

DATE :

TO : Rachel Potter  
Office of Information and Regulatory Affairs  
Office of Management and Budget

THROUGH: Thomas Dawson  
Chief of Staff  
Office of Postsecondary Education

Susan E. Beaudoin  
Acting Deputy Assistant Secretary  
Higher Education Programs

James L. Laws, Jr.  
Director  
Institutional Development and Undergraduate  
Education Service

FROM : Josephine A. Hamilton  
Team Leader  
Title V, Developing Hispanic-Serving Institutions

SUBJECT: Request for Emergency Clearance of the Program Profile Form Under the Developing Hispanic-Serving Institutions Program (CFDA # 84.031S)

This memorandum requests your review and approval to the Hispanic-Serving Institutions program profile form. As you may be aware, the application guide has been approved.

We are proposing to use an emergency clearance to seek approval for a change in our data collection requirements based on the passage of the Higher Education Extension Act of 2006 (Pub.L.109-292), effective September 30, 2006. This approach is essential if we are to meet the mandated legislative requirement for new awards by June 30.

We have held numerous technical assistance workshops during the months of November 2006 through January 2007 to explain modifications to the law and the resultant change in data requirements. We have also shared timelines with prospective applicants for the FY 2007 competition. The HSI closing date notice has been placed into the Department's clearance.

The changes are relatively minor and mirror the changes in the law.

We would greatly appreciate any assistance you and your office could provide to allow the emergency clearance.