

## Government to Government Services Online Website Account Modification/Deletion Form

Sponsors should complete this form to request modification or deletion of an eData website user account. Sponsors will forward the completed form via email to [UIT.eData.Mailbox@ssa.gov](mailto:UIT.eData.Mailbox@ssa.gov). Sponsors will receive email notification when the request has been processed.

Please **tab** from field to field.

REQUEST INFORMATION	
Date of Request:	
Type of Request:	Select One
Rationale:	

MODIFICATION REQUEST
Select the utilities to which the user will need access: (select all that apply to this user)
<b>Select Utilities</b>
<b>Select Utilities</b>
<b>Select Utilities</b>
<b>Select Utilities</b>
Comments:

USER ACCOUNT INFORMATION
User Name (Main Contact for Shared User Account):
Organization Name:
Organization ID:
Email Address:
Phone (Include area code):

SPONSOR INFORMATION	
Sponsor Name:	Phone: (Include area code)
Office:	

ACCOUNT STATUS - For Completion By eData Administrator	
Status: Request Submitted	Completion Date:
Processed by:	Phone: (Include area code)
Comments:	