

**KISS 20XX/20XX
ADD INVENTORY**

**Kiwifruit Administrative Committee (KAC)
California Kiwifruit Commission (CKC)**

OMB No: 0581-0189

Email: mrswindy@comcast.net

Fax#: (559) 637- 0045

KAC phone#: (559) 638-5951; CKC phone#: (559) 226-4780

COMPANY: _____
CONTACT: _____
PHONE: _____

Date of Report: _____

Use this form to report any additions to your inventory such as the below examples:

- (1) Fruit recently packed that has never been reported (except as unpacked pounds) on KISS.
- (2) Fruit repacked from another container type that was previously reported on KISS. (Remember to deduct the containers that the fruit was taken from on KISS Deduct Inventory.)
- (3) Adjustments to increase posted inventory. (Compare your KISS Individual Summary against your records and make adjustments to KISS so that KISS reflects correct posted inventory numbers.)

Initial KISS report must be faxed to KAC office on or before **November 5th by 1:00 p.m.** and should include harvest through October 31st. Following KISS reports are due every month by **1:00 p.m.** on the **5th** (includes inventory additions for the previous month). If the report due date falls on a weekend or holiday, your report must be submitted by 1:00 p.m. the next working day. Mid-monthly KISS reports, including inventory changes from the first of the month until the 15th of the month, are due December 20th, January 21st, and February 20th.

FRUIT SIZE	Trays	3-Layers (# of Cartons)	Bag Masters (20#) (# of Masters)	Volume Fill (9kg - 19.8#) (# of Containers)	Bins (125#) (# of Bins)	Other Pounds (# of Pounds)
18						
20						
23 or 25						
27 or 28						
30						
33						
36						
39						
42						
45						
TOTALS						

Estimated unpacked pounds (fruit not yet packed): _____ **pounds**
(Remaining unpacked pounds as of this report date.)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0189. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in its programs on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program (Not all prohibited bases apply to all programs). Persons with disabilities who require alternative means for communication of program information (braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). **To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)**.
USDA is an equal employment opportunity employer.

**KISS 20XX/20XX
DEDUCT INVENTORY**

**Kiwifruit Administrative Committee (KAC)
California Kiwifruit Commission (CKC)**

OMB No: 0581-0189

Email: mrswindy@comcast.net

Fax#: (559) 637- 0045

KAC phone#: (559) 638-5951; CKC phone#: (559) 226-4780

COMPANY: _____

CONTACT: _____

PHONE: _____

Date of Report: _____

Use this form to report any deductions to your inventory such as the below examples:

- (1) Fruit lost in repack previously reported on KISS.
- (2) Fruit repacked into another container type that was previously reported on KISS. (Remember to add the containers that the fruit was packed into on KISS Add Inventory.)
- (3) Adjustments to decrease posted inventory. (Compare your KISS Individual Summary against your records and make adjustments to KISS so that KISS reflects correct posted inventory numbers.)

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**KISS 20XX/20XX
SHIPMENTS**

**Kiwifruit Administrative Committee (KAC)
California Kiwifruit Commission (CKC)
Email: mrswindy@comcast.net
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KAC phone#: (559) 638-5951; CKC phone#: (559) 226-4780**

OMB No: 0581-0189

COMPANY: _____
CONTACT: _____
PHONE: _____

Date of Report: _____

Use this form to report shipments. Compare your KISS Individual Summary against your records and make adjustments to KISS so that KISS reflects correct posted shipment numbers.

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