

## B. STATISTICAL METHODS

### 1. Universe and Respondent Selection

The universe for this survey is prosecutorial districts that handle felony cases in the U.S. All State Court Prosecutor Offices will be chosen.

### 2. Procedures for Collecting Information

The survey will initially be conducted by mail. The address mailing list is updated prior to the mailout in order to maintain a current list of the 2400 NCSP-07 respondents. Personal telephone interviews will be conducted for nonrespondents.

### 3. Methods to Maximize Response

To maximize response rates we will provide multiple response options including a web-based questionnaire. BJS follow-up plan includes letters, telephone interviews and on-site assistance.

### 4. Testing of Procedures

The survey instrument was previously pretested with 310 jurisdictions during the 2005 data collection whereby BJS received a 99% response rate.

### 5. Contacts for Statistical Aspects and Data Collection

#### a. Agency unit conducting survey:

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