

Business Research and Development Survey (BRDS): Human Resources Module

Form Menu (operational screen) The respondent can read the instructions by clicking on the blue help button in the page header.

 **Census Taker** U. S. Census Bureau *Internal / Development - Web Sites* 

 **Service Title: Business Research and Development**
2008 Personnel Section

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Form is: **Blank**

Form Menu

Use these buttons to access this form and perform various activities.

[Start Form](#)

Go directly to the first section of this electronic web form.

[Check / Finish Form](#)

Check this form's entries and / or close it as finished.

[Change Password](#)

Please change your password (as required) to keep the information you are entering as secure as possible.

[Exit / Logout](#)

Securely exit from Census Taker.

Section 1 (content screen) Note: The company information will be pre-filled with the same information that appears on the paper form's mailing label.

Section 1. General Instructions and Company Information

Part A: General Instructions

This section is intended to be completed by the appropriate human resources personnel who have access to records for this company's R&D workforce.

This form asks for numbers of R&D employees (U.S. and worldwide) in various categories, including:

- R&D function or occupation;
- Female R&D employees by function or occupation;
- R&D employees by education level;
- R&D employees in the U.S. working under a visa;
- Full-time equivalents (FTE's) engaged in R&D activities, and FTE's for Federally-funded activities.

Part B: Company Address

Please correct any errors in address or zip code.

1. Name of Company
2.
3. Mailing address
4. City
5. State
6. ZIP Code (Include ZIP+4)
 (#####-####)

Section 2(content screen)

Section 2. Total Employment

Total Employment		2008	
		U.S. Employees	Worldwide Employees (includes U.S. employees)
		Estimates are acceptable	
A	What was the total number of full- and part-time employees working at this company on March 12, 2008?	<input type="text"/>	<input type="text"/>

Section 3 (content screen).

Section 4 (content screen)

Section 3. R&D Employment by Function/Occupation

What was the number of full- and part-time employees working at this company on March 12, 2008, who worked on R&D projects/activities, by the following types of functions/occupation?

Employees by Functions/Occupations		2008	
		U.S. Employees	Worldwide Employees (includes U.S. employees)
		Estimates are acceptable	
A	R&D scientists, engineers, and managers	<input type="text"/>	<input type="text"/>
B	R&D technicians / technologists	<input type="text"/>	<input type="text"/>
C	R&D support staff (administrative and other)	<input type="text"/>	<input type="text"/>
D	TOTAL R&D employees	<input type="text"/>	<input type="text"/>

Section 4. Female R&D Employment by Function/Occupation

Of the total number reported in the previous question, what was the number of full- and part-time FEMALE R&D employees on March 12, 2008 by functions/occupation?

Female Employees by Functions/Occupations		2008	
		U.S. Employees	Worldwide Employees (includes U.S. employees)
		Estimates are acceptable	
A	Female R&D scientists, engineers, and managers	<input type="text"/>	<input type="text"/>
B	Female R&D technicians / technologists	<input type="text"/>	<input type="text"/>
C	Female R&D support staff (administrative and other)	<input type="text"/>	<input type="text"/>
D	TOTAL female R&D employees	<input type="text"/>	<input type="text"/>

Section 5 (content screen)

Section 5. R&D Employment by Educational Attainment

Of the total number of R&D employees reported, and shown below, what was the number of full- and part-time employees on March 12, 2008 by educational attainment?

Employees by Educational Attainment		2008	
		U.S. Employees	Worldwide Employees (includes U.S. employees)
		Estimates are acceptable	
A	PhD or equivalent	<input type="text"/>	<input type="text"/>
B	University degrees below the PhD level	<input type="text"/>	<input type="text"/>
C	All other	<input type="text"/>	<input type="text"/>
D	TOTAL R&D employees		

Section 6 (content screen)

Section 6. R&D Employees Working Under a Visa

Of the total number of R&D employees () working at this company within the United States and D.C., what was the number of full- and part-time employees who were employed under a visa (e.g., H-1B, L-1, etc.)?

R&D Employees		2008
		U.S. Employees
		Estimates are acceptable
A	R&D employees working under a visa	<input type="text"/>

Section 7 (content screen)

Section 7. R&D Full-Time Equivalents

Part A.

What was the number of full-time equivalents (FTE's) working on R&D projects/activities?

How to calculate FTE's:

- For employees whose activities are not solely devoted to RD, use the proportion of their time that is devoted to RD to compute the number of full-time equivalents.
- For company employees performing ONLY RD, count the number of full-time scientists and engineers employed as of January 1, 2008.

NOTE: This number may be different from that reported for total employees on March 12, 2008.



FTE's		2008	
		U.S. Employees	Worldwide Employees (includes U.S. employees)
		Estimates are acceptable	
A	Working on all RD projects	<input type="text"/>	<input type="text"/>


Part B.

Of the FTE RD employees reported above, what was the number of FTE's that worked on FEDERALLY FUNDED R&D projects/activities (grants or contracts) during 2008?

FTE's		2008	
		U.S. Employees	Worldwide Employees (includes U.S. employees)
		Estimates are acceptable	
B	Working on federally funded RD projects	<input type="text"/>	<input type="text"/>

End of Form Check (operational screen)

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Note: You have reached the end of the questions on this form and all your form entries have been checked, but you are not quite finished!

Use this page to fix any problems and to let us know if this form is finished.

Check / Finish

(A check of all form entries has just been completed.)

Part A: Problem Correction -   Problem(s) found in one form section!

(Before going to Part B)

Attempt to fix all entry problems by using this selectable list and go to button.

Problem Sections:

2. Total Employment

Go To Section

Part B: Is this form finished?

(After Completing Part A)

Pick one of these two buttons to continue / finish up. Your choice here can always be changed at a later time.

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 Form is: **Finished - With Problems**

 **Form Finished - (The Census Bureau has received all your entries for this form!):**

- This form has been marked as **'Finished'** (see form status in page banner above right).
- You may now obtain a **'Form Completion Certificate'** or perform any other relevant task by pushing any appropriate button below.
- You may re-login and/or **re-enter this form at any time**. You can even make changes to this form if necessary. Note: If you do make changes, you should re-mark the form as 'Finished' and you will be issued a new form Completion Certificate.

Form Menu

Use these buttons (and selectable lists) to access this form and perform various activities.

Form Section List:
 (LAST SECTION VISITED) **Return to Form**

<input type="button" value="Completion Certificate"/>	Get a "Completion Certificate" for this form.
<input type="button" value="Save / Print"/>	Save / Print your entries.
<input type="button" value="Change Password"/>	Please change your password (as required) to keep the information you are entering as secure as possible.
<input type="button" value="Exit / Logout"/>	Securely exit from Census Taker.

U S C E N S U S B U R E A U
Helping You Make Informed Decisions

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Form Menu