It				
(Year)	54		rint the requested information for <b>every</b> child whose total ear arnings exempt amount shown on Form G-77. Use as many						the	ann	ual	
	а	1	Child's Name		2			nings for ollars On		t Ye	ar	
		3	Enter an "X" in the appropriate box: Did the child earn more than the monthly earnings exempt employment for hire or perform substantial services in self-every month last year?			1		_	Yes No			
		4	monthly earnings exempt amount or perform		EB UG	MA SE		APR OCT	MA	_	JU	JN EC
	b	1	Child's Name		2			nings for ollars On		t Yea	ar	
		3	Enter an "X" in the appropriate box: Did the child earn more than the monthly earnings exempt employment for hire or perform substantial services in self- every month last year?			·			Yes No			
		4	monthly earnings exempt amount or perform		EB [	MA	$\exists \vdash$	APR OCT	MA	-	JU	_
	С	1	Child's Name		2			nings for ollars On		t Yea	ar 	
		3	Enter an "X" in the appropriate box: Did the child earn more than the monthly earnings exempt employment for hire or perform substantial services in self-every month last year?					00				
			monthly earnings exempt amount or perform		JG	MA SE		APR OCT	MA	_	JU	_
rnings is Year Year)	•	The	ter an "X" in the appropriate box: e total earnings of any child for all employment this year be more than the annual earnings exempt amount.			_		Go to Ito				

Earnings This Year Con't	56	Print the requested information for <b>every</b> child whose total earnings for this than the annual earnings exempt amount. Use as many lines as needed be	
	а	1 Child's Name	<ul><li>2 Total Earnings for This Year</li><li>(Show Dollars Only)</li><li>\$</li></ul>
		3 Enter an "X" in the appropriate box: Did the child earn more than the monthly earnings exempt amount in employment for hire or perform substantial services in self-employment i every month this year?	☐ Yes in ☐ No
		4 Enter an "X" next to each month this year in which the child did not, or does not expect to, earn more than the monthly earnings exempt amount or perform substantial services in self-employment.	MAR APR MAY JUN SEP OCT NOV DEC
	b	1 Child's Name	<ul><li>2 Total Earnings for This Year</li><li>(Show Dollars Only)</li><li>\$</li></ul>
		3 Enter an "X" in the appropriate box: Did the child earn more than the monthly earnings exempt amount in employment for hire or perform substantial services in self-employment is every month this year?	☐ Yes ☐ No
		4 Enter an "X" next to each month this year in which the child did not, or does not expect to, earn more than the monthly earnings exempt amount or perform substantial services in self-employment.	MAR APR MAY JUN SEP OCT NOV DEC
	С	1 Child's Name	<ul><li>Total Earnings for This Year</li><li>(Show Dollars Only)</li></ul>
:		3 Enter an "X" in the appropriate box: Did the child earn more than the monthly earnings exempt amount in employment for hire or perform substantial services in self-employment in every month this year?	☐ Yes ☐ No
		4 Enter an "X" next to each month this year in which the child did not, or does not expect to, earn more than the monthly earnings exempt amount or perform substantial services in self-employment.  JAN FEB JUL AUG	MAR APR MAY JUN SEP OCT NOV DEC
Earnings Next Year (Year)		This application is being returned in September	☐ Yes → Go to Item 58 ☐ No → Go to Item 60
(rear)		The total earnings of any child for all employment next year will be	☐ Yes → Go to Item 59 ☐ No → Go to Item 60
		Enter the requested information for <b>every</b> child whose total earnings for next than the annual earnings exempt amount. Use as many blanks as needed b	
		Child's Name	Expected Earnings Next Year (Show Dollars Only)
	а		\$
	b		\$
. [	С		\$

Railroad Work	60	D Enter an "X" in the appropriate box:  Any child has worked for a railroad or other employ the railroad industry.	er in	☐ Yes → Go to Item 61 ☐ No → Go to Section 8				
	61	1 Print the requested information for every child who has industry. Use as many lines as are needed beginning w		oad or other employer in the railroad				
	а	1 Child's Name	2 Railroad Emp	loyer				
		3 Date Last Worked	Month Day	Year				
		4 Enter an "X" next to <b>each</b> month in this year during which the child worked for an employer in the railroad industry.	JAN FEB					
		5 If you expect the annuity to begin before January 1st of this year, enter an "X" next to each month of the last year during which the child worked for an employer in the railroad industry.	JAN FEB MAR APR MAY J JUL AUG SEP OCT NOV D					
	b	1 Child's Name	2 Railroad Empl	loyer				
		3 Date Last Worked	Month Day	Year				
		4 Enter an "X" next to <b>each</b> month in this year during which the child worked for an employer in the railroad industry.	JAN FEB					
		5 If you expect the annuity to begin before January 1st of this year, enter an "X" next to each month of the last year during which the child worked for an employer in the railroad industry.	JAN FEB JUL AUG					
, 	С	1 Child's Name	2 Railroad Empl	oyer				
		3 Date Last Worked	Month Day	Year				
		4 Enter an "X" next to <b>each</b> month in this year during which the child worked for an employer in the railroad industry.	JAN FEB JUL AUG					
		5 If you expect the annuity to begin before January 1st of this year, enter an "X" next to each month of the last year during which the child worked for an employer in the railroad industry.	JAN FEB	MAR APR MAY JUN SEP OCT NOV DEC				
	nly if	Filing Date you are disabled or otherwise eligible for social security for such benefits.	disability or survive	or benefits <b>and</b> you have not filed				
Filing Protection	- 1	Enter an "X" in the appropriate box: also want this application used to protect my filing date or social security benefits.		☐ Yes				

Sect	tion 9 Direct Deposit	
To prov	ts are generally paid by Direct Deposit to your bank, saving vide the information we need to correctly deposit your paym your financial institution for the information you need to coming your payments by Direct Deposit would cause you a hard	ents, attach a voided personal check and <b>go to Section 10,</b> plete Items 63-67. If you do not have a bank account, or
Direct Deposit	63 Print the name of your financial institution.	
		Area Code Telephone Number
	64 Print the telephone number (including area code) of your financial institution.	
	65 Print the routing transit number of your financial institution.	
	66 Print your account number.	
	67 Enter an "X" in the appropriate box:	☐ Checking
	Type of account for the above account number.	☐ Savings
		Go To Section 10
	68 Check this box if you do not have a checking or savings account, or if Direct Deposit would cause you a hardship.	
Section	on 10 Remarks	
Remarks	69 This section is to be used for the continuation of ans at the beginning of the answer you wish to continue. information that you feel may be important to include	You may also use this section to enter any additional
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	•	
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Section	on 11	Certification						
Certification	l will	or an "X" in the appropriate be have a guardian or other re application on my behalf.				→ Go to → Go to		
			ur guardian or other representative urn <b>Form AA-5, Application for S</b>				That per	rson
			raudulent statement in order to reco			the Railro	ad Retire	ement
	Annu		17, Survivor Annuity, and the bool responsible for reporting any event					
	I cert	ify that the information I gav	ve to the RRB on this application is	s true to	the best of	f my know	rledge.	
	l agre	ee to immediately notify the	RRB:					et.
	•	If an application is filed to a lift I / any child goes to wo lift I / any child will earn mapplication; If the reported earnings of the any child for whom I are	m receiving benefits dies or leaves onfined in a jail, prison, penal instit	person's industry; mpt amo s my care	unt, and it	was not r		
	Last N	ature Name, Middle Initial, Name)	Month Day Year					
	Date	•						
. 7			rk ("X") in Item 71, two witnesses wand daytime telephone numbers.	who knov	v the perso	on signing	must siç	gn
	a. Signat	ture of Witness						· · · ·
.	Addres	s (Number and Street)		-				
	City, St	ate, and ZIP Code			_			
	Daytim	e Telephone Number		Area C	ode	Telepho	one Numb	per
	b. Signat	ure of Witness		l	<u> </u>			
	Address	s (Number and Street)						
	City, Sta	ate, and ZIP Code				· · · · · ·		
		<u> </u>		Area C	ode T	Talanh	one Numb	
1	Daytime	Telephone Number		AIEA C	Jue	relepiid	JIE NUITE	

#### Section 12

#### **How To Return Your Application**

Before you return your application, check to make sure that:

- > Every question that applies to you has been answered.
- You have entered "unknown" in any answer space for which you were unable to answer a question.
- > You have signed and dated the application.
- You have included all the needed proofs listed in the letter you received with this application.

When you received the child's application, you should also have received a pre-addressed return envelope. If you do not have this envelope, you can use any envelope as long as it is addressed to the RRB office shown on page 13 of this application. No matter which envelope you use, you must put the correct postage on the envelope. Be careful to provide enough postage, because your application and the accompanying forms may weigh more than a standard letter. The U.S. Postal Service will not deliver your application unless it has the correct postage.

Make one final check before you seal the envelope to ensure that the following are enclosed:

- ➤ NEEDED PROOFS
- THE APPLICATION FORM ITSELF
- ADDITIONAL FORMS YOU WERE ASKED TO COMPLETE

**Note:** Make no entries on page 13, which is the receipt for your claim. After the RRB office receives the child's application, they will complete the blanks on the receipt and send it back to you. When it is returned to you, you will know that the RRB has received the application and has started the work needed to determine if the child is entitled to benefits. If you do not receive your receipt within two weeks after you filed this application, please contact us so we can find out what is causing the delay.

# Employee's Name Applicant's Name Railroad Retirement Board Claim Number Date Claim Received

Your application for a railroad retirement child's annuity has been received and will be processed as quickly as possible. If you do not receive your first payment by , you should contact the servicing field office shown below. If you change your address, or if there is some other change that may affect your claim, you or your representative should report the change. The changes to be reported are listed below. Always give us your claim number when writing or calling about your claim. If you have any questions about your claim, we will be glad to help you. If you need to personally visit one of our field offices, please call for an appointment. You will not be refused service if you do not have an appointment, but our staff can serve you better when an appointment is made. Most offices are open to the public from 9:00 AM to 3:30 PM, Monday through Friday.

#### Always Report These Changes To The RRB

- Death-If any child dies.
- Marriage—If any child marries.
- Social Security—If an application is filed for social security benefits for any child based on any person's earnings record.
- Earnings—If a child's earnings change. On your application you told us you expected total earnings for to be \$ . He or she (is) (is not) earning more than \$ a month. He or she (is) (is not) performing substantial services in self-employment.

Report at once if work pattern changes.

- Work—If a child goes to work for an employer in the railroad industry.
- Address—If your address changes, even if your payments are sent to a financial organization.
- Child is in Your Care—If any child leaves your care.
- Criminal Offense—If any child is confined in a jail, prison, penal institution or correctional facility due to a conviction for a criminal offense.
- School Attendance—If a child over age 18 stops attending school full-time.

#### How to Report Changes

When a change occurs after you have begun receiving your annuity, you should report the change at once. You or your representative can make your reports by telephone, mail, or in person, whichever you prefer. In addition, an annual report of earnings must be filed with the Railroad Retirement Board within 3 months and 15 days after the end of any taxable year in which you earned more than the exempt amount.

The annual report of earnings is required by law and failure to report may result in the loss of one or more monthly benefits.

To report any of the above changes, contact:



Telephone Number:

If for some reason you cannot contact that office, you should contact:

► U S RAILROAD RETIREMENT BOARD 844 N RUSH ST CHICAGO IL 60611-2092

## **Important Notices**

### **Paperwork Reduction Act and Privacy Act Notices**

This notice is given under the Paperwork Reduction Act of 1995 and the Privacy Act of 1974. The Privacy Act requires that the Railroad Retirement Board (RRB) tell you the following whenever we ask you for information.

- 1) The law which allows us to ask for the information;
- 2) whether that law requires you to give us that information and what, if anything, might happen to you if you do not give it to us:
- 3) the reason why the information is requested; and
- 4) the persons, organizations, and agencies to which we may release the information without your permission.

The RRB's authority for requesting this information is Section 7(b) of the Railroad Retirement Act of 1974. Providing us with this information is voluntary on your part. However, if you fail to provide us with the requested information we may be unable to pay you any benefits. The RRB needs this information to determine whether you are eligible to receive such benefits and, if so, the amount you are entitled to receive. If your annuity application is approved and we begin to pay you benefits, information that we may request from you in the future will be used to determine whether you are entitled to continue to receive such benefits.

Although the information we request is almost never used for any purpose other than the payment of benefits under the Railroad Retirement Act, the RRB does have the authority to release information to the indicated individuals, organizations, and/or agencies listed below without your approval:

- 1) An attorney, the Office of the President, a Congressional office, a labor union or the Department of State's embassy or consular offices if they allege to be representing you at your request.
- 2) Other people who are receiving benefits based on the same railroad retirement account as you are if the information affects their payments from the RRB.
- 3) A person who will receive benefits on your behalf if the RRB decided that some medical condition keeps you from receiving your own benefits; such information may also be released in determining whether such a medical condition exists and who is suitable to receive such benefits for you.
- 4) To people or organizations who are working for the RRB; such information may include medical records.
- 5) The U.S. Treasury Department or U.S. Postal Service to issue checks and to investigate lost, forged, or stolen checks.
- 6) Your last employer to make sure that you are eligible to receive railroad retirement benefits and you continue to receive any available medical benefits, and to any railroad industry employer (or to its insurance company) to make sure that you can receive any private retirement or insurance benefits which may be offered by the employer.
- 7) The Social Security Administration, Centers for Medicare & Medicaid Services, Pension Benefit Guarantee Corporation,

- Office of Personnel Management, Department of Veterans Affairs, or Federal, state, or local welfare or public aid agencies to determine if you can receive benefits from these organizations and if any previous benefits were paid incorrectly.
- 8) The Internal Revenue Service or to state and local taxing authorities for figuring your taxes and for use in audits.
- 9) Your last address and the name of your last employer may be released to the Department of Health and Human Services to be used in the Parent Locator Service.
- 10) The General Accounting Office for audits and for collecting overpayments owed to the RRB or the Social Security Administration.
- 11) The U.S. Department of Labor as required by the Federal Coal Mine and Safety Act.
- 12) In certain cases for law enforcement purposes and for court proceedings.
- 13) Information about the determination and recovery of an overpayment made to you may be released to any other person from whom any portion of the overpayment is being recovered.
- 14) Your name and address may be released to a Member of Congress to inform you about current or proposed legislation which could affect the railroad retirement system.
- 15) Professional Standard Review Organizations and State Licensing Boards when services provided by physicians or practitioners suggest unethical or unprofessional conduct.

We estimate this form takes an average of 27 to 47 minutes per response to complete, including the time for reviewing the instructions, getting the needed data, and reviewing the completed form. Federal agencies may not conduct or sponsor, and respondents are not required to respond to, a collection of information unless it displays a valid OMB number. If you wish, send comments regarding the accuracy of our estimate or any other aspect of this form, including suggestions for reducing completion time, to Chief of Information Resources Management, Railroad Retirement Board, 844 North Rush Street, Chicago, Illinois 60611-2092.

#### **Computer Matching and Privacy Protection Act Notice**

The Computer Matching and Privacy Protection Act of 1988 requires the Railroad Retirement Board (RRB) to advise you that information you have provided may be used, without your consent, in automated matching programs. These matching programs are a computer comparison of RRB records with records kept by other Federal, state, or local governmental agencies. Information from these matching programs can be used to establish or verify a person's eligibility for Federally funded or administered benefit programs and for repayment of payments or delinquent debts under these programs.