

# Grant Reviewers

## How to Become a Reviewer

### For Museum Professionals

Please fill out the contact information and experience portion in the first section. Then, continue to the following sections, read the brief descriptions of each program, and, if you are interested in reviewing for that program, fill out the requested, program-specific information. You may apply for as many programs as you are interested in and qualified for.

#### SECTION 1: Contact / Experience Information

Title:	<input type="text" value="Dr."/> ▾
First Name:	<input type="text"/>
Middle Name:	<input type="text"/>
Last Name:	<input type="text"/>
Institution:	<input type="text"/>
Job Title:	<input type="text"/>
Mailing Address:	<input type="text"/>
City:	<input type="text"/>
State, Zip:	<input type="text" value=""/> ▾ <input type="text"/>
Shipping Address:	<input type="text"/>
City:	<input type="text"/>
State, Zip:	<input type="text" value=""/> ▾ <input type="text"/>

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Work Phone:	Home Phone:
( <input type="text"/> ) <input type="text"/> - <input type="text"/>	( <input type="text"/> ) <input type="text"/> - <input type="text"/>

E-mail:	Fax:
<input type="text"/>	( <input type="text"/> ) <input type="text"/> - <input type="text"/>

Highest Academic Degree:	Field of Study:
<input type="text"/>	<input type="text"/>

1. Years of professional museum experience (if applicable)
2. Years of professional conservation experience (if applicable)

3. Years of professional library experience (if applicable)
4. Years of professional education experience (if applicable)
5. Years of professional experience in community organizations (if applicable)

Is this your first application to become a reviewer?  Yes  No

**Professional Museum Skills – Please check the box(es) that identify the area(s) of museum operations with which you are the most experienced**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Administration          | <input type="checkbox"/> Education             | <input type="checkbox"/> Information Technology Management |
| <input type="checkbox"/> Adult Programming       | <input type="checkbox"/> Evaluation            | <input type="checkbox"/> Institutional Planning            |
| <input type="checkbox"/> Collections Care        | <input type="checkbox"/> Exhibitions           | <input type="checkbox"/> Interpretation                    |
| <input type="checkbox"/> Community Outreach      | <input type="checkbox"/> Facilities Management | <input type="checkbox"/> K-12 Planning                     |
| <input type="checkbox"/> Conservation            | <input type="checkbox"/> Family Programming    | <input type="checkbox"/> Public Relations                  |
| <input type="checkbox"/> Curatorial              | <input type="checkbox"/> Finance               | <input type="checkbox"/> Registration                      |
| <input type="checkbox"/> Database Administration | <input type="checkbox"/> Fundraising           | <input type="checkbox"/> Web Management                    |
|  |  | <input type="checkbox"/> Other: <input type="text"/>       |

**Disciplines in which you have the most professional museum experience in the last 5 years**

- 1<sup>st</sup> Choice:
- 2<sup>nd</sup> Choice:
- 3<sup>rd</sup> Choice:

**Approximate Operating Budget for Your**

Current Museum \$  Previous Museum (in last 3 years) \$

**SECTION 2: Program-Specific Information** [MFA](#) | [CP](#) | [NLG](#)

**MUSEUMS FOR AMERICA GRANTS**

Museums for America funding will support projects and activities, designed by the institution, that strengthen museums as active resources for lifelong learning and key players in the establishment of livable communities. Applicants define their project and submit an application

strengthen the ability of museums to serve the public more effectively by supporting high priority activities that advance the institution's mission and strategic goals. Museums for America grants are designed to be flexible. They can fund ongoing museum activities; improvement of institutional infrastructure; planning; new programs or activities; purchase of equipment or services; research and scholarship; or efforts of museums to upgrade and integrate new technologies into their overall institutional effectiveness.

Applicants may apply in three funding categories: \$5,000 - \$24,999; \$25,000 - \$74,999 or \$75,000 - \$150,000. A 1:1 match is required in each category. All applications must demonstrate evidence of institutional strategic planning and the relationship between the funding applied for and the institution's plan. Projects should be investments for the future, not one-time activities with no long term institutional impact.

### CONSERVATION PROJECT SUPPORT

The Conservation Project Support (CP) program awards grants to help museums preserve their collections so that future generations may share the treasures that are our artistic, historic and scientific heritage. CP is a two-year project grant that supports collection surveys, training in conservation, research in conservation, treatment of collections, and environmental improvements. Applicants may apply for up to \$50,000. There is a 1:1 match. CP applicants may also apply for up to \$10,000 in addition to develop and implement education programs to help educate the general public about their conservation project.

Reviewers must be actively involved in conservation, either as a conservator, an architect, or as a living or non-living collections care professional, and have at least five years of professional experience. Reviewers are assigned approximately 7 applications based on the types of materials and projects in which they have the most expertise.

**With what types of materials do you have the most conservation experience?**

1<sup>st</sup> Choice:

2<sup>nd</sup> Choice:

3<sup>rd</sup> Choice:

4<sup>th</sup> Choice:

5<sup>th</sup> Choice:

**What types of projects are you most qualified to review?**

1<sup>st</sup> Choice:

2<sup>nd</sup> Choice:

3<sup>rd</sup> Choice:

**NATIONAL LEADERSHIP GRANTS FOR MUSEUMS (includes four categories)**

**1. Museums Online**

**Museums Online addresses the technological needs and issues of museums. This is the first federal program designed to specifically make technology resources available to all types of museums. Support is given for model projects that address the challenges of digitization of museum collections and/or demonstrate the educational impact of connecting museums and their communities through technology. With this support museums will share the ideas and information in thousands of museum collections with classrooms, community centers, and homes across America.**

**Reviewers for this program must have experience with the digitization of museum collections for educational purposes or utilization of technology in communicating information within a museum environment.**

**Describe your involvement with the development of or use of digitized technology to educate the public about your museum's collections.**

**2. Museums in the Community**

**Museums in the Community supports museum/community partnerships that enhance the quality of community life. The current priority under this category is programs that address the need for high quality after-school programs for children, using museum resources to create enriched and safe learning environments for school-aged students.**

**Reviewers for this funding category should have experience with museum, school and/or community organizations (i.e., civic organizations, religious groups, and specialized interest clubs like girls/boys clubs) and involvement in after-school programs development or activities that involve museum-school-community partnerships.**

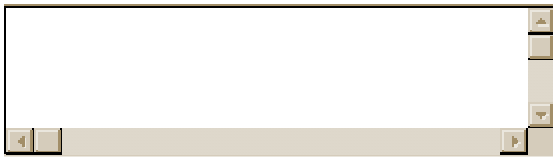
**Describe your involvement with museum-school-community partnerships or activities that address the development and/or implementation of after-school programs.**

### 3. Professional Practices

Professional Practices support programs that address such core museum professional issues as strategic planning, professional training, and leadership developments. The current priority will be developing programs and materials for small museums, the largest segment of museums in the country.

Reviewers for this funding category must have experience with museum professional issues such as strategic planning, professional training and leadership development. Professionals working in museums or for professional museum organizations are eligible to serve as reviewers in this category.

Describe your experience with strategic planning, professional training or leadership development issues.

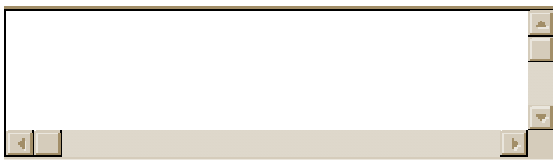


### 4. Model Programs of Library and Museum Cooperation

Model Programs of Library and Museum Cooperation support innovative projects that model how museums and libraries can work together to expand their service to the public—with emphasis on how the community is served, technology is used or education is enhanced.

Reviewers for this funding category should have an interest in museum-library partnerships and their service to the community, in particular, the use of technology, and educational enhancement.

Describe any involvement with museum-library partnerships or activities that address the use of technology or enhancement of educational services within your community.



Please send a separate email with a copy of your resume or CV to [museumreviewers@imls.gov](mailto:museumreviewers@imls.gov)

[Reset Form](#)

OMB No. 3137-xxxx, expires 00/00/00

**Burden Estimate and Request for Public Comments:** Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comment regarding this burden estimate or any other aspect of this collection of information, including suggestion for reducing this burden, to the Institute of Museum and Library Services, Chief, Information Officer, 1800 M Street, NW, 9<sup>th</sup> Floor, Washington, DC 20036-5802, and to the Office of Management and Budget, Paperwork Reduction Project (3137-xxxx), Washington, DC 20503.

