

Chart A

Foreign Donation Programs and McGovern-Dole Program: Estimates of Hour Burden of Information Collection

	A	B	C	D (B x C)	E	F (D x E)
	Collection Activity	Number of Respondents	Number of Responses Annually per Respondent	Total Annual Responses	Estimated Hours per Response	Total Annual Burden Hours
Private Voluntary Organizations (PVOs)						
1	SF-424 Application Facesheet	65	3.0	195	0.75	146
2	Proposal, Plan of Operation, Initial Budget	65	3.0	195	55.0	10,725
3	Amendments to Agreements	25	2.0	50	20.0	1,000
4	Agreements between cooperating sponsors and recipient agencies	35	2.0	70	16.0	1,120
5	Financial Reports	65	12.0	780	5.0	3,900
6	Logistics Reports	65	12.0	780	32.5	25,350
7	Monetization Reports	65	2.0	130	30.0	3,900
8	Audits	65	1.0	65	28.0	1,820
9	Final Reimbursement Requests	35	1.4	49	3.0	147
	Subtotal	65		2,119		47,962
Shipping Agents						
9	Ocean Freight Invitations for Bids	13	7.5	98	4.2	410
10	Charter Parties/Booking Notes	13	7.5	98	2.5	244
11	Spreadsheet of Freight Offers	13	7.5	98	4.4	429
12	Shipping Agent Certifications	13	1.0	13	1.0	13

	Subtotal	13		306		1,095
Ship Owner/Broker						
13	Freight Payment	6	16.4	98	4.0	394
	Subtotal	6		98		394
Survey Companies						
14	Discharge Surveys/ Claims for Losses	157	1.4	217	2.0	435
	Subtotal	157		217		435
	TOTALS	241		2,740		49,886

Chart B

Foreign Donation Programs and McGovern-Dole: Estimates of Recordkeeping Burden

	A	B	C	D (B x C)	E	F (D x E)
	Recordkeeping Activity (copying and filing of the following documents)	Number of Recordkeepers	Number of Copies/Files Annually per Recordkeeper	Total Annual Copies/Files	Estimated Hours per Copy/File	Total Annual Recordkeeping Hours
Private Voluntary Organizations (PVOs)						
1	SF-424 Application Facesheet	65	3.0	195	0.2	39.0
2	Proposal, Plan of Operation, Initial Budget	65	3.0	195	0.2	39.0
3	Amendments to Agreements	25	2.0	50	0.2	10.0
4	Agreements between cooperating sponsors and recipient agencies	35	2.0	70	0.2	14.0
5	Financial Reports	65	12.0	780	0.2	156.0
6	Logistics Reports	65	12.0	780	0.2	156.0
7	Monetization Reports	65	2.0	130	0.2	26.0
8	Audits	65	1.0	65	0.2	13.0
9	Final Reimbursement Requests	35	1.4	49	0.2	9.8
	Subtotal	65		2,119		423.8
Shipping Agents						
9	Ocean Freight Invitations for Bids	13	7.5	98	0.2	19.5
10	Charter Parties/Booking Notes	13	7.5	98	0.2	19.5
11	Spreadsheet of Freight Offers	13	7.5	98	0.2	19.5
12	Shipping Agent Certifications	13	1.0	13	0.2	2.6
	Subtotal	13		306		61.1
Ship Owner/Broker						
13	Freight Payment	6	16.4	98	0.2	19.7
	Subtotal	6		98		19.7
Survey Companies						
14	Discharge Surveys/Claims for Losses	157	1.4	217	0.2	43.5
	Subtotal	157		217		43.5
	TOTALS	241		2,740		548