

Exhibit F3: Partial Fund Workbook Instructions



V1.1.b - May 24, 2006

General Instructions:

You will have one Excel workbook (file) for each partial fund you are presenting.

Save the name of this file as "F3-" + 10 character (or less) acronym that identifies your applicant name + "; Partial" + year of first investment + "; " + the first and last name initials for each principal for which this workbook pertains separated by commas + "; " + date when this report was prepared in YYYYMMDD format.

For assistance in creating the correct file name, click on the link to the right. [—————> File Name Help](#)

Example:

Applicant Name: Southern Ventures Fund

Principal Name: John Browning, Mary Jones

Year of First Investment: 1995

Date Report Prepared: September 30, 2003

File Name for Workbook:

F3-SouthernVF; Partial1995; JB,MJ; 20030930

Follow the step by step instructions below, referring to Exhibit F for detailed instructions on each table.

Click on tables to go to associated worksheets.

<u>Instruction</u>	<u>Worksheet</u>
1. Enter General Fund Information	Table F3.1
2. Applicable Portfolio Investments	Table F3.2
3. Enter Fund Cashflow Information	Table F3.3
4. Review Fund Statistics	Table F3.4

Table F3.1 General Fund Information for Partial Fund

1. SBIC Applicant:	<input type="text"/>	
2. Principal:	<input type="text"/>	
3. Fund Name	<input type="text"/>	
4. Fund Location		
(a) Street Address	<input type="text"/>	
(b) City, State	<input type="text"/>	
(c) Phone Number (include area code)	<input type="text"/>	
5. Your Status With Fund		
(a) Job Title(s) at this fund	<input type="text"/>	
(b) Were you here at the start of the fund?	<input type="text"/>	
	If No, what month/year did you arrive at the fund?	<input type="text"/>
(c) Are you Still with Fund? (Yes or No)	<input type="text"/>	
	If No, what month/year did you leave fund?	<input type="text"/>
6. General Fund Information		
(a) Fund Status	Choose:	<input type="text"/>
(b) Date of First Portfolio Investment Closing		<input type="text"/>
(c) Is this fund closed? (Y/N)		<input type="text"/>
(d) Enter the date the fund was closed OR the "as of" date for which the fund information will be reported, if the fund is ongoing.		<input type="text"/>
(e) Except for contingent or follow-on investments, final year expected for making new investments.		<input type="text"/>
(f) Number of Companies Financed to Date		<input type="text"/>
(g) Total committed capital (incl. Participating Securities Leverage commitments if an SBIC)		<input type="text"/>
(h) Total capital commitments released		<input type="text"/>
(i) If you were not part of the fund management at the start of the fund, enter the following:		
Total paid-in capital taken down prior to the year of your arrival to the fund		<input type="text"/>
Total distributions made to investors prior to the year of your arrival to the fund		<input type="text"/>
Total financings of investments prior to your arrival to the fund		<input type="text"/>
8. Very short narrative on investment strategy of prior fund, including lifecycle stages of investments and industry sectors	<input type="text"/>	

Table F3.3 Overall Fund Cashflows SBIC Applicant/Principal: ;

1. Calculate Residual Value

+ a. Value of Investments		Enter the value of the investments
+ b. Cash and Cash Equivalents		Enter the amount of cash on this fund's balance sheet
- c. Liabilities		Enter the fund's liabilities as a positive number. Include any debentures, loans, money owed for management/fund expenses and carried interest.
Gross Residual Value \$ -		
- d. Residual Value Going to Carry		Enter the amount of carried interest as a positive number the fund would receive if fund were to exit its investments at the value you previously indicated in 1a.
Net Residual Value \$ -		

2. By Year Investor Cash Flows, Expenses, and Other Revenues

**Note: Years that are shaded indicate that the associated principal(s) were not present at the fund during this time period.*

Non-released Commitments \$ - From Table 3.1, calculated as 6(g) Total Capital Commitments - 6(h) Total Capital Commitments Released

Year	(a) Investor Cashflows and Residual Value						Cum Dist to Paid In Capital	
	i) Amount of Takedown/Paid-in Capital	ii) Distribution Information				Net Residual Value		Investor Net Cashflows
		Amount of Distribution	Cash	Non-cash				
Total	\$ -	\$ -	\$ -	\$ -	\$ -			
1899		\$ -			\$ -	\$ -		
1900		\$ -			\$ -	\$ -		
1901		\$ -			\$ -	\$ -		
1902		\$ -			\$ -	\$ -		
1903		\$ -			\$ -	\$ -		
1904		\$ -			\$ -	\$ -		
1905		\$ -			\$ -	\$ -		
1906		\$ -			\$ -	\$ -		
1907		\$ -			\$ -	\$ -		
1908		\$ -			\$ -	\$ -		
1909		\$ -			\$ -	\$ -		
1910		\$ -			\$ -	\$ -		
1911		\$ -			\$ -	\$ -		
1912		\$ -			\$ -	\$ -		
1913		\$ -			\$ -	\$ -		
1914		\$ -			\$ -	\$ -		
1915		\$ -			\$ -	\$ -		
1916		\$ -			\$ -	\$ -		
1917		\$ -			\$ -	\$ -		
1918		\$ -			\$ -	\$ -		
1919		\$ -			\$ -	\$ -		

3. Cash Remaining for Follow-on, New Investments, and Management Expenses =

+ Investor Commitments Not Drawn and Not Released	\$ -
+ a. Cash and Cash Equivalents	\$ -
- b. Liabilities	\$ -
Cash and Commitments Remaining	\$ -

4. Commitments outstanding to portfolio companies not yet funded

Amount	Cash Balance
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5. Reserves for follow-on investments not committed

	\$ -
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6. Reserves for future management fees

	\$ -
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Capital Available for New investments \$ -

7. Fund Performance Calculations

	Your Fund
FUND IRR	Err:523
RESIDUAL VALUE TO PAID IN CAPITAL	#DIV/0!
DISTRIBUTIONS TO PAID IN CAPITAL	#DIV/0!
TOTAL VALUE TO PAID IN CAPITAL	#DIV/0!

Table F3.4 - Overall Fund Statistics	As of Date: 12/1899
SBIC Applicant/Principal: ;	Number of Investments: 20

FUND SUMMARY STATISTICS

Net Financing/Investment Statistics (After Management Expens	<u>Entire Fund</u>	<u>While at Fund</u>	<u>Percentage of Entire Fund</u>
Total Commitments	\$ -		
Total Takedowns/Paid-In Capital	\$ -	\$ -	#DIV/0!
Total Distributions (After Carry)	\$ -	\$ -	#DIV/0!
Total Residual Value	\$ -		
Distributions + Residual - Take-downs	\$ -		
	<u>Entire Fund</u>		
Net IRR (Includes Residual Value)	Err:523		
Distributions to Paid In Capital	#DIV/0!		
Residual Value to Paid in Capital	#DIV/0!		
Total Value to Paid in Capital	#DIV/0!		
Vintage Year of Fund			
Age of Fund (Years After Start)	#VALUE!		
Years to Payback	N/A		
Total Management Fees and Carry			
Management Fees	\$ -		
Carried Interest	\$ -		
Residual Value Carry	\$ -		
Total	\$ -		

File Name Help

[Retu](#)

Select type of Exhibit

10 character name acronym identifying your applicant name

New Ven II

First Year of Investment for this Fund or Group

1994

First and last name initials for each principal for which the workbook applies (separated by commas)

DJ

Date when this report was prepared

9/30/2003

Create File Name

F4-New Ven II; Syn1994; DJ; 20030930.xls

[rn to Instructions](#)



F2	Complete	Complete	Exhibit F2 - Complete.xls	If you were with a venture fund for
F3	Partial	Partial	Exhibit F3 - Partial.xls	If you were with a venture fund for
F4	Synthesized	Syn	Exhibit F4 - Synthesized.xls	at least \$250,000 by
F5	Other	Other	Exhibit F5 - Other.xls	All other investments.

r the entire fund's life or if fund is still ongoing.

r only part of the fund's timeframe.