

**NDNH W-4 Output Record Layouts**

<b>CHART H-1: NDNH W-4 OUTPUT RECORD LAYOUTS AND FIELD DESCRIPTIONS</b>				
Field Name	Location	Length	A/N	Comments
<b>W-4 TRANSMISSION CONTROL RECORD</b>				
Record Identifier	1-2	2	A/N	This field is equal to the characters 'R4', identifying the record as the header record containing returning W-4 data.
Transmitter State Code	3-4	2	N	This field contains the information that was submitted on the input record.
Transmitter Agency Code	5-13	9	A/N	This field contains the information that was submitted on the input record.
Transmission Type	14-15	2	A/N	'W4'
Department of Defense Code	16	1	A/N	This field contains the information that was submitted on the input record.
Version Control Number	17-18	2	A/N	'01'
Date Stamp	19-26	8	N	This field contains the information that was submitted on the input record.
Batch Number	27-32	6	N	This field contains the information that was submitted on the input record.
Records Received	33-43	11	N	This is the total number of records received in the transmission, including the header and trailer records.
Records Rejected	44-54	11	N	This is the total number of records rejected in the transmission.
Error Records Returned	55-65	11	N	This is the total number of W-4 records with errors returned in the transmission.
Records Posted to NDNH	66-76	11	N	This is the total number of W-4 records in the transmission that were posted to the NDNH W-4 File.
Records Posted to Unverified	77-87	11	N	This is the total number of W-4 records in the transmission that were posted to the NDNH W-4 Unverified File.
Batch Error Code 1	88-91	4	A/N	Refer to the Chart E-1, "NDNH W-4 Error and Warning Codes", in this document for the error and warning codes and their explanation.
Batch Error Code 2	92-95	4	A/N	
Batch Error Code 3	96-99	4	A/N	

<b>CHART H-1: NDNH W-4 OUTPUT RECORD LAYOUTS AND FIELD DESCRIPTIONS</b>				
Field Name	Location	Length	A/N	Comments
Batch Error Code 4	100-103	4	A/N	
Batch Error Code 5	104-107	4	A/N	
Filler	108-157	50	A/N	This field is all spaces.
Records Processed	158-168	11	N	This is the total number of W-4 data records in the transmission minus the rejected records.
Filler	169-831	663	A/N	This field is all spaces.
<b>W-4 DATA RECORD</b>				
Record Identifier	1-2	2	A/N	'WO'
Employee SSN	3-11	9	N	This field contains the information that was submitted on the input record.
Employee Name				This field contains the information that was submitted on the input record.
First Name	12-27	16	A/N	
Middle Name	28-43	16	A/N	
Last Name	44-73	30	A/N	
Employee Street Address				This field contains the information that was submitted on the input record.
Line 1	74-113	40	A/N	
Line 2	114-153	40	A/N	
Line 3	154-193	40	A/N	
Employee City	194-218	25	A/N	This field contains the information that was submitted on the input record.
Employee State	219-220	2	A/N	This field contains the information that was submitted on the input record.
Employee Zip Code				This field contains the information that was submitted on the input record.
Zip Code 1	221-225	5	N	
Zip Code 2	226-229	4	A/N	
Employee Foreign Address				This field contains the information that was submitted on the input record.
Foreign Country Code	230-231	2	A/N	
Foreign Country Name	232-256	25	A/N	
Foreign Zip Code	257-271	15	A/N	
Employee Date of Birth	272-279	8	A/N	This field contains the information that was submitted on the input record.

**CHART H-1: NDNH W-4 OUTPUT RECORD LAYOUTS AND FIELD DESCRIPTIONS**

Field Name	Location	Length	A/N	Comments
Employee Date of Hire	280-287	8	A/N	This field contains the information that was submitted on the input record.
Employee State of Hire	288-289	2	A/N	This field contains the information that was submitted on the input record.
Federal EIN	290-298	9	N	This field contains the information that was submitted on the input record.
State EIN	299-310	12	A/N	This field contains the information that was submitted on the input record.
Employer Name	311-355	45	A/N	This field contains the information that was submitted on the input record.
Employer Street Address				This field contains the information that was submitted on the input record.
Line 1	356-395	40	A/N	
Line 2	396-435	40	A/N	
Line 3	436-475	40	A/N	
Employer City	476-500	25	A/N	This field contains the information that was submitted on the input record.
Employer State	501-502	2	A/N	This field contains the information that was submitted on the input record.
Employer Zip Code				This field contains the information that was submitted on the input record.
Zip Code 1	503-507	5	N	
Zip Code 2	508-511	4	A/N	
Employer Foreign Address				This field contains the information that was submitted on the input record.
Foreign Country Code	512-513	2	A/N	
Foreign Country Name	514-538	25	A/N	
Foreign Zip Code	539-553	15	A/N	
Employer Optional Street Address				This field contains the information that was submitted on the input record.
Line 1	554-593	40	A/N	
Line 2	594-633	40	A/N	
Line 3	634-673	40	A/N	
Employer Optional City	674-698	25	A/N	This field contains the information that was submitted on the input record.
Employer Optional State	699-700	2	A/N	This field contains the information that was submitted on the input record.
Employer Optional Zip Code				This field contains the information that was submitted on the input record.

**CHART H-1: NDNH W-4 OUTPUT RECORD LAYOUTS AND FIELD DESCRIPTIONS**

Field Name	Location	Length	A/N	Comments
Zip Code 1	701-705	5	A/N	
Zip Code 2	706-709	4	A/N	
Employer Optional Foreign Address				This field contains the information that was submitted on the input record.
Foreign Country Code	710-711	2	A/N	
Foreign Country Name	712-736	25	A/N	
Foreign Zip Code	737-751	15	A/N	
Filler	752-801	50	A/N	This field is all spaces.
Error Code 1	802-805	4	A/N	Refer to the “Chart E-1: NDNH W-4 Error and Warning Codes”, in this document for the error and warning codes and their explanation.
Error Code 2	806-809	4	A/N	
Error Code 3	810-813	4	A/N	
Error Code 4	814-817	4	A/N	
Error Code 5	818-821	4	A/N	
SSN Verification Indicator	822	1	A/N	The value of this field is equal to ‘C’ if an SSN has been corrected, and spaces, if the record does not contain a corrected SSN.
SSN 1	823-831	9	A/N	This is the corrected SSN if an SSN has been corrected.

**NDNH QW Output Record Layouts**

<b>CHART H-2: NDNH QW OUTPUT RECORD LAYOUTS AND FIELD DESCRIPTIONS</b>				
Field Name	Position	Length	Alpha/ Numeric	Description/Remarks
<b>QUARTERLY WAGE TRANSMISSION CONTROL RECORD</b>				
Record Identifier	1-2	2	A/N	This field is equal to the characters 'RQ', identifying the record as the header record containing returning QW data.
Transmitter State Code	3-4	2	N	This field is required for States and territories.
Transmitter Agency Code	5-13	9	A/N	This field is required for Federal Agencies.
Transmission Type	14-15	2	A/N	This field must contain the characters 'QW'.
Department of Defense Code	16	1	A/N	This field is required for DoD only.
Version Control Number	17-18	2	A/N	This field must contain the numbers '01'.
Date Stamp	19-26	8	N	This field must contain the transmission date of the QW data to the NDNH.
Batch Number	27-32	6	N	Transmitting Federal agency or state generates this field.
Records Received	33-43	11	N	This is the total number of records received in the transmission, including the header and trailer records.
Records Rejected	44-54	11	N	This is the total number of records rejected in the transmission.
Error Records Returned	55-65	11	N	This is the total number of QW data records with errors in the transmission that is returned.
Records Posted to NDNH	66-76	11	N	This is the total number of QW data records in the transmission that were posted to the NDNH QW File.
Records Posted to Unverified	77-87	11	A/N	This is the total number of QW data records in the transmission that were posted to the Unverified QW File.
Error Code 1	88-91	4	A/N	Refer to the "Chart E-2: NDNH QW Error and Warning Codes", in this document for the error and warning codes and their explanation.
Error Code 2	92-95	4	A/N	

**CHART H-2: NDNH QW OUTPUT RECORD LAYOUTS AND FIELD DESCRIPTIONS**

Field Name	Position	Length	Alpha/ Numeric	Description/Remarks
Error Code 3	96-99	4	A/N	
Error Code 4	100-103	4	A/N	
Error Code 5	104-107	4	A/N	
Filler	108-157	50	A/N	This field is all spaces.
Records Processed	158-168	11	N	This is the total number of QW data records in the transmission minus the rejected records.
Filler	169-631	463	A/N	This field is all spaces.
<b>QUARTERLY WAGE DATA RECORD</b>				
Record Identifier	1-2	2	A/N	This field is equal to the characters 'QO', identifying the record as containing returning QW employee and employer data.
Employee SSN	3-11	9	N	This field contains the information that was submitted on the input record.
Employee Name				This field contains the information that was submitted on the input record.
First Name	12-27	16	A/N	
Middle Name	28-43	16	A/N	
Last Name	44-73	30	A/N	
Employee Wage Amount	74-84	11	N	This field contains the information that was submitted on the input record.
Reporting Period	85-89	5	N	This field contains the information that was submitted on the input record.
Federal EIN	90-98	9	N	This field contains the information that was submitted on the input record.
State EIN	99-110	12	A/N	This field contains the information that was submitted on the input record.
Employer Name	111-155	45	A/N	This field contains the information that was submitted on the input record.
Employer Street Address				This field contains the information that was submitted on the input record.
Line 1	156-195	40	A/N	
Line 2	196-235	40	A/N	
Line 3	236-275	40	A/N	
Employer City	276-300	25	A/N	This field contains the information that was submitted on the input record.

**CHART H-2: NDNH QW OUTPUT RECORD LAYOUTS AND FIELD DESCRIPTIONS**

Field Name	Position	Length	Alpha/ Numeric	Description/Remarks
Employer State	301-302	2	A/N	This field contains the information that was submitted on the input record.
Employer Zip Code				This field contains the information that was submitted on the input record.
Zip Code 1	303-307	5	N	
Zip Code 2	308-311	4	N	
Employer Foreign Address				This field contains the information that was submitted on the input record.
Foreign Country Code				
Foreign Country Name	312-313	2	A/N	
Foreign Zip Code	314-338 339-353	25 15	A/N A/N	
Employer Optional Street Address				This field contains the information that was submitted on the input record.
Line 1	354-393	40	A/N	
Line 2	394-433	40	A/N	
Line 3	434-473	40	A/N	
Employer Optional City	474-498	25	A/N	This field contains the information that was submitted on the input record.
Employer Optional State	499-500	2	A/N	This field contains the information that was submitted on the input record.
Employer Optional Zip Code				This field contains the information that was submitted on the input record.
Zip Code 1	501-505	5	N	
Zip Code 2	506-509	4	N	
Employer Optional Foreign Address				This field contains the information that was submitted on the input record.
Foreign Country Code	510-511	2	A/N	
Foreign Country Name	512-536	25	A/N	
Foreign Zip Code	537-551	15	A/N	
Filler	552-601	50	A/N	This field is all spaces.

**CHART H-2: NDNH QW OUTPUT RECORD LAYOUTS AND FIELD DESCRIPTIONS**

Field Name	Position	Length	Alpha/ Numeric	Description/Remarks
Error Code 1	602-605	4	A/N	Refer to the “Chart E-2: NDNH QW Error and Warning Codes”, in this document for the error and warning codes and their explanation.
Error Code 2	606-609	4	A/N	
Error Code 3	610-613	4	A/N	
Error Code 4	614-617	4	A/N	
Error Code 5	618-621	4	A/N	
Filler	622-631	10	A/N	This field, which is for the corrected SSN, is spaces; it is not being used for QW at the present time.



**NDNH UI Output Record Layouts**

<b>CHART H-3: NDNH UI OUTPUT RECORD LAYOUTS AND FIELD DESCRIPTIONS</b>				
Field Name	Position	Length	Alpha/ Numeric	Description/Remarks
<b>UI TRANSMISSION CONTROL RECORD</b>				
Record Identifier	1-2	2	A/N	This is the character 'RU' identifying the record as the header record containing returning UI data.
Transmitter State Code	3-4	2	A/N	This field contains the information that was submitted on the input record.
Filler	5-13	9	A/N	This field contains the information that was submitted on the input record.
Transmission Type	14-15	2	A/N	'UI'
Filler	16	1	A/N	This field contains the information that was submitted on the input record.
Version Control Number	17-18	2	A/N	'01'
Date Stamp	19-26	8	N	This field contains the information that was submitted on the input record.
Batch Number	27-32	6	N	This field contains the information that was submitted on the input record.
Records Received	33-43	11	N	This is the total number of records received in the transmission, including the Header and Trailer records.
Records Rejected	44-54	11	N	This is the total number of records rejected in the transmission.
Error Records Returned	55-65	11	N	This is the total number of UI data records with errors returned in the transmission.
Records Posted to NDNH	66-76	11	N	This is the total number of UI data records in the transmission that were accepted and posted to the NDNH UI File.
Filler	77-87	11	A/N	This field is all spaces.
Error Code 1	88-91	4	A/N	Refer to the "Chart E-3: NDNH UI Error and Warning Codes", in this document for the error and warning codes and their explanation.
Error Code 2	92-95	4	A/N	
Error Code 3	96-99	4	A/N	
Error Code 4	100-103	4	A/N	

**CHART H-3: NDNH UI OUTPUT RECORD LAYOUTS AND FIELD DESCRIPTIONS**

Field Name	Position	Length	Alpha/ Numeric	Description/Remarks
Error Code 5	104-107	4	A/N	
Filler	108-325	298	A/N	This field is all spaces.
<b>UI DATA RECORD</b>				
Record Identifier	1-2	2	A/N	This field is equal to the characters 'UO', identifying the record as containing returning UI claimant and employer data.
Claimant SSN	3-11	9	N	This field contains the information that was submitted on the input record.
Claimant Name				This field contains the information that was submitted on the input record.
First Name	12-27	16	A/N	
Middle Name	28-43	16	A/N	
Last Name	44-73	30	A/N	
Claimant Street Address				This field contains the information that was submitted on the input record.
Line 1	74-113	40	A/N	
Line 2	114-153	40	A/N	
Line 3	154-193	40	A/N	
Claimant City	194-218	25	A/N	This field contains the information that was submitted on the input record.
Claimant State	219-220	2	A/N	This field contains the information that was submitted on the input record.
Claimant Zip Code				This field contains the information that was submitted on the input record.
Zip Code 1	221-225	5	N	
Zip Code 2	226-229	4	A/N	
Claimant Benefit Amount	230-240	11	N	This field contains the information that was submitted on the input record.
Reporting Period	241-245	5	N	This field contains the information that was submitted on the input record.
Filler	246-295	50	A/N	This field is all spaces.
Error Code 1	296-299	4	A/N	Refer to the "Chart E-3: NDNH UI Error and Warning Codes", in this document for the error and warning codes and their explanation.
Error Code 2	300-303	4	A/N	
Error Code 3	304-307	4	A/N	
Error Code 4	308-311	4	A/N	

**CHART H-3: NDNH UI OUTPUT RECORD LAYOUTS AND FIELD DESCRIPTIONS**

Field Name	Position	Length	Alpha/ Numeric	Description/Remarks
Error Code 5	312-315	4	A/N	
Filler	316-325	10	A/N	This field is spaces because it is not being used at the present time.

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