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## Instructions

### What Is the Purpose of This Form?

This form is for a permanent resident to apply for a Declaration of Intention to become a citizen of the United States. A Declaration of Intention is not required for naturalization, but may be required by some States if you wish to engage in certain occupations or professions, or obtain various licenses.

### Who May File?

If you are a lawful permanent resident over the age of 18 years, you may apply for a Declaration of Intention. You must be in the United States when you file this application.

### What Initial Evidence Must Be Submitted?

After ensuring that the personal information required on **all 3 pages** of the application is complete, you must file your application with:

- A copy of your Permanent Resident Card (Form I-551) or other evidence that you are a lawful permanent resident.
- **Photos.** You must submit two identical, natural color passport-style photographs of yourself taken within 30 days of filing this application. The photos must have a white background, be unmounted printed on thin paper and be glossy and unretouched face, with your head bare (unless you are wearing a headdress as required by a religious order of which you are a member). The photographs should be no larger than 2 x 2 inches, with the distance from the top of the head to just below the chin about 1 and 1/4 inches. Lightly print your Alien Registration Number (A#) on the back of each photo with a pencil. Using a pen, sign your full name in English on the front of each photograph in such a manner as not to obscure your features.

### Where Must You File the Application?

File this application at the local office of the U.S. Citizenship and Immigration Services (USCIS) having jurisdiction over your place of residence.

### What Is the Fee?

The fee for this application is **\$120.00**. The fee must be submitted in the exact amount.

The fee cannot be refunded. **Do not mail cash.** All checks and money orders must be drawn on a bank or other institution located in the United States and must be payable in United States currency. The check or money order should be made payable to the **Department of Homeland Security**, unless:

- If you live in Guam and are filing this application there, make your check or money order payable to the "Treasurer, Guam."
- If you live in the U.S. Virgin Islands and are filing this application there, make your check or money order payable to the "Commissioner of Finance of the Virgin Islands."

Checks are accepted subject to collection. An uncollected check will render the application and any document issued invalid. A charge of \$30.00 will be imposed if a check in payment of a fee is not honored by the bank on which it is drawn.

### How to Check If the Fee Is Correct.

The fee on this form is current as of the edition date appearing in the lower right corner of this page. However, because USCIS fees change periodically, you can verify if the fee is correct by following one of the steps below:

- Visit our website at **www.uscis.gov** and scroll down to "Forms and E-Filing" to check the appropriate fee, or
- Review the Fee Schedule included in your form package, if you called us to request the form, or
- Telephone our National Customer Service Center at **1-800-375-5283** and ask for the fee information.

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## How Will the Application Be Processed?

- **Acceptance.** Any application that is not signed or accompanied by the correct fee will be rejected with a notice that the application is deficient. You may correct the deficiency and resubmit the application. However, an application is not considered properly filed until accepted by USCIS.
- **Initial Processing.** Once the application has been accepted, it will be checked for completeness, including submission of the required initial evidence. If you do not completely fill out the form or file it without the required initial evidence, you will not establish a basis for eligibility and we may deny your application.
- **Requests for More Information.** We may request more information or evidence, or we may request that you appear at a USCIS office for an interview. We may also request that you submit the originals of any copy. We will return these originals when they are no longer needed.
- **Decision.** You will be notified in writing of the decision on your application. If your application is approved, the Declaration of Intention will be issued.

## What Are the Penalties for Fraud or Misrepresentation?

If you knowingly and willfully falsify or conceal a material fact or submit a false document with this request, we will deny the benefit you are filing for and may deny any other immigration benefit. In addition, you will face severe penalties provided by law and may be subject to criminal prosecution.

## How Can You Get Information and USCIS Forms?

To request USCIS forms, call our toll-free forms line at **1-800-870-3676**. You may also get USCIS forms and information about immigration laws and regulations by calling our National Customer Service Center at **1-800-375-5283** or visiting the USCIS internet website at **www.uscis.gov**.

## Use InfoPass to Make an Appointment.

As an alternative to waiting in line for assistance at your local USCIS office, you can now schedule an appointment through our internet-based system, **InfoPass**. To access the system, visit our website at **www.uscis.gov**. Use the **InfoPass** appointment scheduler and follow the screen prompts to set up your appointment. **InfoPass** generates an electronic appointment notice that appears on the screen. Print the notice and take it with you to your appointment. The notice gives the time and date of your appointment, along with the address of the USCIS office.

## Privacy Act Notice.

We ask for the information on this form, and associated evidence to determine if you have established eligibility for the immigration benefit. Our legal right to ask for this information is noted in 8 U.S.C. 1445. We may provide this information to other government agencies. Failure to provide this information and any requested evidence may delay a final decision or result in denial of your request.

## Paperwork Reduction Act Notice.

An agency may not conduct or sponsor an information collection and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number.

We try to create forms and instructions that are accurate, can be easily understood and that impose the least possible burden on you to provide us with information. Often this is difficult because some immigration laws are very complex.

Accordingly, the reporting burden for this collection of information is computed as follows: (1) 5 minutes to learn about the law and form; (2) 5 minutes to complete the form; and (3) 35 minutes to assemble and file the petition; for an estimated average of 45 minutes petition.

If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you may write to the: U.S. Citizenship and Immigration Services, Regulatory Management Division, 111 Massachusetts Avenue, N.W., Washington, D.C. 20529; OMB No. 1615-0078. **Do not mail your completed application to this address.**

**N-300, Application to File  
Declaration of Intention**

**Department of Homeland Security**  
U.S. Citizenship and Immigration Services

**START HERE - Please type or print in black ink.**

**For USCIS Use Only**

**Part 1. Information about you. (NOTE: Applicant must complete all three pages of this form.)**

Family Name		Given Name	Middle Name
Address - C/O			
Street Number and Name			Apt. #
City		State or Province	
Country		Zip/Postal Code	
Date of Birth (mm/dd/yyyy)	Country of Birth		Country of Citizenship
U.S. Social Security # (If any)		A# (If any)	
Telephone Number ( )		E-Mail Address (If any)	

Returned	<b>Receipt</b>
Resubmitted	
Reloc Sent	
Reloc Rec'd	
<input type="checkbox"/> Applicant Interviewed	

**Part 2. Processing Information.**

Date you became a permanent resident (mm/dd/yyyy)

Since you were admitted to the United States as a permanent resident, have you been absent for a period of six months or longer?  No  Yes Attach a list of departure/arrival dates of all absences.

**Action Block**

**Part 3. Signature.** Read the information on penalties in the instructions before completing this section. You must be in the United States when you file this application. You must sign your name below and also sign your name in the appropriate places (Signature of Applicant on Pages 2 and 3) of this form.

I desire to declare my intention to become a citizen of the United States. I certify, under penalty of perjury under the laws of the United States of America, that this application and the evidence submitted with it is all true and correct. I authorize release of any information from my records that the U.S. Citizenship and Immigration Services needs to determine eligibility for the benefit I am seeking.

Signature	Date
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**Part 4. Signature of person preparing form, if other than above. (Sign below.)**

I declare that I prepared this application at the request of the above person and it is based on all information of which I have any knowledge.

Signature	Date
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Print Your Name

Firm Name

Firm Address

Telephone Number  
( )

E-Mail Address (If any)

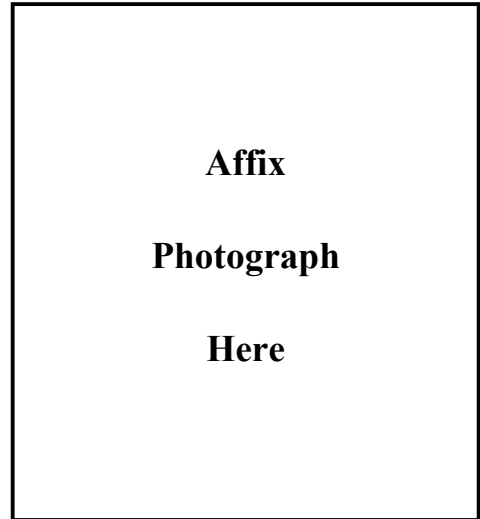
**To Be Completed by**  
Attorney or Representative, if any

Fill in box if G-28 is attached to represent the applicant.

ATTY State License #

**Original to be retained by USCIS - Duplicate to be given to:**

Family Name		Given Name	Middle Name
Address - C/O			
Street Number and Name			Apt. #
City		State or Province	
Country		Zip/Postal Code	
Date of Birth (mm/dd/yyyy)	Country of Birth		Country of Citizenship
U.S. Social Security # (If any)		A# (If any)	
Telephone Number ( )		E-Mail Address (If any)	



**Not valid unless DHS Seal  
applied below.**

I am over the age of 18 years, have been lawfully admitted to the United States as a permanent resident and am now residing in the United States pursuant to such admission.

I hereby declare my intention in good faith to become a citizen of the United States and I certify that the photographs affixed to the original and duplicate hereof are a likeness of me and were signed by me.

I do swear (or affirm) that the statements I have made and the intentions I have expressed in this declaration of intention subscribed by me are true to the best of my knowledge and belief.

\_\_\_\_\_  
**Signature of Applicant**

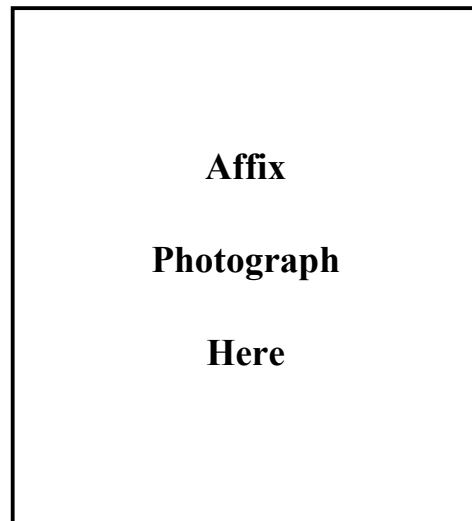
\_\_\_\_\_  
**Signature of Authorizing Official**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

**Original to be retained by USCIS - Duplicate to be given to:**

Family Name		Given Name	Middle Name
<b>Address - C/O</b>			
Street Number and Name			Apt. #
City		State or Province	
Country			Zip/Postal Code
Date of Birth (mm/dd/yyyy)	Country of Birth		Country of Citizenship
U.S. Social Security # (If any)		A# (If any)	
Telephone Number ( )		E-Mail Address (If any)	



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\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Signature of Authorizing Official**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**