

M-CIR-L5
(8-2006)



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001

FROM THE MANUFACTURING AND CONSTRUCTION DIVISION
U.S. CENSUS BUREAU

This letter is to remind you that we have not received your annual Current Industrial Reports form for the above survey. If you recently mailed your survey form, we thank you and ask that you disregard this letter.

If you have not completed your survey form, please complete and return it within 5 days. Federal law (Title 13, United States Code) requires your response and ensures confidentiality. By returning your survey form promptly, you will enable us to keep follow-up cost to a minimum.

We realize your time is valuable and compiling these data is not always easy. However, reasonable estimates are acceptable, if book figures are not available.

If you have any questions or need assistance, please call our toll-free number at 1-800-201-4647. If you would like a duplicate copy of the survey form and instructions, please call our processing office staff on 812-218-3331.

We appreciate your cooperation and look forward to your prompt response.

Sincerely,

Thomas E. Zabelsky
Chief, Manufacturing and
Construction Division

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Sincerely,

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Thomas E. Zabelsky
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Current Industrial Reports are used by individual businesses, trade associations, Government agencies and others. The resulting survey statistics can help your business to:

- Assess industry and economic trends
- Plan production
- Develop new products and markets

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Enclosure

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We enclose instructions for completing this survey form. Federal law (Title 13, United States Code) requires your response to this request. The same law requires us to keep the information you report strictly confidential.

Firms such as yours which do not report in the monthly survey must submit an annual report. Therefore, in the current period, **report annual totals** rather than data for the individual months.

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Thank you for your cooperation.

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Charles Louis Kincannon

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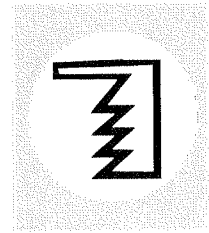
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