

6. **On-Site Inspections by the State.**

- A. **Responsibilities.** It is the responsibility of the State to administer a regular and continuing program of on-site inspections of projects. The scope, timing and selectivity of these inspections will be covered in an agreement to be negotiated by the Regional Director and the State. This agreement will provide the basis for the conduct of pre-award, progress and final on-site inspections as well as the associated reporting formats (reporting authority approved by OMB No. 1024-0034, 09/30/84). Post-completion inspection requirements are contained in Chapter 675.9.7. Properties and facilities acquired or developed with L&WCF assistance shall be available for inspection by the Service at such intervals as the Director shall require. Generally, Service inspections will be conducted on a spot check basis in conjunction with the State Program Review.
- B. **Reports.** On-site inspection reports will be prepared on all inspections conducted and will be included in the official project files maintained by the State. The State is responsible for the preparation of these reports except when joint-inspections are conducted with the Service.

Submission of inspection reports to the Service will be made on the following basis:

- (1) Pre-award reports in accord with the on-site inspection agreement will be included with the Complete Single Project application type.
- (2) Progress reports may be combined with the annual performance report on March 31 or submitted to the Service with the project billings or drawdown (see Section 675.5.5).
- (3) Final inspection reports must be submitted to the Region within 90 days after the date of completing a project or consolidated project element.
- (4) Post-completion reports must be submitted to the Region within five years after the final billing and every five years, thereafter.

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D. Within 90 days after the date of completing the project or consolidated project element, a final performance report is due which specifies that a project has been completed in accordance with the approved project agreement. In addition, the following reports are due within the 90 days:

- (1) A final on-site inspection report in accordance with the on-site inspection agreement.

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6. **Post-Completion Inspection Reports.** Within 90 days of completion of an on-site inspection, States shall submit to the appropriate Regional Office a post-completion inspection report for all projects which have compliance problems. The report should include the date of inspection, description of discrepancy, and corrective actions taken or to be taken. (see Section 675.1.6)

A performance report shall be provided on an annual basis where no compliance issues have been identified. This report will be due by March 31 of each year and will include identification of the projects inspected by project name and number and the date the on-site inspection occurred. (see Sections 675.5.5 and 675.1.6).

Post-completion inspection reports shall also be completed for those projects in which the facilities have been deemed obsolete. The report should include certification by the State Liaison Officer that the facility is obsolete and that such obsolescence is not a result of neglect or inadequate maintenance on the part of the project sponsor. (see Section 675.9.4).

Estimated Burden Statement: The public reporting burden for this collection of information is estimated to average one half hour per response including time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Direct comments regarding this burden estimate or any aspect of this form should be sent to NPS, Recreation Grants Programs, P.O. Box 37127, Washington, D.C. 20013-7127.

Paperwork Reduction Act Statement: On site inspections are used to determine project eligibility for funding and to insure compliance with all applicable Federal laws and program regulations, including 36 CFR Part 59. A Federal Agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Any comments on the burden estimate or other aspects of this collection of information may be addressed to the National Park Service, Recreation Grants Programs, P.O. Box 37127, Washington, D.C. 20013-7127.