

Notice of Funds Availability (NOFA) Inviting Applications for the Rural Community Development Initiative

October 2003

Section of Notice	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
<b>REPORTING REQUIREMENTS - NON FORMS</b>									
Eligibility	Rural Community Dev Initiative Grant Agreement	written	35	1	35	0.5	18	43	753
Grant Amounts	Modification of Application for Reduced Grant Amount	written	20	1	20	1	20	43	860
Contents of Application	Certification of Non-Lobbying Activities	Written	110	1	110	0.25	27.5	43	1,183
Contents of Application	Application	Written	110	1	110	10	1,100	43	47,300
Contents of Application	Association or Relationship with Rural Development Employees	written	110	1	110	0.25	27.5	43	1,183
Contents of Application	Certification Regarding Debarment, Suspension & Other Resp. Matters- Primary Covered Trans.	AD-1047 or in writing	110	1	110	0.25	27.5	43	1,183
Contents of Application	Certification Regarding Debarment, Suspension, Ineligibility & Vol. Excl. - Lower Tiered Covered Trans.	AD-1048 or in writing	110	1	110	0.25	27.5	43	1,183
Grantee Requirements	Project Performance Report (quarterly)	written	105	4	420	1	420	43	18,060
	Financial Reporting	written	105	4	420	1	420	43	18,060
	Financial Management Sys.	written	35	1	35	6	210	43	9,030
	Audits (over 500,000)	written	20	1	20	3	60	43	2,580
	Data Collection by Race, Sex, & National Origin (Intermediaries)	written	35	1	35	1	35	43	1,505
	Data Collection by Race, Sex, & National Origin (Recipients)	written	945	1	945	1	945	20	18,900
	Final Project Performance Report	written	35	1	35	2	70	43	3,010

<b>REPORTING REQUIREMENTS - FORMS APPROVED UNDER OTHER OMB NUMBERS</b>									
Contents of Application	Cert. Regarding Drug-Free Workplace Req. (Grants) Alt. I -	AD -1049 (9000-0101)							
Contents of Application	Application for Federal Assistance	SF 424 (0348-0043)							
Contents of Application	Assurances - Non-Construction Programs	SF 424-B (0348-0040)							
Contents of Application	Disclosure of Lobbying Activities	SF 111 (0348-0046)							
Contents of Application	Equal Opportunity Agreement	RD 400-1 (0575-0018)							
Contents of Application	Assurance Agreement	RD 400-4 (0575-0018)							
Contents of Application	Statement of Budget, Income, and Equity	RD 442-2 (0575-0015)							
Contents of Application	Balance Sheet	RD 442-3 (0575-0015)							
Grantee Requirements	Request for Advance or Reimbursement	SF 270 (0348-0004)							
Totals					2,515		3,408		124,788

2.3838862559 1.35487078

Recipients 2003 - 2006

Year 2003	Year 2004	Year 2005	Year 2006
15	4	4	4
3	4	20	1
8	6	1	2
1	3	10	1
8	40	2	2
5	4	1	15
11	4	11	27
8	64	22	14
3	1	14	6
3	4	11	7
10	11	8	4
7	10	8	9
2	3	5	10
3	1	19	8
21	4	1	3
1	22	7	5
7	18	41	7
2	1	2	5
16	6	20	3
1	25	24	6
7	10	21	5
5	8	1	12
5	9	5	3
11	10	4	4
5	6	13	11
20	33	2	4
6	10	8	9
		1	1
		2	14
		4	5
		3	1
			8
			6
194	321	295	222

7.185185 11.88889 9.516129 6.727273 35.31748  
8.829369

Employee Cost Estimate

Position	Grade	Number	Percent Time	Salary level	Estimated cost
National Program Director	15	1	2%	\$111,814	\$2,236
National Senior Loan Specialist	13	2	15%	\$80,442	\$24,133
State Program Directors	13	40	1%	\$80,442	\$16,088
State Loan Specialists	12	48	4%	\$67,646	\$129,880
					\$0
Travel Expense			Plane	M&IE	
Review Team	12 & 13	5	\$1,000	\$1,076	\$10,380
					\$182,718