

President's Higher Education Community Service Honor Roll Application

Program Purpose: The President's Higher Education Community Service Honor Roll program is designed to encourage and increase public awareness of community service by college students and to recognize and promote exemplary programs and effective practices in higher education community service. Presidential Awards are made for General Community Service and for service in the Special Focus area identified in this year's Application Guidance.

Uses of information: Information provided in the "exemplary project" descriptions may be published in connection with the Honor Roll on the Corporation for National and Community Service (CNCS) website. All other information provided via this application will be cited publicly solely in aggregate, non-institutionally identifiable terms.

APPLICANT INFORMATION

Institution of Higher Education: _____

(Official institutional name, as it would appear on the Honor Roll)

Name of chief executive officer:

Indicate President, Chancellor, or other title: _____

Official Institution Contact Information: Street Line 1: _____

Street Line 2: _____

City: _____ State: ____

ZIP: _____

Phone: _____ Fax: _____

Email address: _____

Individual completing application:

Department/ Office:

Official Department Contact Information: Street Line 1: _____

Street Line 2: _____

City: _____ State: ____

ZIP: _____

Phone: _____ Fax: _____

Email address: _____

Institution's 6-digit IPEDS code _____ and 8-digit OPEID number _____ (Both are listed on COOL, at <http://nces.ed.gov/ipeds/cool>)

Total student enrollment (graduate and undergraduate, full and part-time): _____

Institutional type (Check one):

Two-year public _____ Two-year private _____
Four-year public _____ Four-year private _____
Graduate students only, public _____ Graduate students only, private _____
Other (please describe) _____

Minority-serving institution (Check as appropriate):

Historically Black College or University _____
Hispanic-Serving Institution _____
Tribally Controlled Institution _____

Is the applicant institution recognized under one of the Carnegie Foundation's new Community Engagement classifications? _____ Check as appropriate:

Curricular Engagement _____
Outreach and Partnerships _____
Curricular Engagement and Outreach and Partnerships _____

How did the applicant institution learn about the Honor Roll program? (Indicate all that apply.)

Media advertisement _____
Media news story _____
CEO's letter to higher education chief executives _____
Outreach (website, newsletter, etc.) by CNCS or its programs _____
Outreach by Campus Compact _____
Outreach by another higher education organization _____
Other _____

Definitions

Community service means: activities designed to improve the quality of life of off-campus community residents, particularly low-income individuals. Community service activities may include but are not limited to: academic service-learning, co-curricular service-learning (not part of an academic course, but utilizing service-learning elements) and other co-curricular student volunteer activities, as well as Work-Study community service and paid community service internships. Community service includes both direct service to citizens (e.g., serving food to the needy) and indirect service (e.g., assessing community nutrition needs or managing a food bank).

Academic service-learning means: service that is integrated with academic course content. It may involve direct or indirect service, and may include academic research.

CNCS programs include: AmeriCorps*VISTA, AmeriCorps*State and National, AmeriCorps*NCCC, Learn and Serve America, and Senior Corps.

****All estimates requested in this application are for the 12-month period ending June 30 of the Honor Roll year****

General Community Service: Student Service Estimates

- (a) Estimate the number of students who engaged in academic service-learning.

- (b) Estimate the number of students who engaged in forms of community service other than academic service-learning. _____
- (c) Estimate the total number of students who engaged in community service of any kind. (total of (a) and (b)) _____
- (d) Estimate the number of students who engaged in at least 20 hours of community service per semester. _____
- (e) Estimate the number of students whose service was supported by one or more CNCS programs. _____
- (f) Estimate the total number of service hours engaged in by the institution's students.

General Community Service: Exemplary Project Descriptions

In the blocks below, please provide narrative descriptions of up to five especially successful student community service projects. Please title each project and limit each project description to 1,800 characters, approximately 300 words. (Every block need not be used. Include only exemplary projects.) Within each project description, provide details pertaining to each of the three evaluation categories: Scope, Innovation, and Evidence of Effectiveness. (See Application Guidance for definitions.)

Each project description MUST include:

- 1. Indication of the kinds of services provided;
- 2. Detailed evidence, including quantification if possible, of the project's benefits to individuals and communities; and
- 3. Whether student participation was during regular academic sessions or during summer or other breaks.

If relevant, project descriptions should also discuss:

- 1. Program practices or institutional support elements that were found particularly helpful or effective;
- 2. Collaborations with community agencies, including K-12 schools; and
- 3. Whether the project was supported by Federal Work-Study, CNCS programs, or other Government programs.

Project 1

Title: _____

Number of participating students _____ Number of student service hours _____
Number of participating faculty/ staff _____ Number of faculty/ staff service hours _____

Issue areas: Indicate each of the following issue areas that were addressed by this project (a drop-down list)

- At-risk Youth ____
- Community and Economic Development ____
- Culture/Arts/ Performance ____
- Disaster/ Emergency Prevention and Mitigation ____
- Disaster/ Emergency Response and Recovery ____
- Education/ Dropout prevention ____
- Employment ____
- English as a Second Language ____
- Environment ____
- Health/ Nutrition ____
- Homelessness ____
- Housing ____
- Hunger ____
- Mentoring ____
- Senior Citizen Services ____
- Special Needs Support for the Disabled ____
- Tutoring ____
- Youth Development ____
- Other** ____

Narrative block: _____

Project 2

Title: _____

Number of participating students _____ Number of student service hours _____
Number of participating faculty/ staff _____ Number of faculty/ staff service hours _____

Issue areas: Indicate each of the following issue areas that were addressed by this project (a drop-down list, same as above)

Narrative block:

Project 3

Title: _____

Number of participating students _____

Number of student service hours _____

Number of participating faculty/ staff _____

Number of faculty/ staff service hours _____

Issue areas: Indicate each of the following issue areas that were addressed by this project (a drop-down list, same as above)

Narrative block:

Project 4

Title: _____

Number of participating students _____

Number of student service hours _____

Number of participating faculty/ staff _____

Number of faculty/ staff service hours _____

Issue areas: Indicate each of the following issue areas that were addressed by this project (a drop-down list, same as above)

Narrative block:

Project 5

Title: _____

Number of participating students _____

Number of student service hours _____

Number of participating faculty/ staff _____

Number of faculty/ staff service hours _____

Issue areas: Indicate each of the following issue areas that were addressed by this project (a drop-down list, same as above)

Narrative block:

Special Focus Area: Student Service Estimates

(These estimates should be included in the General Community Service estimates above.)

- (a) Estimate the number of students who engaged in academic service-learning in the Special Focus Area – as identified in the Application Guidance

- (b) Estimate the number of students who engaged in forms of community service other than academic service-learning in the Special Focus Area. _____
- (c) Estimate the total number of students who engaged in community service of any kind related to the Special Focus Area (total of (a) and (b)) _____
- (d) Estimate the number of students who engaged in at least 20 hours of community service per semester in the Special Focus Area. _____
- (e) Estimate the number of students whose service in the Special Focus Area was supported by one or more CNCS program. _____
- (f) Estimate the total number of service hours in the Special Focus Area engaged in by the institution's students. _____

Special Focus Area: Exemplary Project Descriptions

In the blocks below, please provide narrative descriptions of up to five especially successful student community service projects. (Every block need not be used. Include only exemplary projects.) Please title each project and limit each project description to 1,800 characters, approximately 300 words. Within each project narrative description, provide details pertaining to each of the three evaluation categories: Scope, Innovation, and Evidence of Effectiveness. (See Application Guidance for definitions.)

Each project description narrative MUST include:

1. Indication of services/ expertise provided;
2. Details, including quantification if possible, concerning the project's benefits to individuals and communities; and
3. Whether student participation was during regular academic sessions or during summer or other academic breaks.

If relevant, project descriptions should also discuss:

1. Program practices or institutional support elements that your institution found particularly helpful or effective;
2. Collaborations with community agencies, including K-12 schools; and
3. Whether the project was supported by Federal Work-Study, CNCS programs, or other Government programs.

Project 1

Title: _____

Number of participating students _____ Number of student service hours _____

Number of participating faculty/ staff _____ Number of faculty/ staff service hours _____

Issue areas: Indicate each of the following issue areas that were addressed by this project (a drop-down list)

- At-risk Youth ____
- Community and Economic Development ____
- Culture/Arts/ Performance ____
- Disaster/ Emergency Preparation and Mitigation ____
- Disaster/ Emergency Response and Recovery ____
- Education/ Dropout Prevention ____
- Employment ____
- English as a Second Language ____
- Environment ____
- Health/ Nutrition ____
- Homelessness ____
- Housing ____
- Hunger ____
- Mentoring ____
- Senior Citizen Services ____
- Special Needs Support for the Disabled ____
- Tutoring ____
- Youth Development ____
- Other** ____

Narrative block: _____

Project 2

Title: _____

Number of participating students _____ Number of student service hours _____
 Number of participating faculty/ staff _____ Number of faculty/ staff service hours _____

Issue areas: Indicate each of the following issue areas that were addressed by this project (a drop-down list, same as above)

Narrative block:

Project 3

Title: _____

Number of participating students _____ Number of student service hours _____
 Number of participating faculty/ staff _____ Number of faculty/ staff service hours _____

Issue areas: Indicate each of the following issue areas that were addressed by this project (a drop-down list, same as above)

Narrative block:

Project 4

Title: _____

Number of participating students _____

Number of student service hours _____

Number of participating faculty/ staff _____

Number of faculty/ staff service hours _____

Issue areas: Indicate each of the following issue areas that were addressed by this project (a drop-down list, same as above)

Narrative block:

Project 5

Title: _____

Number of participating students _____

Number of student service hours _____

Number of participating faculty/ staff _____

Number of faculty/ staff service hours _____

Issue areas: Indicate each of the following issue areas that were addressed by this project (a drop-down list, same as above)

Narrative block:

Institutional Supports for Service

1. Is community service or service-learning explicitly cited in your institution's mission statement or strategic plan?

Yes _____

No _____

Don't know/ data not available _____

2. Does the applicant institution have at least one full-time staff member responsible for coordinating student community service or service-learning activities?

Yes _____

No _____

Don't know/ data not available _____

If yes, how many? _____

3. Does the applicant institution provide scholarships or other financial rewards to students for community service, such as “matching” the Segal AmeriCorps Education Award?

Yes _____ No _____ Don't know/ data not available _____

4. Does the applicant institution offer academic courses that integrate community service with academic content, i.e., academic service-learning courses, as defined above?

Yes _____ No _____ Don't know/ data not available _____

If yes, approximately how many? _____

5. Does the applicant institution require academic service-learning courses as part of the core curriculum of at least one major or disciplinary area?

Yes _____ No _____ Don't know/ data not available _____

6. Does the applicant institution reward the use of academic service-learning through faculty promotion and tenure decisions, or by providing awards or professional development opportunities?

Yes _____ No _____ Don't know/ data not available _____

Government Supports for Service

1. Does the applicant institution utilize AmeriCorps, including VISTA, members in recruiting student volunteers or coordinating student service projects?

Yes _____ No _____ Don't know/ data not available _____

2. Does the applicant institution have an ongoing grantee, sub-grantee or other supportive relationship with any of the following CNCS programs?

- Learn and Serve America _____
- Americorps*State and National _____
- AmeriCorps*VISTA _____
- AmeriCorps*NCCC _____
- Senior Corps _____

Please identify any ongoing relationship the applicant institution has with other Federal, State, or local government agencies in support of student community service activities:

**THANK YOU FOR TAKING THE TIME TO COMPLETE THIS APPLICATION.
WE APPRECIATE ALL THE WORK THAT YOU DO!**