



OVERDUE NOTICE

FROM THE ASSISTANT DIRECTOR
FOR ECONOMIC PROGRAMS
U.S. CENSUS BUREAU

Your 2007 Economic Census report form is **overdue**. This is your third notice.

The form was due February 12, 2008. We are enclosing another form. **Please complete and return your Economic Census form immediately.**

You may use reasonable estimates if book figures are not readily available.

Title 13, United States Code, **requires your response** to the Economic Census and guarantees that your response is confidential and will be used only for statistical purposes. You may be subject to penalties for not returning this form. Applicable provisions of the law are shown on the back of this letter.

If we do not receive your completed Economic Census forms **within 2 weeks**, we may refer your case to the General Counsel of the Department of Commerce for further action.

We are ready to help you complete the Economic Census:

- Go to www.census.gov/econhelp to access on-line services, find answers to questions about the census, get tips on how to use census data, and find links to previous census results. **You can report electronically**, by downloading electronic reporting software available there.
- If you cannot find an answer on the helpsite, **our customer help line** (1-800-233-6136) is available Monday to Friday, 8 a.m. to 6 p.m. Eastern time.

Thank you in advance for your cooperation.

Sincerely,

C. Harvey Monk, Jr.

Enclosure

Please reply to: U.S. Census Bureau, 1201 East Tenth Street, Jeffersonville, IN 47134-0001

- **AUTHORITY TO CONDUCT ECONOMIC CENSUSES — SECTION 131**

- 131. Collection and publication; five-year periods**

- The Secretary shall take, compile, and publish censuses of manufactures, of mineral industries, and of other businesses, including the distributive trades, service establishments, and transportation (exclusive of means of transportation for which statistics are required by law to be filed with, and are compiled and published by, a designated regulatory body), in the year 1964, then in the year 1968, and every fifth year thereafter, and each such census shall relate to the year immediately preceding the taking thereof.

- **MANDATORY PROVISIONS OF LAW — SECTION 224 as amended by Section 3571 of Title 18 United States Code**

- 224. Failure to answer questions affecting companies, businesses, religious bodies, and other organizations; false answers.**

- Whoever, being the owner, official, agent, person in charge, or assistant to the person in charge, of any company, business, institution, establishment, religious body, or organization of any nature whatsoever, neglects or refuses, when requested by the Secretary or other authorized officer or employee of the Department of Commerce or bureau or agency thereof, to answer completely and correctly to the best of his knowledge all questions relating to his company, business, institution, establishment, religious body, or other organization, or to records or statistics in his official custody, contained on any census or other schedule or questionnaire prepared and submitted to him under the authority of this title, shall be fined not more than \$5,000; and if he willfully gives a false answer to any such question, he shall be fined not more than \$10,000.