

REVISED LETTER OF AGREEMENT BETWEEN THE DEPARTMENT  
OF DEFENSE AND THE DEPARTMENT OF COMMERCE ESTABLISHING  
THE OFFICE OF THE COORDINATOR FOR SHIP REPAIR AND  
CONVERSION

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The Department of Defense and the Department of Commerce, with the concurrence of the Office of Preparedness, General Services Administration hereby jointly revise and update the Letter of Agreement of 9 November 1955 which created the Office of the Coordinator for Ship Repair and Conversion for the purpose of more effectively handling repair and conversion in the shipyards of the continental United States of all ships under the control of both Departments and those of friendly nations.

The Coordinator will maintain appropriate records covering available facilities and capacities of the various shipyards and repair plants to enable the two Departments to use such repair facilities to the best advantage.

The Coordinator will conduct investigations and will maintain sufficient data to facilitate gauging the current potential of the ship repair industry compared with full mobilization requirements. He will consult with both Departments and make recommendations of measures necessary to maintain an adequate industrial mobilization base.

The Coordinator will normally engage only in planning functions, except during periods of national emergency or mobilization. The Coordinator will not be responsible for the actual placing of orders and contracts.

The Coordinator will compile requirements for materials required for the repair and conversion programs and will submit these requirements to the proper authority.

The Department of Commerce specifically delegates to the Coordinator authority to call on all Maritime Administration Field representatives for any information on ship repair plants under their cognizance relative to the functions of his Office. The Department of Defense specifically delegates the same authority to the Coordinator in connection with all Supervisors of Shipbuilding, Conversion and Repair.

The Coordinator of Shipbuilding, Conversion and Repair for the Department of Defense will be consulted on all ship repair and conversion matters concerning the Department of Defense and the Assistant Administrator for Operations, Maritime Administration, Department of Commerce, will likewise be consulted on all ship repair and conversion matters concerning the Department of Commerce. Questions of policy will be submitted directly to the Secretary of Defense or the Secretary of Commerce.

The Coordinator will maintain on his staff or in a liaison capacity adequate representation from both Departments to carry out his functions.

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Provision for the necessary offices, personnel, equipment and expenses of the Office of the Coordinator will be made under a plan to be approved by the Department of Defense and the Department of Commerce.

The Coordinator of Shipbuilding, Conversion and Repair for the Department of Defense is hereby appointed Coordinator of Ship Repair and Conversion for the Department of Defense and the Department of Commerce. The Assistant Administrator for Operations, Maritime Administration, Department of Commerce is hereby appointed to act as Deputy Coordinator. They will continue to serve in this capacity after mobilization until such time as the Secretary of Defense and the Secretary of Commerce agree to effect a change.

12 August 1975

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Acting ASD (I&L)

Phil G. Blackburn  
A/S for Maritime Affairs