

SUPPORTING STATEMENT

Health and Human Services Statistical Data for

Refugee/Asylee Adjusting Status

(Form I-643)

OMB No. 1615-0070

A. Justification:

1. Refugees and asylees, Cuban/Haitian Entrants under section 202 of Public Law 99-603, and Amerasians under Public Law 97-359, must use this form when applying for adjustment of status, with the U.S. Citizenship and Immigration Services (USCIS). USCIS will provide the data collected on this form to the Department of Health and Human Services (HHS).
2. The data collected on this form is used by HHS in submitting it's annual report to Congress under section 413(a) of the Act. In addition, HHS uses this data to support internal planning and policy making, and material of general interest is released to the public. The areas of information covered on the form are: basic demographic characteristics, current address, cities of residence since entering the United States, household size and characteristics, employment history, education received, English language training and ability, and public assistance history. This type of information

was selected as appropriate to comply with the goal to achieve economic self-sufficiency among refugees under section 412 (a)(1) of the Act.

3. The use of this form provides the most efficient means for collecting and processing the required data. In this case USCIS does not employ the use of information technology in collecting the information. However, this form has been designated for e-filing under the Business Transformation Project.

1. A review of USCIS' Inventory Report revealed no duplication of effort, and there is no other similar information currently available which can be used for this purpose.

1. This collection of information does not have an impact on small businesses or other small entities.

2. If the information is not collected, the USCIS and HHS will not be able to comply with sections 412(a)(8) and 413(a) of the Act..

3. The special circumstances contained in item 7 of the Supporting Statement are not applicable to this information collection.

4. USCIS published a 60 Day Notice on March 19, 2007 at 72 FR 12809 allowing for public comment. USCIS did not receive any comments.

9. USCIS does not provide payment or gifts to respondents in exchange for a benefit sought.

10. There is no assurance of confidentiality.

11. There are no questions of a sensitive nature.

12. Annual Reporting Burden:

a. Number of Respondents	195,000
b. Number of Responses per each Respondent	1
c. Total Annual Responses	195,000
d. Hours per Response	.916
e. Total Annual Reporting Burden	178,620

The projected hours per response for this collection of information were derived by first breaking the process into three basic components:

Learning about the Form:	10 Minutes
Completion of the Form:	10 Minutes
Assembling and Filing the Form:	35 Minutes
Total Hours per Response	55 Minutes

Total annual reporting burden hours is 178,620. This figure was derived by multiplying number of respondents (195,000) x frequency of response (1) x 55 minutes (.916) per response.

13. There are no capital or start-up costs associated with this information collection.

Any cost burdens to respondents as a result of this collection are identified in question 14.

14. Annualized Cost Analysis:

a. Printing Cost	\$	35,100
b. Collecting and processing		3,900,000
c. Total Cost to Program		3,935,100
d. Fee Charge, if any		0
e. Total Annual Cost to Government		3,935,100

Government Cost

The estimated cost of the program to the Government is \$ 3,935,100. This figure is calculated by using the estimated number of respondents (195,000) x 30 minutes (.50) (time required to distribute and collect the forms and forward to HHS) x \$40 (Suggested average hourly rate for clerical, officer, and supervisory time and benefits). In addition, this figure includes the estimated overhead cost for printing, stocking, and sending forward this form to HHS which is \$ 35,100.

15. There has been an increase of 146,250 burden hours. When this information was previously submitted to OMB, USCIS recorded the time of 10 minutes to complete this form. Upon further review, USCIS estimates that the time to complete and submit the form is closer to 55 minutes.

16. USCIS does not intend to employ the use of statistics or the publication thereof for this collection of information.

17. USCIS will display the expiration date for OMB approval of this information collection.

18. USCIS does not request an exception to the certification of this information collection.

B. Collection of Information Employing Statistical Methods.

Not Applicable.

C. Certification and Signature.

PAPERWORK CERTIFICATIONS

In submitting this request for OMB approval, I certify that the requirements of the Privacy Act and OMB directives have been complied with including paperwork regulations, statistical standards or directives, and any other information policy directives promulgated under 5 CFR 1320.

Richard A. Sloan

Date

Director, Policy Directives and Instructions Branch